



**Aintree Village Parish Council**

**Minutes of the meeting of the Parish Council held on  
Monday 15 January 2018 at 7.00pm**

**Present** Councillors - M Carter (Chair), M Wykes, G Downey, G Harris, R Preston, N Kelly, S Gent, B Honeyman

**In Attendance** M Dilworth (Parish Clerk), K Ellis (RFO)

**6640 Apologies for absence**

Councillors - J Colbert, F Forrest

**6641 Declarations of interest**

None.

**6642 Public participation**

Residents local to the proposed development asked the Parish Council to formulate local observations and make a submission to Sefton Council regarding planning development DC/2017/02298 (Land bounded by Wango Lane, River Alt and Leeds Liverpool Canal)

*They expressed concerns with the site with regard to*

Vehicle access point onto Wango Lane - Suggested point of access could cause traffic issues re proximity to canal bridge which is closed for periods throughout the day together with the curve in the road at this point in the highway.

Increased traffic flow - May cause issues as Wango Lane is a key emergency services route, particularly during construction with all the expected additional traffic with expectations of danger. Proximity to listed building

Drainage issues in the development area - The resultant expectation on surrounding area after development, given that currently the expansion area experiences significant waterlogging throughout the year. The residents informed the Parish Council that the area in the past (sometime around 20 years ago) had experienced regular and extensive flooding along Wango lane which was satisfactorily rectified but they feel interference with the balance may result in a reverse back to severe flooding.

*The Clerk & Cllrs advised*

That residents with concerns should reply to the letters they have received from Sefton Council expressing their concerns before the closing date of 31 January 2018

That the Parish Council are not limited to responding by 31 January 2018 and that the planning application DC/2017/02298 will be on the February 2018 agenda as a matter for discussion at the meeting on 19 February 2018. Any actions will be as a result of the decisions made at this meeting. Local residents should consider petitioning their local Borough Cllrs, reminding them of the surgeries on a Saturday morning at the Aintree Youth and Community Centre.

It was also suggested that local residents and interested bodies could consider an e-petition on the Sefton Council website.

**6643 Minutes of previous meeting**

It was resolved to approve the minutes of the Parish Council meetings held on Monday 18 December 2017 and the chairman was authorised to sign as correct records.

**6644 Clerks report including an update on matters arising from minutes.**

The casual vacancy as a result of the retirement of Mr G Payne did not draw any requests from the electorate for a by-election after the statutory period of notification. To advertise

Cllr Bill Honeyman - Acceptance of Office and Declaration of Interests completed and forwarded to Sefton Council, as appropriate.

Civic Service trophies & awards - Aintree Racecourse will donate £100 to cover cost of trophies and awards

**6645 Reports from external meetings and Chairman's report (for information only)**

*Meeting of Cllrs J Colbert and M Carter along with resident Mr P Gill with Police Inspector Ian Jones*

Indicators suggested that crime in the Aintree/Melling area was lower than other areas within the South Sefton area albeit this may be due to lower levels of reporting crime.

Inspector Jones recommended that all crime be reported and the best method to do so is through the Merseyside police website "Have your Say"

A discussion also took place with regard to a Home watch/Neighbourhood watch organisation and the benefits of such a scheme. The Parish Council will try to encourage the community to re-introduce such a scheme into the area.

Endeavours to develop a more interactive working relationship between the Police and the Parish Council with consideration being made for an organised day within the community. Part of which the police will be in attendance to listen to community concerns

**6646 Financial matters**

It was resolved to accept - Budget monitoring report for December 2017.

It was resolved to accept - Bank reconciliation for December 2017.

It was resolved to accept - Current payments for authorisation.

