



NOTICE OF MEETING
Aintree Village Parish Council
Date: 13 March 2018

To all members of Aintree Village Parish Council

*You are hereby summoned to the meeting of the Parish Council to be held on **Monday 19 March 2018** at the Council Chamber, Harrow Drive, Aintree Village, commencing at 7pm.*

Meg Dilworth - Clerk

6676 To elect a Chairman of the Parish Council

Official notification as to the resignation from the post of Chairman, by Cllr J Colbert as of 10 March 2018.
To elect a Chairman to the Parish Council.
To elect a Vice-Chairman to the Parish Council, if required.

6677 To receive apologies for absence

6678 To receive declarations of interest

6679 Public participation

6680 Minutes of previous meeting

To approve the minutes of -
Parish Council meeting held on 19 February 2018
Park Committee held on 7 November 2017
and authorise the Chairman to sign as correct records.

A
B

6681 Clerks report including an update on matters arising from minutes, to include but not exclusively (for information only)

Notice board for park
Legionella maintenance
Pipe burst
Bowls area access (football on the green)
Trade Waste contract to 31.03.19 (one month's notice)
Harrow drive park evacuation site - Aintree Racecourse April 2018 meeting - Cllr J Colbert details advised
Electricity contract renewed
Newsletter Update
Revaluation of assets exercise

6682 Reports from external meetings and Chairman's report (for information only)

6683 Financial matters

To consider the following and agree any actions required.

- : Budget monitoring report for February 2017
- : Bank reconciliation for February 2017
- : Current payments for authorisation.
- : Internal Audit report Nov17 to Feb18

Updates on -

Financial Regulations review
Set up of Unity bank account

C
D
E
F

Budget Monitoring Report - February 2018

0

C

Payments							Spend to date	Budget	Balance to date	
	Apr-June	July-Sep	Oct-Dec	Jan	Feb	Total				
1	PARK REFURBISHMENTS	£9,155.77	£0.00	£0.00	£0.00	£0.00	£9,155.77	£11,150.00	£1,994.23	
2	PAYROLL	£15,138.65	£6,501.44	£5,624.22	£2,952.90	£1,560.04	£31,777.25	£50,000.00	£18,222.75	
	Skip hire	£125.00	£125.00	£0.00	£0.00	£0.00	£250.00			
	Sefton Council-Park open/close	£1,916.20	£638.70	£1,533.00	£511.00	£511.00	£5,109.90			
	Maghull TC- Grounds maintenance	£3,600.00	£3,900.00	£3,300.00	£1,000.00	£1,667.30	£13,467.30			
	Sefton Council-Alarm maintenance	£0.00	£877.97	£61.00	£0.00	£0.00	£938.97			
	Health/Safety	£150.00	£293.00	£222.50	£50.00	£1,295.00	£2,010.50			
	Maintenance-Play Equipment	£0.00	£535.00	£138.39	£645.05	£0.00	£1,318.44			
	Maintenance-Buildings-Waste removal	£139.59	£371.95	£1,120.63	£0.00	£53.83	£1,686.00			
3	PARK EXPENSES							£24,781.11	£31,500.00	£6,718.89
	Postage/Stationery/Computer costs	£358.16	£29.59	£410.66	£467.42	£10.35	£1,276.18			
	Refreshments/Cleaning Materials	£24.67	£15.90	£0.00	£0.00	£50.25	£90.82			
	IT Commission	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
	Audit fees	£0.00	£0.00	£516.67	£0.00	£0.00	£516.67			
	Subscriptions	£817.60	£35.00	£154.00	£0.00	£0.00	£1,006.60			
	Training	£189.00	£0.00	£0.00	£0.00	£0.00	£189.00			
	Advance on Chairman's Expenses	-£550.00	£0.00	£0.00	£0.00	£0.00	-£550.00			
	Other staff costs	£1,500.00	£0.00	£0.00	£0.00	£287.00	£1,787.00			
4	SUNDRY EXPENSES							£4,316.27	£6,500.00	£2,183.73
5	LOAN REPAYMENTS	£0.00	£7,099.24	£0.00	£0.00	£0.00	£7,099.24	£14,198.00	£7,098.76	
	Gas	£72.51	£82.92	£110.83	£0.00	£49.58	£315.84			
	Electric	£391.88	£172.51	£191.94	£77.53	£83.87	£917.73			
	Water	£26.90	£863.58	£20.15	£0.00	£0.00	£910.63			
	Telephone	£156.21	£159.86	£158.82	£166.74	£4.72	£646.35			
6	UTILITIES							£2,790.55	£5,000.00	£2,209.45
7	INSURANCE	£0.00	£0.00	£3,629.82	£0.00	£0.00	£3,629.82	£3,500.00	-£129.82	
8	SECTION 137 GRANTS	£100.00	£0.00	£100.00	£0.00	£0.00	£200.00	£2,500.00	£2,300.00	
9	ELECTION COSTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00	
10	BANK CHARGES	£61.68	£46.50	£50.94	£10.35	£23.32	£192.79	£400.00	£207.21	
11	MILEAGE	£6.72	£1.35	£316.37	£0.00	£0.00	£324.44	£300.00	-£24.44	
12	PROFESSIONAL FEES	£6,850.00	£0.00	£500.00	£0.00	£0.00	£7,350.00	£9,850.00	£2,500.00	
13	CONTINGENCY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£31,500.00	£31,500.00	
14	VAT PAID	£4,837.02	£1,381.66	£1,381.95	£530.50	£780.49	£8,911.62	£1,000.00	-£7,911.62	
		£45,067.56	£23,131.17	£19,541.89	£6,411.49	£6,376.75	£100,528.86	£168,898.00	£68,369.14	
Receipts							Received to date	Budget	Balance to date	
	Apr-June	Jly-Sep	Oct-Dec	Jan	Feb	Total				
15	PRECEPT	£42,000.00	£18,000.00	£0.00	£0.00	£0.00	£60,000.00	£60,000.00	£60,000.00	£0.00
16	BOWLS	£420.12	£0.00	£0.00	£0.00	£0.00	£420.12	£200.00	-£220.12	
17	FOOTBALL	£175.00	£0.00	£150.00	£33.33	£33.33	£391.66	£350.00	-£41.66	
18	BANK INTEREST (Deposit acc)	£2.70	£1.74	£5.25	£0.00	£12.24	£21.93	£50.00	£28.07	
19	SUNDRY	£0.00	£2,205.00	£0.00	£208.00	£0.00	£2,413.00	£0.00	-£2,413.00	
19	VAT COLLECTED	£35.00	£0.00	£30.00	£6.67	£6.67	£78.34	£0.00	-£78.34	
20	VAT - HMRC	£4,846.83	£2,975.47	£0.00	£1,187.30	£0.00	£9,009.60	£0.00	-£9,009.60	
		£47,479.65	£23,182.21	£185.25	£1,435.30	£52.24	£72,334.65	£60,600.00	-£11,734.65	
						NET VAT	-£176.32	£1,000.00	£1,176.32	

