



NOTICE OF MEETING
Aintree Village Parish Council
Date: 10 January 2018

To all members of Aintree Village Parish Council

You are hereby summoned to the meeting of the Parish Council to be held on **Monday 15 January 2018** at the Council Chamber, Harrow Drive, Aintree Village, commencing at 7pm.

Meg Dilworth - Clerk

- 6640 To receive apologies for absence**
- 6641 To receive declarations of interest**
- 6642 Public participation**
- 6643 Minutes of previous meeting**
To approve the minutes of the Parish Council meeting held on 18 December 2017 and authorise the Chairman to sign as correct records. A
- 6644 Clerks report including an update on matters arising from minutes, to include but not exclusively (for information only)**
The casual vacancy as a result of the retirement of Mr G Payne did not draw any requests from the electorate for a by-election after the statutory period of notification.
Cllr Bill Honeyman - Acceptance of Office and Declaration of Interests completed and forwarded to Sefton Council, as appropriate.
- 6645 Reports from external meetings and Chairman's report (for information only)**
- 6646 Financial matters**
To consider the following and agree any actions required.
: Budget monitoring report for December 2017 B
: Bank reconciliation for December 2017 C
: Current payments for authorisation. D
: Draft Budget report (re Precept setting) E
- 6647 Ayn-Tre Stone - Cllrs J Colbert & W Honeyman**
To consider the current placement of the Ayn-Tre Stone and take action as required, including the consideration of re-positioning it to within the boundaries of Harrow Drive park
- 6648 Buckingham Palace garden party - Tuesday 5 June 2018 - Correspondence Circulated**
To consider the nomination of the Chairman (plus one) to entry into national association ballot for attendance at garden party and take action as agreed. Reply required before 31 January 2018
- 6649 Resignation of Clerk - Clerk**
Official announcement of resignation of Mrs M Dilworth from the position of Clerk notification given on 8 January 2018. Clerk will work notice until 31 March 2018.
To consider replacement of the Clerk and agree action as required.
- 6650 Park & safety issues - Clerk**
To consider any park issues arising and agree any action if required, to include but not exclusively
Chambers rear fire door
Legionella quotations Future Water - Legionella Risk Assessment £450 (plus VAT) annual inspection £720 (plus VAT)
Clerks printer and the photocopier both had imaging drums replaced and now operating

6651 Planning

App No 2308 - 68 Taunton Drive L10 8JP

Prior approval submission for a proposed rear extension projecting 2.525 metres from the rear wall of the original dwellinghouse with a height of 2.325 metres at the eaves and a MAXIMUM height of 3.26 metres at the pitch.

App No 2309 - 13 Sefton Drive L10 8JB

Prior approval submission for a proposed single storey rear extension projecting 4 metres from the rear wall of the original dwellinghouse with a height of 2.3 metres at the eaves and a maximum height of 3.5 metres at the pitch.

6652 Correspondence (for information only)

Buckingham Palace garden party - Tuesday 5 June 2018 (as above)

