



Aintree Village Parish Council

**Minutes of the meeting of the Parish Council held on
Monday 19 February 2018 at 7.00pm**

Present Councillors - J Colbert (Chair), M Carter, M Wykes, G Downey, R Preston, N Kelly, B Honeyman, C Feeley

In Attendance M Dilworth (Parish Clerk), K Ellis (RFO)

6658 Apologies for absence
Councillor - S Gent

6659 Declarations of interest
None.

6660 Public participation
None.

6661 Minutes of previous meeting
It was resolved to approve the minutes of the Parish Council meetings held on
Monday 15 January 2018
Thursday 25 January 2018
and the chairman was authorised to sign as correct records.

6662 Clerks report including an update on matters arising from minutes.
Communication sent to Sefton Council with regard to planning development DC/2017/002298
Parish Plan on noticeboards & on website
Legionella risk assessment complete, awaiting report - forewarned that water tank requires cleaning quote of £500, others quotes to be obtained.
Hardwire testing completed, awaiting report, verbally informed only slight rectifications required
Rear door to chambers installed and extinguisher moved as per fire risk assessment recommendation
Smoke alarm installed in chambers building

6663 Reports from external meetings and Chairman's report (for information only)
Update planning application DC/2017/02298
A significant number of residents signed a petition of protest which was derived to Sefton Council on 31 January 2018. A noteworthy number of individual letter of protest were also sent to Sefton Councils planning department. It is believed that the developers are likely to be making amendments to the original application and therefore unlikely that a decision will be made before the end of March
Machinery have been seen on location, assessing drainage. It is understood that holes dug on site filled immediately with water and that the machinery was removed promptly to avoid immobility due to the muddy conditions.
House building plans across the borough are sizeable much on green land, this could be a reason as to the remarked lack of support by Borough Councillors with regard to the protest of this development and others

Update on street cleaning
Cllr J Colbert along with some local residents attended a meeting with a representative of Sefton Councils refuse department. They were informed that every second week a mechanical sweeper and on another occasion a street operative attended to the litter in the Aintree Village area, as is policy for the housing tyre in the area.

The Council official was not receptive to change even after it was highlighted the inequality with regard to service levels provided verses rates payable. The Council official suggested more community and Parish Council involvement suggesting voluntary groups could assist.

Update on street lighting
Sefton Council changed third party street lighting contractors, the exiting contract finishing mid December 2017 with the new contract commence end January 2018, resulting in a period which saw only acute service requirements handled leaving a backlog of service issues. Sefton Council have stated that lead times for repairs are now 28 days (from 5) until such time that the backlog of services can be completed, there is no understanding at this stage of how long this will take.

6664 Financial matters
It was resolved to accept - Budget monitoring report for January 2018
It was resolved to accept - Bank reconciliation for January 2018
It was resolved to accept - Current payments for authorisation.
It was resolved to accept the quote via the love energy savings broker website for a two year electricity contract with extra energy at
13.9 pence per day standing charge per location
15.84 pence per KWH