Payments for authorisation 19 March 2018**E**

	Payee	Details	Amount	Cheque No / Pay Type
1	HMRC	Tax/Ni Month 12	£263.10	6296
2	Maghull Town Council	Grounds maintenance contract -February 2018	£1,200.00	6297
3	Water Plus	Half yearly wastewater charge	£851.36	6298
4	Future Water Ltd	Monthly hygiene visit	£72.00	6299
5	Champion Newspapers	Advert for Clerk Vacancy	£154.20	6300
6	Maghull Town Council	Grounds maintenance contract -March 2018	£1,200.00	6301
7	Epica Management Solutions Ltd	Health and Safety March 2018	£60.00	DDR
8	NatWest	Autopay charges	£5.12	DDR
9	NatWest Autopay	Monthly payroll 06 March 2018	£1,396.74	DDR
10	Extra Energy	Extra Energy 26 January-25 February 2018	£3.11	DDR
11	Extra Energy	Extra Energy 26 January-25 February 2018	£20.97	DDR
12	Hive Telecom	Monthly call charges February 2018	£5.34	DDR
13	Extra Energy	Extra Energy Changing Rooms 26 January-25 February 2018	£122.90	DDR
14	Sefton Council	Monthly standing order for opening/closing park	£613.20	S/O
Total Cost of payments March 2018			£5,968.04	

BANK RECONCILIATION- AS AT 28 FEBRUARY 2018**CURRENT ACCOUNT**

BALANCE B/FWD 31.01.18	£9,165.00
ADD RECEIPTS	£40.00
LESS PAYMENTS	-£6,376.76
TRANSFERS TO RESERVE ACCOUNT	£0.00
TRANSFERS FROM RESERVE ACCOUNT	£10,000.00
BALANCE C/FWD	£12,828.24
ADD UNPRESENTED CHEQUES	£4,279.87
BALANCE AGREED TO STATEMENT (795) 28.02.2018	£17,108.11

BANK RECONCILIATION- AS AT 28 FEBRUARY 2018**RESERVE ACCOUNT**

BALANCE B/FWD 31.01.2018	£102,480.58
INTEREST RECEIVED £7.61/£4.63	£12.24
TRANSFERS TO CURRENT ACCOUNT	-£10,000.00
TRANSFERS FROM CURRENT ACCOUNT	£0.00
BALANCE AGREED TO STATEMENT (158) 28.02.2018	£92,492.82