It was resolved to accept the Budget/Precept as per appendix 1

Recorded Votes requested by Cllr G Harris

*a ) For motion to agree to the inclusion of the replacement of benches at £3,000 in the 2018-19 budget*

*Councillors - M Carter, M Wykes, R Preston, N Kelly and B Honeyman*

*a ) Against motion not to agree to the inclusion of the replacement of benches at £3,000 in the 2018-19 budget*

*Councillor G Harris and S Gent*

*b ) For motion to agree to the inclusion of the purchase of a table tennis table at the cost of £1,000 in the 2018-19 budget*

*Councillors - M Carter, M Wykes, R Preston, N Kelly and B Honeyman*

*b ) Against motion not to agree to the inclusion of the purchase of a table tennis table at the cost of £1,000 in the 2018-19 budget*

*Councillor G Harris*

*c ) For motion to agree to the inclusion of monies for options with regard to water table and drainage issues to the value of £10,000 in the 2018-19 budget*

*Councillors - M Carter, M Wykes, R Preston, N Kelly, S Gent and B Honeyman*

*c ) Against motion not to agree to the inclusion of monies for options with regard to water table and drainage issues to the value of £10,000 in the 2018-19 budget*

*Councillor G Harris*

	Payments	Apr-June	Jly-Sep	Oct	Nov	Dec	Total	Spend to date	Budget	Balance to date
1	<b>PARK REFURBISHMENTS</b>	£9,155.77	£0.00	£0.00	£0.00	£0.00	£9,155.77	£9,155.77	£11,150.00	£1,994.23
2	<b>PAYROLL</b>	£15,138.65	£6,501.44	£1,530.89	£2,417.29	£1,676.04	£27,264.31	£27,264.31	£50,000.00	£22,735.69
	Skip hire	£125.00	£125.00	£0.00	£0.00	£0.00	£250.00			
	Sefton Council-Park open/close	£1,916.20	£638.70	£0.00	£1,022.00	£511.00	£4,087.90			
	Maghull TC- Grounds maintenance	£3,600.00	£3,900.00	£1,300.00	£1,000.00	£1,000.00	£10,800.00			
	Sefton Council-Alarm maintenance	£0.00	£877.97	£0.00	£61.00	£0.00	£938.97			
	Health/Safety	£150.00	£293.00	£50.00	£122.50	£50.00	£665.50			
	Maintenance-Play Equipment	£0.00	£535.00	£0.00	£0.00	£138.39	£673.39			
	Maintenance-Buildings-Waste removal	£139.59	£371.95	£405.00	£470.63	£245.00	£1,632.17			
3	<b>PARK EXPENSES</b>							£19,047.93	£31,500.00	£12,452.07
	Postage/Stationery/Computer costs	£358.16	£29.59	£53.96	£258.96	£97.74	£798.41			
	Refreshments	£24.67	£15.90	£0.00	£0.00	£0.00	£40.57			
	IT Commission	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
	Audit fees	£0.00	£0.00	£400.00	£116.67		£516.67			
	Subscriptions	£817.60	£35.00	£0.00	£90.00	£64.00	£1,006.60			
	Training	£189.00	£0.00	£0.00	£0.00	£0.00	£189.00			
	Advance on Chairman's Expenses	-£550.00	£0.00	£0.00	£0.00	£0.00	-£550.00			
	Other staff costs	£1,500.00	£0.00	£0.00	£0.00	£0.00	£1,500.00			
4	<b>SUNDRY EXPENSES</b>		£0.00					£3,501.25	£6,500.00	£2,998.75
5	<b>LOAN REPAYMENTS</b>	£0.00	£7,099.24	£0.00	£0.00	£0.00	£7,099.24	£7,099.24	£14,198.00	£7,098.76
	Electric	£391.88	£172.51	£60.33	£72.81	£58.70	£756.23			
	Water	£26.90	£863.58	£0.00	£0.00	£20.15	£910.63			
	Telephone	£156.21	£159.86	£149.83	£4.60	£4.39	£474.89			
6	<b>UTILITIES</b>		£0.00					£2,141.75	£5,000.00	£2,858.25
7	<b>INSURANCE</b>	£0.00	£0.00	£3,629.82	£0.00	£0.00	£3,629.82	£3,629.82	£3,500.00	-£129.82
8	<b>SECTION 137 GRANTS</b>	£100.00	£0.00	£100.00	£0.00	£0.00	£200.00	£200.00	£2,500.00	£2,300.00
9	<b>ELECTION COSTS</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
10	<b>BANK CHARGES</b>	£61.68	£46.50	£12.84	£21.06	£17.04	£159.12	£159.12	£400.00	£240.88
11	<b>MILEAGE</b>	£6.72	£1.35	£0.00	£74.10	£242.27	£324.44	£324.44	£300.00	-£24.44
12	<b>PROFESSIONAL FEES</b>	£6,850.00	£0.00	£0.00	£0.00	£500.00	£7,350.00	£7,350.00	£9,850.00	£2,500.00
13	<b>CONTINGENCY</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£31,500.00	£31,500.00
14	<b>VAT PAID</b>	£4,837.02	£1,381.66	£388.58	£483.00	£510.37	£7,600.63	£7,600.63	£1,000.00	-£6,600.63
		£44,995.05	£23,048.25	£8,081.25	£6,214.62	£5,135.09	£87,474.26	£87,474.26	£168,898.00	£81,423.74
	Receipts	Apr-June	Jly-Sep	Oct	Nov	Dec	Total	Received to date	Budget	Balance to date
15	<b>PRECEPT</b>	£42,000.00	£18,000.00	£0.00	£0.00	£0.00	£60,000.00	£60,000.00	£60,000.00	£0.00
16	<b>BOWLS</b>	£420.12	£0.00	£0.00	£0.00	£0.00	£420.12	£420.12	£200.00	-£220.12
17	<b>FOOTBALL</b>	£175.00	£0.00	£108.33	£41.67	£0.00	£325.00	£325.00	£350.00	£25.00
18	<b>BANK INTEREST (Deposit acc)</b>	£2.70	£1.74	£0.81	£0.90	£3.54	£9.69	£9.69	£50.00	£40.31
19	<b>SUNDRY</b>	£0.00	£2,205.00	£0.00	£0.00	£0.00	£2,205.00	£2,205.00	£0.00	-£2,205.00
19	<b>VAT COLLECTED</b>	£35.00	£0.00	£21.67	£8.33	£0.00	£65.00	£65.00	£0.00	-£65.00
20	<b>VAT - HMRC</b>	£4,846.83	£2,975.47	£0.00	£0.00	£0.00	£7,822.30	£7,822.30	£0.00	-£7,822.30
		£47,479.65	£23,182.21	£130.81	£50.90	£3.54	£70,847.11	£70,847.11	£60,600.00	-£2,424.81
							Net VAT	-£286.67	£1,000.00	£1,286.67

