



Notice of Meeting

Aintree Village Parish Council

Date: 16th April 2018

To all Members of Aintree Village Parish Council

You are hereby summoned to the meeting of the Parish Council to be held on **Monday 16th April 2018** at the Council Chambers, Harrow Drive, Aintree Village, commencing at 7.00pm

Mo Kundi – Clerk

- 6699 To receive Apologies for Absence
- 6700 To receive Declaration of Interest
- 6701 Public Participation
- 6702 Minutes of Previous Meeting
To approve the minutes of meeting held on 19th March 2018 and to authorise the Chair to sign as correct records
- 6703 Clerk's report including update on Matters arising from minutes to include but not exclusively (for information only)
 - Noticeboard for the Park
 - Legionella – cost of cleaning the Cold water storage tank
 - 'Anti-vandal paint' signs
 - Newsletter
 - Revaluation of Assets exercise
 - Set-up of Unity Bank Account
 - Mobile phone
- 6704 Reports from external meetings and Chair's report
 - MALC meeting
 - SAPLC (10 Parishes meeting)
- 6705 NALC review PC05-18 – Councillor Carter
- 6706 Financial Matters
 - Budget monitoring report for March 2018 (A)
 - Bank reconciliation for March 2018 (B)
 - Update on Financial Regulation (C)
 - Section 137 limit for 2018/19 (D)
- 6707 General Data Protection Regulations – Councillor Carter
- 6708 Aintree Village Parish Council Website – Councillor Carter and Councillor Harris

6709 Park and Safety Issues
- Pat Testing

6710 Planning Issues
To consider the following and to take action as required:-

App No. 2018/00472 – 17 Haydock Park Road Aintree L10 6NJ

Erection of a two storey extension to the side, a single storey extension to the rear and a pitched roof over the existing dormer windows at the front and rear of the dwellinghouse – open for comment

App No. 2018/00461 – 15 Canterbury Close, Aintree L10 8LA

Erection of a two storey extension to the side and a single storey extension to the rear of the dwellinghouse after demolition of existing side extension- open for comment

App No. 2018/00442 – 20 Bull Bridge Lane, Aintree L10 6LZ

Erection of a single storey extension to the rear, a two storey extension to the side and a single storey extension to the front of the dwelling– open for comment

6711 Correspondance

- New Sefton Economic Strategy
- A5036 Port of Liverpool Access Scheme – Newsletter
- Sefton Rights of Way Liaison Group
- Ethical Standards Consultation and "Trading Standards Rogue Traders
- New Programme Households into work
- Membership of SAPLC