List of unpresented cheques

	Cheque No	£
Royal British Legion	6250	£100.00
HMRC	6284	£153.40
Maghull Town Council	6285	£1,200.00
ICS	6286	£60.31
British Gas	6287	£52.05
P Gill	6288	£5.00
Future Water Ltd	6289	£72.00
Future Water Ltd	6290	£540.00
Spektaglaze Ltd	6291	£882.00
K Ellis	6292	£5.35
M Dilworth	6293	£64.60
Champion Newspapers	6294	£344.40
Maghull Town Council	6295	£800.76
	TOTAL	£4,279.87

Summary of balances 28.02.18

	£
Current Account	£17,108.11
Reserve account	£92,492.82
Less Unpresented Cheques	-£4,279.87
Less Uncredited Funds	£0.00
Funds Available	£105,321.06

6684 Casual Vacancy - Clerk

Official notification of resignation of F Forrest from the position of Councillor as of 19 February 2018
Sefton Council notified

6685 Recruitment of replacement for the retiring Clerk - Cllr M Carter

To consider the recommendations of the recruitment working party with regard to the employment of a replacement Clerk and agree any action if required. Including the purchase of a mobile phone.
To consider the purchase of a mobile phone for the recruited Clerk and take action as required.
To consider the requirement for temporary cover for the Clerks role and agree any actions as required

6686 Park management - Cllr M Carter

To consider the discharge of park management responsibilities through either recruitment or any other method and take action as required.

6687 F Boyle employment contract - Clerk

To consider the extension of the employment contract of F Boyle (weekend park assistant) and agree any action if required.

6688 Emergency/out of hours response - Cllr B Honeyman

To consider emergency/out of hours response requirements and agree any action as required.

6689 Use of junior football pitches - Clerk (b/f from previous meeting)

To review request to use junior football pitches for a summer league from River Juniors Cruzeiro (consideration after request and receipt of additional information).

G

6690 Facilities fees - Cllr B Honeyman

To consider facility fees and agree any action as required.
Including Football, Bowls and Tennis - but not exclusively

6691 Comments of Borough Cllr A Carr - Cllr J Colbert

To consider the public comments made by Cllr Carr with regard to the Aintree Village Parish Council's precept value, particularly in reference to the % increase and agree any action as required.

6692 Article in Champion newspaper 03.01.18 - Cllr Harris

Consider the availability of services within the borough with regard to
: Leisure facilities
: Medical facilities
: Street cleaning
Consider residents confidence levels in the police
and take any action(s) as required.

6693 Wango Lane Bridge Lights - Correspondence

To consider supporting Gillian McHugh's request to invite an opinion of the sequencing of the lights on Wango lane bridge and take action as required.

H

6694 LALC spring conference Saturday 28 April 2018 - Clerk

To consider attendance at conference and take action as required

6695 Hardwire testing - Clerk

To consider recommended remedial action with regard to third party observations whilst undertaking hardwire testing of the buildings in Harrow Drive park (Chambers, Changing rooms and Garage) and take action as required

6696 Planning

To consider the following & take action as required

App No 2018/0269 - 9 Sedbergh Ave L10 3JT

Erection of a two storey side extension and a single storey extension to the rear of the dwellinghouse following demolition of existing single storey extension to side Open for Comment

App No 2018/0380 - Aintree Youth Centre Oriel Drive L10 6NJ

Erection of a polycarbonate canopy to the rear and new doors to the side entrances Open for Comment

App No 2018/0384 - 1a Molyneux Way L10 2JA

Approval of details reserved by conditions: 4 and 5A) attached to planning application DC/2013/00222 approved on 19/12/2013 Open for Comment

App No 2018/0372 - 23 Eaton Drive L10 2JY

Retention of a single storey extension and flue and proposed dormer extension to the rear of the dwellinghouse and a dropped kerb to the front with block paving to the front and side, a boundary wall, timber fence to the rear and side. Open for Comment

App No 2018/0377 - 9b Altway L10 3JB

Change of use of the ground and first floors from A2 (business) to A3 (food and drink), erection of a new shop front and installation of roller shutters Open for Comment

App No 2018/0378 - 37 Charterhouse Drive L10 8JY

Erection of a single storey extension to the side of the dwellinghouse Open for Comment

App No 2018/0442 - 20 Bull Bridge Lane L10 6LZ

Erection of a single storey extension to the rear, a two storey extension to the side and a single storey extension to the front of the dwelling Open for Comment

App No 2018/0447 - 13 Ellesmere Drive L10 2JR

Certificate of lawfulness for the proposed erection of a single storey extension to the rear of the dwellinghouse Open for Comment

6697 Correspondence (for information only)

Freedom of information request - G Harris

Electric car points in new developments - Sefton MBC

Flooding - LALC

Supplementary planning documents - Sefton MBC

Lobby day - LALC

Data Protection (25 May 18) - LALC

6698 Date of next meeting

Monday 16 April 2018