Payments Authorised 15 January 2018

	Payee	Details	Amount	Cheque No / Pay Type
1	Extra Energy	Extra Energy-Contract 892288	£58.08	DDR
2	Extra Energy	Extra Energy-Contract 892253	£3.47	DDR
3	Sefton Council	Sefton Council-Open and close park	£613.20	DDR
4	Spektaglaze	Deposit - replacement door chambers	£294.00	6275
5	HMRC	Tax/Ni Month 10	£596.80	6276
6	J G Copiers Ltd	Imaging units for printer and photocopier 92.63/Call out charge £55	£177.16	6277
7	Maghull Town Council	Grounds maintenance contract - December 2017	1,200.00	6278
8	Yates Playgrounds	Play equipment valuation for Insurance purposes	£516.00	6279
9	Noticeboards Online Ltd	Notice board for Harrow Drive Park	£258.06	6280
10	Natwest	Bank charges December 2017	£7.35	DDR
11	Epica Management Solutions Ltd	Health and Safety Services - January 2018	£60.00	DDR
12	Natwest	Autopay monthly service fee - December 2017	£3.00	DDR
13	Natwest Autopay	Payroll 06 January 2018	£2,356.10	DDR
14	Extra Energy	Electricity 26 November - 25 December 2017	£3.34	DDR
15	Extra Energy	Electricity 26 November - 25 December 2017	£17.08	DDR
16	Hive Telecom	Calls-December 2017	£5.45	DDR
17	M Dilworth	Civic awards & frames, stationary, USB stick groundstaff	109.93	6281
18	Woodlands Hospice	Civic service collection monies	£208.00	6282
19	T Fattorri	Replacement pins chairman chain of office	£24.23	6283
20				
<b>Total cost of payments</b>			<b>£6,511.25</b>	