6712 Letters from Aintree Village residents – Coucillor Carter and Councillor Harris

- Brian Plummer – Grass verge on Oriel Drive

6713 Co-opted Consideration

6714 Park Officer Recruitment – Councillor Wykes

6715 Additions to Chairmanship and Standing Orders: Councillor Harris

6716 Date of Next Meeting
Monday 21st May 2018

Budget Monitoring Report - March 2018

Payments	Apr-June	July-Sep	Oct-Dec	Jan	Feb	Mar	Total	Spend to date	Budget	Balance to date
PARK REFURBISHMENTS	£9,155.77	£0.00	£0.00	£0.00	£0.00	£0.00	£9,155.77	£9,155.77	£11,150.00	£1,994.23
PAYROLL	£15,138.65	£6,501.44	£5,624.22	£2,952.90	£1,560.04	£1,659.84	£33,437.09	£33,437.09	£50,000.00	£16,562.91
Skip hire	£125.00	£125.00	£0.00	£0.00	£0.00	£0.00	£250.00			
Sefton Council-Park open/close	£1,916.20	£638.70	£1,533.00	£511.00	£511.00	£511.00	£5,620.90			
Maghull TC- Grounds maintenance	£3,600.00	£3,900.00	£3,300.00	£1,000.00	£1,667.30	£2,000.00	£15,467.30			
Sefton Council-Alarm maintenance	£0.00	£877.97	£61.00	£0.00	£0.00	£0.00	£938.97			
Health/Safety	£150.00	£293.00	£222.50	£50.00	£1,295.00	£110.00	£2,120.50			
Maintenance-Play Equipment	£0.00	£535.00	£138.39	£645.05	£0.00	£0.00	£1,318.44			
Maintenance-Buildings- Waste removal	£139.59	£371.95	£1,120.63	£0.00	£53.83	£198.92	£1,884.92			
PARK EXPENSES								£27,601.03	£31,500.00	£3,898.97
Postage/Stationery/Computer costs	£358.16	£29.59	£410.66	£467.42	£10.35	£0.00	£1,276.18			
Refreshments/Cleaning Materials	£24.67	£15.90	£0.00	£0.00	£50.25	£0.00	£90.82			
I T Commission	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
Audit fees	£0.00	£0.00	£516.67	£0.00	£0.00	£0.00	£516.67			
Subscriptions	£817.60	£35.00	£154.00	£0.00	£0.00	£1,669.49	£2,676.09			
Training	£189.00	£0.00	£0.00	£0.00	£0.00	£0.00	£189.00			
Advance on Chairman's Expenses	-£550.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£550.00			
Other staff costs	£1,500.00	£0.00	£0.00	£0.00	£287.00	£128.50	£1,915.50			
SUNDRY EXPENSES								£6,114.26	£6,500.00	£385.74
LOAN REPAYMENTS	£0.00	£7,099.24	£0.00	£0.00	£0.00	£0.00	£7,099.24	£7,099.24	£14,198.00	£7,098.76

Gas	£72.51	£82.92	£110.83	£0.00	£49.58	£0.00	£315.84			
Electric	£391.88	£172.51	£191.94	£77.53	£83.87	£144.43	£1,062.16			
Water	£26.90	£863.58	£20.15	£0.00	£0.00	£869.33	£1,779.96			
Telephone	£156.21	£159.86	£158.82	£166.74	£4.72	£0.00	£646.35			
UTILITIES								£3,804.31	£5,000.00	£1,195.69
INSURANCE	£0.00	£0.00	£3,629.82	£0.00	£0.00	£0.00	£3,629.82	£3,629.82	£3,500.00	-£129.82
SECTION 137 GRANTS	£100.00	£0.00	£100.00	£0.00	£0.00	£0.00	£200.00	£200.00	£2,500.00	£2,300.00
ELECTION COSTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
BANK CHARGES	£61.68	£46.50	£50.94	£10.35	£23.32	£15.20	£207.99	£207.99	£400.00	£192.01
MILEAGE	£6.72	£1.35	£316.37	£0.00	£0.00	£0.00	£324.44	£324.44	£300.00	-£24.44
PROFESSIONAL FEES	£6,850.00	£0.00	£500.00	£0.00	£0.00	£0.00	£7,350.00	£7,350.00	£9,850.00	£2,500.00
CONTINGENCY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£31,500.00	£31,500.00
VAT PAID	£4,837.02	£1,381.66	£1,381.95	£530.50	£780.49	£586.62	£9,498.24	£9,498.24	£1,000.00	-£8,498.24
	£45,067.56	£23,131.17	£19,541.89	£6,411.49	£6,376.75	£7,893.33	108,422.19	£108,422.19	£168,898.00	£60,475.81