	Payments	Apr-June	Jly-Sep	Oct	Nov	Dec	Jan	Total	Spend to date	Budget	Balance to date
1	PARK REFURBISHMENTS	£9,155.77	£0.00	£0.00	£0.00	£0.00	£0.00	£9,155.77	£9,155.77	£11,150.00	£1,994.23
2	PAYROLL	£15,138.65	£6,501.44	£1,530.89	£2,417.29	£1,676.04	£2,952.90	£30,217.21	£30,217.21	£50,000.00	£19,782.79
	Skip hire	£125.00	£125.00	£0.00	£0.00	£0.00	£0.00	£250.00			
	Sefton Council-Park open/close	£1,916.20	£638.70	£0.00	£1,022.00	£511.00	£511.00	£4,598.90			
	Maghull TC- Grounds maintenance	£3,600.00	£3,900.00	£1,300.00	£1,000.00	£1,000.00	£1,000.00	£11,800.00			
	Sefton Council-Alarm maintenance	£0.00	£877.97	£0.00	£61.00	£0.00	£0.00	£938.97			
	Health/Safety	£150.00	£293.00	£50.00	£122.50	£50.00	£50.00	£715.50			
	Maintenance-Play Equipment	£0.00	£535.00	£0.00	£0.00	£138.39	£645.05	£1,318.44			
	Maintenance-Buildings-Waste removal	£139.59	£371.95	£405.00	£470.63	£245.00	£0.00	£1,632.17			
3	PARK EXPENSES								£21,253.98	£31,500.00	£10,246.02
	Postage/Stationery/Computer costs	£358.16	£29.59	£53.96	£258.96	£97.74	£467.42	£1,265.83			
	Refreshments	£24.67	£15.90	£0.00	£0.00	£0.00	£0.00	£40.57			
	IT Commission	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			
	Audit fees	£0.00	£0.00	£400.00	£116.67	£0.00	£0.00	£516.67			
	Subscriptions	£817.60	£35.00	£0.00	£90.00	£64.00	£0.00	£1,006.60			
	Training	£189.00	£0.00	£0.00	£0.00	£0.00	£0.00	£189.00			
	Advance on Chairman's Expenses	£-550.00	£0.00	£0.00	£0.00	£0.00	£0.00	£-550.00			
	Other staff costs	£1,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00			
4	SUNDRY EXPENSES		£0.00						£3,968.67	£6,500.00	£2,531.33
5	LOAN REPAYMENTS	£0.00	£7,099.24	£0.00	£0.00	£0.00	£0.00	£7,099.24	£7,099.24	£14,198.00	£7,098.76
	Gas	£72.51	£82.92	£0.00	£110.83	£0.00	£0.00	£266.26			
	Electric	£391.88	£172.51	£60.33	£72.81	£58.70	£77.53	£833.76			
	Water	£26.90	£863.58	£0.00	£0.00	£20.15	£0.00	£910.63			
	Telephone	£156.21	£159.86	£149.83	£4.60	£4.39	£166.74	£641.63			
6	UTILITIES		£0.00						£2,652.28	£5,000.00	£2,347.72
7	INSURANCE	£0.00	£0.00	£3,629.82	£0.00	£0.00	£0.00	£3,629.82	£3,629.82	£3,500.00	£-129.82
8	SECTION 137 GRANTS	£100.00	£0.00	£100.00	£0.00	£0.00	£0.00	£200.00	£200.00	£2,500.00	£2,300.00
9	ELECTION COSTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
#	BANK CHARGES	£61.68	£46.50	£12.84	£21.06	£17.04	£10.35	£169.47	£169.47	£400.00	£230.53
#	MILEAGE	£6.72	£1.35	£0.00	£74.10	£242.27	£0.00	£324.44	£324.44	£300.00	£-24.44
#	PROFESSIONAL FEES	£6,850.00	£0.00	£0.00	£0.00	£500.00	£0.00	£7,350.00	£7,350.00	£9,850.00	£2,500.00
#	CONTINGENCY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£31,500.00	£31,500.00
#	VAT PAID	£4,837.02	£1,381.66	£388.58	£483.00	£510.37	£530.50	£8,131.13	£8,131.13	£1,000.00	£-7,131.13
		£45,067.56	£23,131.17	£8,081.25	£6,325.45	£5,135.09	£6,411.49	£94,152.01	£94,152.01	£168,898.00	£74,745.99
	Receipts	Apr-June	Jly-Sep	Oct	Nov	Dec	Jan	Total	Received to date	Budget	Balance to date
#	PRECEPT	£42,000.00	£18,000.00	£0.00	£0.00	£0.00	£0.00	£60,000.00	£60,000.00	£60,000.00	£0.00
#	BOWLS	£420.12	£0.00	£0.00	£0.00	£0.00	£0.00	£420.12	£420.12	£200.00	£-220.12
#	FOOTBALL	£175.00	£0.00	£108.33	£41.67	£0.00	£33.33	£358.33	£358.33	£350.00	£-8.33
#	BANK INTEREST (Deposit acc)	£2.70	£1.74	£0.81	£0.90	£3.54	£0.00	£9.69	£9.69	£50.00	£40.31
#	SUNDRY	£0.00	£2,205.00	£0.00	£0.00	£0.00	£208.00	£2,413.00	£2,413.00	£0.00	£-2,413.00
#	VAT COLLECTED	£35.00	£0.00	£21.67	£8.33	£0.00	£6.67	£71.67	£71.67	£0.00	£-71.67
#	VAT - HMRC	£4,846.83	£2,975.47	£0.00	£0.00	£0.00	£1,187.30	£9,009.60	£9,009.60	£0.00	£-9,009.60
		£47,479.65	£23,182.21	£130.81	£50.90	£3.54	£1,435.30	£72,282.41	£72,282.41	£60,600.00	£-11,682.41
	NET VAT								£-950.14	£1,000.00	£1,950.14

