



AINTREE VILLAGE PARISH COUNCIL

FLAG FLYING
POLICY

Adopted 16th July 2018

(Minute 6792)

To be reviewed in July 2020

Aintree Village Parish Council

Flag Flying Policy

1.1 Flags are traditionally flown by the Parish Council for a variety of reasons: to show allegiance, support, respect or to celebrate.

1.2 The Parish Council will always be sensitive to the views of all sectors of its community and will never use flags for political purposes. Although it is free to fly the Union Flag at its discretion, it will as far as is appropriate follow national guidance.

1.3 The Union Flag will be flown on the following days except for St George's Day when the Flag of St George will be flown:-

Date 2018	Event
6 February	Her Majesty's Accession
12 March	Commonwealth Day
21 April	Her Majesty the Queen's Birthday
23 April	St George's Day
2 June	Coronation Day
10 June	Duke of Edinburgh's Birthday
30 June	Armed Forces Day
21 October	Trafalgar Day
Second Sunday in November	Remembrance Sunday
14 November	Prince of Wales' Birthday
20 November	The Queen's Wedding Anniversary

1.4 In addition the Union Flag will also be flown on the following days:

- the day on which the Queen celebrates her Official Birthday
- on the days in May when the Mayor of Sefton and the Chairman of the Parish Council are elected to office
- the Parish Council's Civic Service

1.5 The Union Flag will be flown at half-mast on the death of the following:

- a Royal Personage
- a member of the Parish Council
- an ex-Chairman of the Parish Council
- an ex-Mayor of the Borough Council
- a Member of Parliament for the district
- any other distinguished person at the discretion of the Chairman.

1.6 Guidelines relating to the use of the Parish flag / flag pole will be fully complied with

1.7 Only flags that fully conform with the “Plain English Guide to Flying Flags” issued by the Department for Communities and Local Government shall be flown.

1.8 Should an individual or organisation wish a flag(s) associated with them to be flown / displayed on the Parish Council flag pole, a written application outlining full details of their flag(s) involved, the reason(s) behind their request and the period they wish their flag(s) to be flown / displayed for should be submitted to the Clerk to the Parish Council.

1.9 Any such request will be duly considered by the parish council at their next meeting, the parish council’s decision shall be final with no right of appeal by the applicant.

1.10 Any costs associated with the flying of flags for individuals and/or organisations shall be fully met by such individuals or organisations.

1.11 The flag shall only be flown at “Half Mast” to reflect significant national or local events, the decision as to whether the flag should be flown at half-mast shall be taken by the chairman (in his/her absence the vice-chairman) and two other councillors.

1.12 Following a decision being made to fly the flag at half-mast, the reasoning behind the decision shall be reported at the next parish council meeting.

1.13 Flags will not be flown during severe weather. The final decision on what is considered to be severe weather is delegated to the Parish Clerk.

1.14 Flags may only be hoisted by persons authorised by the Parish Council.

1.15 These guidelines will be reviewed bi-annually by the Parish Council