



PK0010

**Aintree Village Parish Council**  
Minutes of Park Committee meeting held on  
Thursday 5<sup>th</sup> July 2018 at 7.00pm

|               |   |   |
|---------------|---|---|
| PK 0054       | Apologies for absence   | Cllr. Gent  |
| In attendance |   | Mo Kundi (Clerk) and D Hinton (Park Officer)<br>Julie Doyle; Andy (Aintree Villa); Andy and Danny (Aintree Ajex), and Tracy Rimmer (Bowling Green)  |
| PK0055        | Present   | Cllrs Wykes, Carter, Wykes, Grosart, Honeyman, and Bennett  |
| PK0056        | Declaration of interest                                       | None  |
| PK 0057       | Public participation  | <p>1). Andy O'Neill representing Aintree Villa give a presentation putting forward his case for the use of Parish Council playing fields. He indicated that he has full Insurance, First Aid certificate, and DBS checks, which he will submit to the Parish Council.</p> <p>2). Andy Hill representing Aintree Ajex also put forward a case for the use of Parish council playing fields. He also assured the Committee that he has all the necessary Insurance, First aid certificate and DBS checks, and will submit them to the Parish Council.</p> <p>3). Tracy Rimmer stated that her mum Betty Jackson holds an annual bowling competition in memory of their Dad, Ken each year, which raises lots of money for Alzheimer's. They wish to hold a similar event on Saturday 4<sup>th</sup> August 2018. The Park Committee agreed but as this item was not formally on the agenda, RECOMMENDED that the Parish Council at its meeting on 16<sup>th</sup> July 2018 approve event and free of any fees.</p> |
| PK0058        | Minutes of previous meeting held on 29 <sup>th</sup> May 2018 | Approved as a correct record on Thursday 5 <sup>th</sup> July 2018, and duly authorised the Chairman to sign them   |

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| PK0059 | Matters arising/Clerk's reports | None  |
| PK0060 | Consideration                   | <p>Members considered the following issues:-</p> <ol style="list-style-type: none"> <li>1. Existing Park users – AGREED the need to get feedback from users of the Park, and as a starting point Julie Doyle to facilitate this as part of Tea in Park</li> <li>2. Compliance – AGREED that the Parish Clerk undertake a review of all park related terms and conditions</li> <li>3. Fixtures – being monitored to prevent any clashes</li> <li>4. Condition of pitches – being monitored</li> <li>5. Dog Fouling – AGREED that Cllr Bennett would explore the option of creating a dedicated area for dogs, which would enable the rest of the Park to become 'dog free' and would then be easier to enforce.</li> <li>6. Fences and hedges – AGREED that should be cut to a height of 6 foot from the ground level. Work to be undertaken later this year.</li> <li>7. Parking area – being monitored, particularly to see the impact Tea in Park activity may have.</li> <li>8. Drainage – being monitored</li> <li>9. Football users' template – AGREED that the template be approved for recording and monitoring compliance with the user of football pitches by authorised organisations.</li> </ol> |
| PK0061 | Aintree Villa                   | AGREED that subject to providing all the required information the Parish Clerk, Aintree Villa be permitted to use Parish Council football pitches. This to be at no charge as they are underage.  |
| PK0062 | Aintree Ajax                    | AGREED that subject to providing all the required information the Parish Clerk, Aintree Ajax be permitted to use Parish Council football pitches. This to be at no charge as they are underage.   |
| PK0063 | Work priority and programme     | <p>AGREED that, as outlined in the report:-</p> <ol style="list-style-type: none"> <li>1) all planned maintenance work should be prioritised using the following criteria:- <ul style="list-style-type: none"> <li>• Dangerous – immediate remedial action required</li> <li>• Potentially dangerous – remedial action required</li> <li>• Planned maintenance works</li> <li>• Beautification work</li> </ul> </li> </ol>  |

2) all planned work should be captured and planned in accordance with Annex A and Annex B attached to the said report.

3) the work identified in Annex A, (and shown below) be undertaken at a cost of £2,456.46:-

1. Renewal of the bearings and seats on the large Rotator - Total cost = £129.00
2. Renewal of the bearings on the rotator platform - Total cost = £621.06
3. Renewal of the worn chains on swings - Total cost = £556.80
4. Renewal of worn chains on toddler swings - Total cost = £1,149.60

4) That Parish Council approve the purchase of equipment to the value £464.95 to enable the identified work in 3) above to be undertaken in-house. (list attached and shown in red)