Receipts	Apr-June	July-Sep	Oct-Dec	Jan	Feb		Total	Received to date	Budget	Balance to date
PRECEPT	£42,000.00	£18,000.00	£0.00	£0.00	£0.00	£0.00	£60,000.00	£60,000.00	£60,000.00	£0.00
BOWLS	£420.12	£0.00	£0.00	£0.00	£0.00	£0.00	£420.12	£420.12	£200.00	-£220.12
FOOTBALL	£175.00	£0.00	£150.00	£33.33	£33.33	£0.00	£391.66	£391.66	£350.00	-£41.66
BANK INTEREST (Deposit acc)	£2.70	£1.74	£5.25	£0.00	£12.24	£8.55	£30.48	£30.48	£50.00	£19.52
SUNDRY	£250.00	£2,355.00	£0.00	£208.00	£0.00	£0.00	£2,813.00	£2,813.00	£0.00	-£2,813.00
VAT COLLECTED	£35.00	£0.00	£30.00	£6.67	£6.67	£0.00	£78.34	£78.34	£0.00	-£78.34
VAT - HMRC	£4,846.83	£2,975.47	£0.00	£1,187.30	£0.00	£1,808.02	£10,817.62	£10,817.62	£0.00	£10,817.62
	£47,729.65	£23,332.21	£185.25	£1,435.30	£52.24	£1,816.57	£74,551.22	£74,551.22	£60,600.00	£13,951.22

NET VAT	-£1,397.72	£1,000.00	£2,397.72
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BANK RECONCILIATION- AS AT 31 MARCH 2018

CURRENT ACCOUNT	£
BALANCE B/FWD 28.02.18	12,828.24
ADD RECEIPTS	1808.02
LESS PAYMENTS	-7,893.23
TRANSFERS TO RESERVE ACCOUNT	0
TRANSFERS FROM RESERVE ACCOUNT	0
BALANCE C/FWD	6,743.03
ADD UNPRESENTED CHEQUES	5682.8
BALANCE AGREED TO STATEMENT (797) 31.03.2018	12,425.83

BANK RECONCILIATION- AS AT 31 MARCH 2018

RESERVE ACCOUNT	
BALANCE B/FWD 28.02.2018	102,480.58
INTEREST RECEIVED	0
TRANSFERS TO CURRENT ACCOUNT	0
TRANSFERS FROM CURRENT ACCOUNT	0.00
BALANCE AGREED TO STATEMENT (158) 31.03.2018	102,480.58

List of unpresented cheques

<u>Chq number</u>	<u>Amount</u>	
6250	Royal British Legion	100 U
6296	HMRC	263.1 U
6297	Maghull Town Council	1200 U
6298	Water Plus	851.36 U
6299	Future Water Ltd	72 U
6300	Champion Newspapers	154.2 U
6301	Maghull Town Council	1200 U
6302	Spaldiings	106.45 U
6303	LALC	757.49 U
6304	Clerks and Councils	12 U
6305	Sefton Council	900 U
6307	Spaldiings	48.54 U
6308	M Dilworth	17.66 U
TOTAL	5682.8	

Summary of balances 31 March 2018

Current Account (after deducting unpresented cheques)	£	6743.03
Business Reserve Account		102480.6
Total cash at 31 March 2018		109223.6

Payments for authorisation 16 April 2018

<u>Payee</u>	<u>Details</u>	<u>Amount</u>	<u>Payment method</u> <u>Cheque number/</u>
1 HMRC	Tax/Ni Month 01	553.98	6309
2 Jenkinsons	Black ink cartridges	27.34	6310
3 K Ellis	Postage	15.36	6311
4 Future Water Ltd	Monthly hygiene visit	72	6312
5 M Carter	Printing Newsletter £81.40/Mileage to MALC £11.25/Data Protection Reg £35	127.65	6313
6 C Price	Internal audit March 2018	116.67	6314
7 Epica Mangement Solutions Ltd	Health and Safety April 2018	60	DDR
8 Natwest	Bank charges March 2018	8.05	DDR
9 Natwest Autopay	Monthly payroll 06 April 2018	2210.08	DDR
10 Extra Energy	Extra Energy 26 February-23 March 2018	TBA	DDR
11 Extra Energy	Extra Energy 26 February-23 March 2018	TBA	DDR
12 Hive Telecom	Monthly call charges March 2018	TBA	DDR
13 Extra Energy	Extra Energy 26 February-23 March 2018	TBA	DDR
14 British Telecom	Quarterly line rental 01 April-30 June 2018	192.79	DDR
15 Sefton Council	Monthly standing order for opening/closing park	613.2	S/O

Total Cost of payments-March 19 2018	3997.12
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