**Summary of balances 31.10.17**

Current Account	£	£20,350.27
Reserve account		£102,484.12
Less Unpresented Cheques		-£6,208.98
Less Uncredited Funds		£0.00
Funds Available		<b>£116,625.41</b>

- 6647 Ayn-Tre Stone - Cllrs J Colbert & W Honeyman**  
It was resolved that the positioning of the Ayn-Tre Stone was as per a previous Parish Council minute (that is should be facing Altway , which it is) and as per the planning application submitted to Sefton Council. Therefore it is the Parish Councils consideration to leave the stone at its current location.
- 6648 Buckingham Palace garden party - Tuesday 5 June 2018 - Correspondence Circulated**  
It was resolved not to put forward the Chairman, for consideration as to entry into the National Association of Local Councils ballot for attendance at a garden party at Buckingham Palace on 5 June 2018
- 6649 Resignation of Clerk - Clerk**  
Official announcement of resignation of Mrs M Dilworth from the position of Clerk notification given on 8 January 2018. Clerk will work notice until and including 31 March 2018.  
The Parish Council thanks Mrs Dilworth for her services over the last 15 months.  
It was resolved to set up a Sub-Group with regard to the replacement of the Clerk with delegated authority to  
*Reviewsalary, hours and place of work*  
*Prepare job description*  
*Prepare person specification*  
*Advertise job (inc notification of local associations)*  
*Review applicants for consideration of interview*  
*Prepare interview questions*  
*Interview applicants as per consideration*  
*Prepare contract*  
Recommendation to full Parish Council as to replacement  
Sub-Group - Cllrs M Carter, M Wykes and B Honeyman.
- 6650 Park & safety issues - Clerk**  
After reference back to the fire risk assessor the door for rear of chambers building is on order.  
It was resolved to accept Future Water quotes re Legionella risk and inspection -  
Legionella Risk Assessment £450 (plus VAT)  
Water tank cleanse ( if required as a result of the risk assessment) to a maximum cost of £200  
Annual Inspection £720 (plus VAT)  
It was resolved to provide Cllr B Honeyman with a set of keys, so that he may allow monthly access to the Future Water employees with regard to the monthly monitoring visits.  
Clerks printer and the photocopier have both had imaging drums replaced and are now operating  
Hardwire testing due to commence 29 January 2018
- 6651 Planning**  
App No 2308 - 68 Taunton Drive L10 8JP  
Prior approval submission for a proposed rear extension projecting 2.525 metres from the rear wall of the original dwellinghouse with a height of 2.325 metres at the eaves and a MAXIMUM height of 3.26 metres at the pitch. - Noted  
App No 2309 - 13 Sefton Drive L10 8JB  
Prior approval submission for a proposed single storey rear extension projecting 4 metres from the rear wall of the original dwellinghouse with a height of 2.3 metres at the eaves and a maximum height of 3.5 metres at the pitch. - Noted
- 6652 Correspondence (for information only)**  
Buckingham Palace garden party - Tuesday 5 June 2018 (as above)
- 6653 Date of next meeting**  
Monday 19 February 2018

The meeting closed at 10.25pm

Standing Orders having been waived in order to complete the business.

Minutes 6640 to 6653 received as a correct record on 19 February 2018

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Chairman