	Payee	Details	Amount	Cheque No / Pay Type
1	Extra Energy	Electricity Costs	£61.15	DDR
2	BT	Phone	£194.64	DDR
3	Sefton Council	Open Close of Park	£613.20	DDR
4	HMRC	Tax/Ni Month 11	£153.40	6284
5	Maghull Town Council	Grounds maintenance contract -January 2018	£1,200.00	6285
6	ICS	Cleaning materials	£60.31	6286
7	British Gas	Gas charges 18 October 2017-17 January 2018 -Playing Fields	£52.05	6287
8	P Gill	Letters to update Parish Boards purchased on behalf of AVPC	£5.00	6288
9	Future Water Ltd	Monthly hygiene visit	£72.00	6289
10	Future Water Ltd	Legionella risk assessment	£540.00	6290
11	Spektagleze Ltd	Balance of fire door purchase	£882.00	6291
12	K Ellis	Stamps £3.90/Refreshments £1.45	£5.35	6292
13	Epica Management Solutions Ltd	Health and Safety February 2018	£60.00	DDR
14	NatWest	Autopay charges	£7.24	DDR
15	NatWest Autopay	Monthly payroll 06 February 2018	£1,406.64	DDR
16	Extra Energy	Extra Energy 26 December 2017-25 January 2018	£3.34	DDR
17	Extra Energy	Extra Energy 26 December 2017-25 January 2019	£21.13	DDR
18	Hive Telecom	Monthly call charges January 2018	£5.66	DDR
19	M Dilworth	Key cutting & key fobs & Kettle	£64.60	6293
20	Champion Newspapers	Clerk Recruitment	£344.40	6294
21	Maghull Town Council	33% recharge of bowling green consumables	£800.76	6295
22	NatWest	Service charge 30 December 2017-02 February 2018	£16.08	DDR
23	Extra Energy	Electricity Changing Rooms 26 December 2017-25 January 2018	£63.60	DDR
24	Sefton Council	Monthly standing order for opening/closing park	£613.20	S/O

Cost of payments	£7,245.75
------------------	-----------

Summary of balances 31.01.18	£
Current Account	£10,333.83
Reserve account	£102,480.58
Less Unpresented Cheques	-£1,168.73
Less Uncredited Funds	£0.00
Funds Available	£111,645.68

6665 Revaluation of assets exercise - Clerk

It was agreed to carry this item forward to a future meeting.

6666 Newsletter - Cllr M Carter

It was resolved to accept the submitted newsletter, amended only by the removal of some contact phone numbers replaced with the current Parish Councillors names

It was resolved to accept the estimated costs of the newsletter are - maximum of £180 printing and maximum of £100 distribution, distribution to be undertaken by Champion newsgroup. Some distribution blackspots may occur and these will need to be addressed and distribution fulfilled by another method.

6667 Interim Clerk - Clerk

The Clerk at Melling may consider some interim cover if required. Further consideration will be given at the next meeting as recruitment for a replacement Clerk is underway. An advertisement has already appeared in the current edition of the Maghull and Aintree Champion and some expressions of interest have been received and application forms sent out.

It was restated that care must be given to ensure that the job specification meets the requirements of the Clerks role and does not overflow to incorporate the park management duties as it has with the current Clerk.

6668 Use of junior football pitches - Clerk

It was agreed to carry this forward to the next meeting and that the Clerk would request further details.