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| PK0064 | Tuck Shop/Cafe                                     | <p>Subject to making the following changes to the draft lease agreement:-</p> <ul style="list-style-type: none"> <li>• All supervisors to have enhance DBS checks</li> <li>• Music Licence required</li> <li>• Stat date Saturday 14<sup>th</sup> July 2018</li> <li>• Finish date 13<sup>th</sup> September 2018</li> <li>• Baby changing facility in the disabled toilets (at no expense to Parish Council)</li> <li>• Julie to provide all Park user feedback</li> </ul> <p>The Park Committee authorised the Parish Clerk to sign the Lease Agreement on its behalf.</p> |
| PK0065 | Mower  | Implications of selling the mower to be considered and brought back to the next meeting  |
| PK0066 | Awning-Canopy                                      | Waiting for a formal response from Sefton Planning Department. Matter to be re-examined at the next meeting.   |
| PK0067 | Last day of School term 24 <sup>th</sup> July 2018 | <p>Agreed that:-</p> <ol style="list-style-type: none"> <li>a) Park Officer to contact local Police Community Officer to seek guidance and assistance</li> <li>b) Chair to write to Jenny Currie, Community Engagement Officer, at the Office of the Police and Crime Commissioner for Merseyside if response from police inadequate</li> </ol>  |
| PK0068 | Park Signage                                       | Options and costings to be examined and to be brought back to the next Park Committee meeting.   |

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| PK0069 | Park related comments from Cllr. Harris | The Park Committee considered and acknowledged the comments raised by Cllr. Harris and agreed to note them. |
| PK0070 | Date of next meeting                    | To be confirmed   |

The meeting closed at 09.24pm

Minutes PK0054 to PK0070 received as a correct record on Thursday 13<sup>th</sup> September 2018

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Chairman  
Cllr. Wykes

**List of Equipment Required (Shaded in blue)**

| <b>Item</b>     | <b>Description</b>       | <b>Model</b>   | <b>Store</b> | <b>Cost</b> | <b>Preferred option</b> |
|-----------------|--------------------------|----------------|--------------|-------------|-------------------------|
| Wheel barrow    | 85 litre general purpose | Easiload       | Screwfix     | £46.99      |                         |
| Wheel barrow    | 85 litre general purpose | Easiload       | ToolStation  | £46.47      |                         |
| Wheel barrow    | 85 litre general purpose | Easiload       | Wickes       | £38.22      | X                       |
| Hand Cart       | Large Hand cart          | Handy Parts    | Screwfix     | £109.99     | X                       |
| Hand Cart       | Small hand cart          | Draper         | ToolStation  | £81.82      |                         |
| Hand Cart       | Large Hand cart          | Handy Parts    | Wickes       | £119.99     |                         |
| Angle Grinder   | 115mm angle grinder      | Hitachi G18DSL | Screwfix     | £269.99     |                         |
| Angle Grinder   | 115mm angle grinder      | Hitachi G18DSL | ToolStation  | £369.98     |                         |
| Angle Grinder   | 115mm angle grinder      | Ryobi R18      | B & Q        | £180.00     | X                       |
| Multitool       | 4 in 1 petrol multitool  | Mountfield     | Screwfix     | £249.99     | X                       |
| Multitool       | 4 in 1 petrol multitool  | Stanley        | ToolStation  | £279.48     |                         |
| Multitool       | 4 in 1 petrol multitool  | Unbranded      | Wickes       | £199.99     |                         |
| Spanner set     | metric 25 piece set      | Magnusson      | Screwfix     | £74.99      | X                       |
| Spanner set     | metric 14 piece set      | Kamasa         | ToolStation  | £29.99      |                         |
| Spanner set     | metric 12 piece set      | Wickes         | Wickes       | £21.99      |                         |
| Socket set      | 24 piece 1/2 drive       | Bacho          | Wickes       | £69.99      |                         |
| Socket set      | 24 piece 1/2 drive       | Draper         | ToolStation  | £58.50      |                         |
| Socket set      | 24 piece 1/2 drive       | Bacho          | Screwfix     | £49.99      | X                       |
| Hacksaw         | 12 inch hacksaw          | Irwin          | Screwfix     | £17.99      |                         |
| Hacksaw         | 12 inch hacksaw          | Eclipse        | ToolStation  | £15.15      |                         |
| Hacksaw         | 12 inch hacksaw          | Bacho          | Wickes       | £14.49      | X                       |
| Screwdriver set | 12 piece set             | Stanley        | Screwfix     | £34.99      | X                       |
| Screwdriver set | 12 piece set             | Stanley        | ToolStation  | £36.86      |                         |

|                  |                            |            |             |         | <b><u>PK0015</u></b> |
|------------------|----------------------------|------------|-------------|---------|----------------------|
| Screwdriver set  | 12 piece set               | Stanley    | Wickes      | £49.99  |                      |
| Anti tamper bits | Security bit set 33 pieces | Unbranded  | Screwfix    | £14.99  | X                    |
| Anti tamper bits | Security bit set 33 pieces | Draper     | ToolStation | £4.80   |                      |
| Extension lead   | 4 gang 45 metre            | Masterplug | Screwfix    | £37.79  |                      |
| Extension lead   | 4 gang 50 metre            | Masterplug | Wickes      | £35.00  |                      |
| Extension lead   | 4 gang 50 metre            | Unbranded  | ToolStation | £34.65  | x                    |
| Generator        | 2000w                      | Stanley    | Screwfix    | £274.99 | X                    |
| Generator        | 2000w                      | Unbranded  | ToolStation | £299.98 |                      |
| Generator        | 2000w                      | Stanley    | B and Q     | £600    |                      |