6653 Date of next meeting

Monday 19 February 2018

Budget Monitoring Report December 2017

B

Payments							Spend to date	Budget	Balance to date	
	Apr-June	Jly-Sep	Oct	Nov	Dec	Total				
1	PARK REFURBISHMENTS	£9,155.77	£0.00	£0.00	£0.00	£0.00	£9,155.77	£9,155.77	£11,150.00	£1,994.23
2	PAYROLL	£15,138.65	£6,501.44	£1,530.89	£2,417.29	£1,676.04	£27,264.31	£27,264.31	£50,000.00	£22,735.69
	Skip hire	£125.00	£125.00	£0.00	£0.00	£0.00	£250.00			
	Sefton Council-Park open/close	£1,916.20	£638.70	£0.00	£1,022.00	£511.00	£4,087.90			
	Maghull TC- Grounds maintenance	£3,600.00	£3,900.00	£1,300.00	£1,000.00	£1,000.00	£10,800.00			
	Sefton Council-Alarm maintenance	£0.00	£877.97	£0.00	£61.00	£0.00	£938.97			
	Health/Safety	£150.00	£293.00	£50.00	£122.50	£50.00	£665.50			
	Maintenance-Play Equipment	£0.00	£535.00	£0.00	£0.00	£138.39	£673.39			
	Maintenance-Buildings-Waste removal	£139.59	£371.95	£405.00	£470.63	£245.00	£1,632.17			
3	PARK EXPENSES							£19,047.93	£31,500.00	£12,452.07
	Postage/Stationery/Computer costs	£358.16	£29.59	£53.96	£258.96	£97.74	£798.41			
	Refreshments	£24.67	£15.90	£0.00	£0.00	£0.00	£40.57			
	IT Commission	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
	Audit fees	£0.00	£0.00	£400.00	£116.67		£516.67			
	Subscriptions	£817.60	£35.00	£0.00	£90.00	£64.00	£1,006.60			
	Training	£189.00	£0.00	£0.00	£0.00	£0.00	£189.00			
	Advance on Chairmans Expenses	£550.00	£0.00	£0.00	£0.00	£0.00	£550.00			
	Other staff costs	£1,500.00	£0.00	£0.00	£0.00	£0.00	£1,500.00			
4	SUNDRY EXPENSES		£0.00					£3,501.25	£6,500.00	£2,998.75
5	LOAN REPAYMENTS	£0.00	£7,099.24	£0.00	£0.00	£0.00	£7,099.24	£7,099.24	£14,198.00	£7,098.76
	Gas	£72.51	£82.92	£0.00	£110.83	£0.00	£266.26			
	Electric	£391.88	£172.51	£60.33	£72.81	£58.70	£756.23			
	Water	£26.90	£863.58	£0.00	£0.00	£20.15	£910.63			
	Telephone	£156.21	£159.86	£149.83	£4.60	£4.39	£474.89			
6	UTILITIES		£0.00					£2,408.01	£5,000.00	£2,591.99
7	INSURANCE	£0.00	£0.00	£3,629.82	£0.00	£0.00	£3,629.82	£3,629.82	£3,500.00	£129.82
8	SECTION 137 GRANTS	£100.00	£0.00	£100.00	£0.00	£0.00	£200.00	£200.00	£2,500.00	£2,300.00
9	ELECTION COSTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
10	BANK CHARGES	£61.68	£46.50	£12.84	£21.06	£17.04	£159.12	£159.12	£400.00	£240.88
11	MILEAGE	£6.72	£1.35	£0.00	£74.10	£242.27	£324.44	£324.44	£300.00	£24.44
12	PROFESSIONAL FEES	£6,850.00	£0.00	£0.00	£0.00	£500.00	£7,350.00	£7,350.00	£9,850.00	£2,500.00
13	CONTINGENCY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£31,500.00	£31,500.00
14	VAT PAID	£4,837.02	£1,381.66	£388.58	£483.00	£510.37	£7,600.63	£7,600.63	£1,000.00	£6,600.63
		£45,067.56	£23,131.17	£8,081.25	£6,325.45	£5,135.09	£87,740.52	£87,740.52	£168,898.00	£81,157.48
Receipts							Received to date	Budget	Balance to date	
	Apr-June	Jly-Sep	Oct	Nov	Dec	Total				
15	PRECEPT	£42,000.00	£18,000.00	£0.00	£0.00	£0.00	£60,000.00	£60,000.00	£60,000.00	£0.00
16	BOWLS	£420.12	£0.00	£0.00	£0.00	£0.00	£420.12	£420.12	£200.00	£220.12
17	FOOTBALL	£175.00	£0.00	£108.33	£41.67	£0.00	£325.00	£325.00	£350.00	£25.00
18	BANK INTEREST (Deposit acc)	£2.70	£1.74	£0.81	£0.90	£3.54	£9.69	£9.69	£50.00	£40.31
19	SUNDRY	£0.00	£2,205.00	£0.00	£0.00	£0.00	£2,205.00	£2,205.00	£0.00	£2,205.00
19	VAT COLLECTED	£35.00	£0.00	£21.67	£8.33	£0.00	£65.00	£65.00	£0.00	£65.00
20	VAT - HMRC	£4,846.83	£2,975.47	£0.00	£0.00	£0.00	£7,822.30	£7,822.30	£0.00	£7,822.30
		£47,479.65	£23,182.21	£130.81	£50.90	£3.54	£70,847.11	£70,847.11	£60,600.00	£10,247.11
							Net VAT	£286.67	£1,000.00	£1,286.67