6669 Harrow drive Park evacuation site - Aintree Racecourse April 2018 meeting

It was resolved to accept the request for the use of Harrow drive park as an evacuation site for the Aintree Racecourse April 2018 meeting and that Cllr J Colbert would be the key holder for the event.

6670 Public comments - Cllr G Harris

Current protocol - items in the Parish Councils name - Items from the Parish Council will be written by the Clerk on Aintree Village Parish Council letter headed paper (or sent from the official email address) only after a resolution to communicate. Items put on an individual's behalf, may state that they are a councillor but must be sent to the recipient not on Parish Council letter headed paper (or from the official email address) and will be written by themselves or by a third party. Verbal communication must imply the same.

It was resolved not to accept the request that Parish Councillors voluntarily submit any non Parish Council press releases or letters to the Clerk to be checked for accuracy before submission to a third party.

6671 Adactus housing association - Cllr G Harris

It was resolved not to send a letter of thanks to Adactus housing with regard to the removing, storing and siting of the Ayn-tre stone as this was simply a requirement of the planning application.

6672 Park & safety issues - Clerk

The Parish Council were informed -

A request had been made to utilise the pitch next weekend - this was denied as the weekend park keeper will not be in attendance (he has, for the same weekend, asked to adjust his normal working pattern which had been agreed)

The weekend groundsman F Boyle's temporary contract is set to expire on 31 March 2018.

Some of the Park Committee members together with the Clerk attended a meeting with the Operations Manager of Maghull Town Council (Alex Spencer) with regard to consideration of extending the duties of Maghull Town Council to incorporate the duties of park management alongside the current groundwork contract.

6673

Planning

To consider the following & take action as required

App No 2018/0088 - 3 Charterhouse Drive L10 8JY - Noted

Erection of a new boundary wall to the front and side of the dwellinghouse (retrospective application)

App No 2018/0057 - 12 Exeter Close L10 8LU - Noted

Erection of a single storey extension to the rear of the dwellinghouse

App No 2018/0060 - 68 Taunton Drive L10 8JY - Noted

Erection of a single storey extension to the rear of the dwellinghouse.

App No 2018/00106- Land at Ridgewood Way (Aintree Triangle) - Noted

Discharge of condition; 13B attached to planning permission DC/2014/01655 granted 14.12.2015.

App No 2018/0121 - Single Storey Warehouse Building Accessed From The West Side Of Deltic Way Netherton - Noted

Form pedestrian building entrance door and new warehouse doors, alterations to site to form warehouse access yard, alterations to parking. Extension of existing permitted use to include use classes B1, B2 and B8 inclusive.

App No 2018/0165 - 2 Denstone Avenue L10 6LH - Noted

Erection of a dormer extension to the rear of the dwellinghouse including alterations to the roof from hipped to gable (alternative to DC/2017/01860 approved 24 November 2017).

App No 2018/0195 - 6 Martland Avenue L10 6LT - Noted

Prior approval submission for a proposed rear extension projecting 4.0 metres from the rear wall of the original dwellinghouse with a height of 2.870 metres at the eaves and a MAXIMUM height of 3.845 metres at the pitch (Valid on 29.01.2018)

App No 2018/0205 - 6 Martland Avenue L10 6LT - Noted

Erection of a single storey extension to the rear of the dwellinghouse.

6674

Correspondence (for information only)

Comments re 10 parishes - M Cole for Feb meeting

Highways England - access port of Liverpool - tunnelled solution

Highways England - Switch Island

Sefton - rights of way liaison grp - mins 19.10.17 next meeting 25.1.18

Lobby day

Circulated letter re agenda & reply from 10 Parishes

Public art

Liverpool City Council local plan (as on boarder)

LALC wellbeing fund

Letter from Sefton Council re Licencing Act 2003

Letter from Sefton Council re Gambling Act 2005

Letter of thanks received from Woodlands Hospice for the donation of £208.00 (Civic Service collection)

Letter requesting additional fencing be added at rear of bowls area as youths are entering area and playing football on the bowls green - Clerk to investigate and advise

6675

Date of next meeting

Monday 19 March 2018

The meeting closed at 8.45pm

Minutes 6658 to 6674 received as a correct record on 19 March 2018

.....
Chairman