



**NOTICE OF MEETING**  
**Aintree Village Parish Council**  
Date: 13 February 2018

**To all members of Aintree Village Parish Council**

You are hereby summoned to the meeting of the Parish Council to be held on **Monday 19 February 2018** at the Council Chamber, Harrow Drive, Aintree Village, commencing at 7pm.

Meg Dilworth - Clerk

- 6658 To receive apologies for absence**
- 6659 To receive declarations of interest**
- 6660 Public participation**
- 6660 Minutes of previous meeting**  
To approve the minutes of - A  
Parish Council meeting held on 15 January 2018 B  
Extraordinary Council meeting held on 25 January 2018  
and authorise the Chairman to sign as correct records.
- 6661 Clerks report including an update on matters arising from minutes, to include but not exclusively (for information only)**  
Communication sent to Sefton Council with regard to planning development DC/2017/002298  
Parish Plan on noticeboards & on website  
Legionella risk assessment completed - tank cleaning update  
Hardwire testing completed  
Rear door to chambers installed and extinguisher moved as per recommendation  
Smoke alarm installed in chambers building
- 6662 Reports from external meetings and Chairman's report (for information only)**  
Update planning application DC/2017/02298 - Land Bounded by Wango Lane, River Alt & Leeds And Liverpool Canal  
Update on street cleaning  
Update on street lighting
- 6663 Financial matters**  
To consider the following and agree any actions required.  
: Budget monitoring report for January 2017 C  
: Bank reconciliation for January 2017 D  
: Current payments for authorisation. E  
: Electricity contract renewal to follow
- 6664 Revaluation of assets exercise - Clerk**  
To consider the valuations of both building & play/park equipment with regard to sums insured under the Aviva insurance policy and agree update if required.
- 6665 Newsletter - Cllr M Carter** to follow  
To consider and agree content of first newsletter - as previously outlined.
- 6666 Interim Clerk - Clerk**  
To consider the possibility of requiring an interim Clerk and agree any action if required
- 6667 Use of junior football pitches - Clerk** F  
To review request to use junior football pitches for a summer league from River Juniors Cruzeiro.
- 6668 Harrow drive Park evacuation site - Aintree Racecourse April 2018 meeting**  
To consider the request for the use of Harrow drive park as an evacuation site for the Aintree Racecourse April 2018 meeting including consideration of key holder for the event, given the Clerks resignation as at 31 March 2018. Agree any action if required.

**6669 Public comments - Cllr G Harris**

Current protocol - items put in the Parish Councils name -  
Items from the Parish Council will be written by the Clerk on Aintree Village Parish Council letter headed paper only after a resolution to communicate.  
Items put on an individual's behalf, may state that they are a councillor but must be sent to the recipient not on Parish Council letter headed paper and will be written by themselves or by a third party. Verbal communication must imply the same.

The Parish Council to consider a request that Parish Councillors voluntarily submit any non Parish Council press releases or letters to the Clerk to be checked for accuracy before submission to a third party.

**6670 Adactus housing association - Cllr G Harris**

To consider that a letter be sent to thank the association for removing, storing and siting the Ayn-tre stone as part of the building construction works, at no cost to the Parish Council.

**6671 Park & safety issues - Clerk**

To consider any park issues arising and agree any action if required.

**6672 Planning**

To consider the following & take action as required

App No 2018/0088 - 3 Charterhouse Drive L10 8JY

Erection of a new boundary wall to the front and side of the dwellinghouse (retrospective application)

App No 2018/0057 - 12 Exeter Close L10 8LU

Erection of a single storey extension to the rear of the dwellinghouse

App No 2018/0060 - 68 Taunton Drive L10 8JY

Erection of a single storey extension to the rear of the dwellinghouse.

App No 2018/00106- Land at Ridgewood Way (Aintree Triangle)

Discharge of condition; 13B attached to planning permission DC/2014/01655 granted 14.12.2015.

App No 2018/0121 - Single Storey Warehouse Building Accessed From The West Side Of Deltic Way Netherton

Form pedestrian building entrance door and new warehouse doors, alterations to site to form warehouse access yard, alterations to parking. Extension of existing permitted use to include use classes B1, B2 and B8 inclusive.

App No 2018/0165 - 2 Denstone Avenue L10 6LH

Erection of a dormer extension to the rear of the dwellinghouse including alterations to the roof from hipped to gable (alternative to DC/2017/01860 approved 24 November 2017).

App No 2018/0195 - 6 Martland Avenue L10 6LT

Prior approval submission for a proposed rear extension projecting 4.0 metres from the rear wall of the original dwellinghouse with a height of 2.870 metres at the eaves and a MAXIMUM height of 3.845 metres at the pitch (Valid on 29.01.2018)

App No 2018/0205 - 6 Martland Avenue L10 6LT

Erection of a single storey extension to the rear of the dwellinghouse.