BANK RECONCILIATION- AS AT 31 DECEMBER 2017**C****CURRENT ACCOUNT**

BALANCE B/FWD 30.11.2017	£19,233.11
ADD RECEIPTS	
LESS PAYMENTS	-£8,764.82
TRANSFERS TO RESERVE ACCOUNT	£0.00
ADD CHQ 6245 WRITTEN BACK	£3,629.82
DDR EXTRA ENERGY	£19.47
DDR EXTRA ENERGY	£23.61
TRANSFERS FROM RESERVE ACCOUNT	£0.00
BALANCE C/FWD	£14,141.19
ADD UNPRESENTED CHEQUES	£6,208.98
ADJUSTMENT TO BALANCE	£0.10
BALANCE AGREED TO STATEMENT (791) 31.12.2017	£20,350.27

agreed BS

RESERVE ACCOUNT

BALANCE B/FWD 30.11.2017	£102,480.58
INTEREST RECEIVED	£3.54
TRANSFERS TO CURRENT ACCOUNT	£0.00
TRANSFERS FROM CURRENT ACCOUNT	£0.00
BALANCE AGREED TO STATEMENT (156) 31.12.2017	£102,484.12

agreed BS

List of unpresented cheques**Cq No**

6250 Royal British Legion	£100.00
6257 Sefton Area Partnership of Local Councils	£90.00
6264 S K Real Estate (Liverpool) Ltd	£600.00
6266 H Jenkinson & Co Ltd	£65.08
6268 Trade UK	£166.08
6270 Came & Co	£3,629.82
6273 CPRE	£64.00
6274 Maghull Town Council	£1,200.00
6275 Spektaglaze	£294.00
	6,208.98

Summary of balances 31.10.17

	£
Current Account	£20,350.27
Reserve account	£102,484.12
Less Unpresented Cheques	-£6,208.98
Less Uncredited Funds	£0.00
Funds Available	£116,625.41

Payments for Authorisation 15 January 2018

	Payee	Details	Amount	Cheque No / Pay Type
1	Extra Energy	Extra Energy-Contract 892288	£58.08	DDR
2	Extra Energy	Extra Energy-Contract 892253	£3.47	DDR
3	Sefton Council	Sefton Council-Open and close park	£613.20	DDR
4	Spektaglaze	Deposit - replacement door chambers	£294.00	6275
5	HMRC	Tax/Ni Month 10	£596.80	6276
6	J G Copiers Ltd	Imaging units for printer and photocopier 92.63/Call out charge £55	£177.16	6277
7	Maghull Town Council	Grounds maintenance contract - December 2017	1,200.00	6278
8	Yates Playgrounds	Play equipment valuation for Insurance purposes	£516.00	6279
9	Noticeboards Online Ltd	Notice board for Harrow Drive Park	£258.06	6280
10	Natwest	Bank charges December 2017	£7.35	DDR
11	Epica Management Solutions Ltd	Health and Safety Services - January 2018	£60.00	DDR
12	Natwest	Autopay monthly service fee - December 2017	£3.00	DDR
13	Natwest Autopay	Payroll 06 January 2018	£2,356.10	DDR
14	Extra Energy	Electricity 26 November - 25 December 2017	£3.34	DDR
15	Extra Energy	Electricity 26 November - 25 December 2017	£17.08	DDR
16	Hive Telecom	Calls-December 2017	£5.45	DDR
17				
18				
19				
20				
		Total cost of payments	£6,169.09	