**6673 Correspondence (for information only)**

Comments re 10 parishes - M Cole for Feb meeting

Highways England - access port of Liverpool - tunnelled solution

Highways England - Switch Island

Sefton - rights of way liaison grp - mins 19.10.17 next meeting 25.1.18

Lobby day

Circulated letter re agenda & reply from 10 Parishes

Public art

Liverpool City Council local plan (as on boarder)

LALC wellbeing fund

Letter from Sefton Council re Licencing Act 2003

Letter from Sefton Council re Gambling Act 2005

**6674 Date of next meeting**

Monday 19 March 2018

**Budget Monitoring Report January 2018**

C

	Payments	Apr-June	Jly-Sep	Oct	Nov	Dec	Jan	Total	Spend to date	Budget	Balance to date
1	<b>PARK REFURBISHMENTS</b>	£9,155.77	£0.00	£0.00	£0.00	£0.00	£0.00	£9,155.77	£9,155.77	£11,150.00	£1,994.23
2	<b>PAYROLL</b>	£15,138.65	£6,501.44	£1,530.89	£2,417.29	£1,676.04	£2,952.90	£30,217.21	£30,217.21	£50,000.00	£19,782.79
	Skip hire	£125.00	£125.00	£0.00	£0.00	£0.00	£0.00	£250.00			
	Sefton Council-Park open/close	£1,916.20	£638.70	£0.00	£1,022.00	£511.00	£511.00	£4,598.90			
	Maghull TC- Grounds maintenance	£3,600.00	£3,900.00	£1,300.00	£1,000.00	£1,000.00	£1,000.00	£11,800.00			
	Sefton Council-Alarm maintenance	£0.00	£877.97	£0.00	£61.00	£0.00	£0.00	£938.97			
	Health/Safety	£150.00	£293.00	£50.00	£122.50	£50.00	£50.00	£715.50			
	Maintenance-Play Equipment	£0.00	£535.00	£0.00	£0.00	£138.39	£645.05	£1,318.44			
	Maintenance-Buildings-Waste removal	£139.59	£371.95	£405.00	£470.63	£245.00	£0.00	£1,632.17			
3	<b>PARK EXPENSES</b>								£21,253.98	£31,500.00	£10,246.02
	Postage/Stationery/Computer costs	£358.16	£29.59	£53.96	£258.96	£97.74	£467.42	£1,265.83			
	Refreshments	£24.67	£15.90	£0.00	£0.00	£0.00	£0.00	£40.57			
	IT Commission	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
	Audit fees	£0.00	£0.00	£400.00	£116.67	£0.00	£0.00	£516.67			
	Subscriptions	£817.60	£35.00	£0.00	£90.00	£64.00	£0.00	£1,006.60			
	Training	£189.00	£0.00	£0.00	£0.00	£0.00	£0.00	£189.00			
	Advance on Chairman's Expenses	£-550.00	£0.00	£0.00	£0.00	£0.00	£0.00	£-550.00			
	Other staff costs	£1,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00			
4	<b>SUNDRY EXPENSES</b>		£0.00						£3,968.67	£6,500.00	£2,531.33
5	<b>LOAN REPAYMENTS</b>	£0.00	£7,099.24	£0.00	£0.00	£0.00	£0.00	£7,099.24	£7,099.24	£14,198.00	£7,098.76
	Gas	£72.51	£82.92	£0.00	£110.83	£0.00	£0.00	£266.26			
	Electric	£391.88	£172.51	£60.33	£72.81	£58.70	£77.53	£833.76			
	Water	£26.90	£863.58	£0.00	£0.00	£20.15	£0.00	£910.63			
	Telephone	£156.21	£159.86	£149.83	£4.60	£4.39	£166.74	£641.63			
6	<b>UTILITIES</b>		£0.00						£2,652.28	£5,000.00	£2,347.72
7	<b>INSURANCE</b>	£0.00	£0.00	£3,629.82	£0.00	£0.00	£0.00	£3,629.82	£3,629.82	£3,500.00	£-129.82
8	<b>SECTION 137 GRANTS</b>	£100.00	£0.00	£100.00	£0.00	£0.00	£0.00	£200.00	£200.00	£2,500.00	£2,300.00
9	<b>ELECTION COSTS</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
10	<b>BANK CHARGES</b>	£61.68	£46.50	£12.84	£21.06	£17.04	£10.35	£169.47	£169.47	£400.00	£230.53
11	<b>MILEAGE</b>	£6.72	£1.35	£0.00	£74.10	£242.27	£0.00	£324.44	£324.44	£300.00	£-24.44
12	<b>PROFESSIONAL FEES</b>	£6,850.00	£0.00	£0.00	£0.00	£500.00	£0.00	£7,350.00	£7,350.00	£9,850.00	£2,500.00
13	<b>CONTINGENCY</b>	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£31,500.00	£31,500.00
14	<b>VAT PAID</b>	£4,837.02	£1,381.66	£388.58	£483.00	£510.37	£530.50	£8,131.13	£8,131.13	£1,000.00	£-7,131.13
		£45,067.56	£23,131.17	£8,081.25	£6,325.45	£5,135.09	£6,411.49	£94,152.01	£94,152.01	£168,898.00	£74,745.99
	Receipts	Apr-June	Jly-Sep	Oct	Nov	Dec		Total	Received to date	Budget	Balance to date
15	<b>PRECEPT</b>	£42,000.00	£18,000.00	£0.00	£0.00	£0.00	£0.00	£60,000.00	£60,000.00	£60,000.00	£0.00
16	<b>BOWLS</b>	£420.12	£0.00	£0.00	£0.00	£0.00	£0.00	£420.12	£420.12	£200.00	£-220.12
17	<b>FOOTBALL</b>	£175.00	£0.00	£108.33	£41.67	£0.00	£33.33	£358.33	£358.33	£350.00	£-8.33
18	<b>BANK INTEREST (Deposit acc)</b>	£2.70	£1.74	£0.81	£0.90	£3.54	£0.00	£9.69	£9.69	£50.00	£40.31
19	<b>SUNDRY</b>	£0.00	£2,205.00	£0.00	£0.00	£0.00	£208.00	£2,413.00	£2,413.00	£0.00	£-2,413.00
19	<b>VAT COLLECTED</b>	£35.00	£0.00	£21.67	£8.33	£0.00	£6.67	£71.67	£71.67	£0.00	£-71.67
20	<b>VAT - HMRC</b>	£4,846.83	£2,975.47	£0.00	£0.00	£0.00	£1,187.30	£9,009.60	£9,009.60	£0.00	£-9,009.60
		£47,479.65	£23,182.21	£130.81	£50.90	£3.54	£1,435.30	£72,282.41	£72,282.41	£60,600.00	£-11,682.41
			NET VAT						£-950.14	£1,000.00	£1,950.14

**BANK RECONCILIATION- AS AT 31 JANUARY 2018  
CURRENT ACCOUNT**

<b>BALANCE B/FWD 31.12.2017</b>	£14,141.19
ADD RECEIPTS	£1,435.30
LESS PAYMENTS	-£6,411.49
TRANSFERS TO RESERVE ACCOUNT	£0.00
TRANSFERS FROM RESERVE ACCOUNT	£0.00
BALANCE C/FWD	£9,165.00
ADD UNPRESENTED CHEQUES	£1,168.73
ADJUSTMENT TO BALANCE	£0.10
<b>BALANCE AGREED TO STATEMENT ( 793 ) 31.01.2018</b>	<b>£10,333.83</b>

**BANK RECONCILIATION- AS AT 31 JANUARY 2018  
RESERVE ACCOUNT**

<b>BALANCE B/FWD 31.12.2017</b>	£102,480.58
INTEREST RECEIVED	£0.00
TRANSFERS TO CURRENT ACCOUNT	£0.00
TRANSFERS FROM CURRENT ACCOUNT	£0.00
<b>BALANCE AGREED TO STATEMENT (156 ) 31.01.2018</b>	<b>£102,480.58</b>

**List of unpresented cheques**

<b><u>cheque</u></b>		
6250	Royal British Legion	£100.00
6257	Sefton Area Partnership of Local Councils	£90.00
6273	CPRE	£64.00
6276	HMRC	£596.80
6281	M Dilworth	£109.93
6282	Woodlands Hospice	£208.00
		<b>£1,168.73</b>

Payments for authorisation 19 February 2018			E
Payee	Details	Amount	Cheque No / Pay Type
Extra Energy	Electricity Costs	£61.15	DDR
BT	Phone	£194.64	DDR
Sefton Council	Open Close of Park	£613.20	DDR
HMRC	Tax/Ni Month 11	£153.40	6284
Maghull Town Council	Grounds maintenance contract -January 2018	£1,200.00	6285
ICS	Cleaning materials	£60.31	6286
British Gas	Gas charges 18 october 2017-17 January 2018 -Playing Fields	£52.05	6287
P Gill	Letters to update Parish Boards purchased on behalf of AVPC	£5.00	6288
Future Water Ltd	Monthly hygiene visit	£72.00	6289
Future Water Ltd	Legionalla risk assessment	£540.00	6290
Spektaglaze Ltd	Balance of fire door purchase	£882.00	6291
K Ellis	Stamps £3.90/Refreshments £1.45	£5.35	6292
Epica Mangement Solutions Ltd	Health and Safety February 2018	£60.00	DDR
Natwest	Autopay charges	£7.24	DDR
Natwest Autopay	Monthly payroll 06 February 2018	£1,406.64	DDR
Extra Energy	Extra Energy 26 December 2017-25 January 2018	£3.34	DDR
Extra Energy	Extra Energy 26 December 2017-25 January 2019	£21.13	DDR
Hive Telecom	Monthly call charges January 2018	£5.66	DDR
M Dilworth	Key cutting & key fobs	£59.10	
	Cost of payments	£5,402.21	