



Aintree Village Parish Council

Minutes of meeting of the Parish Council held on Monday 24 April 2017 at 7.00pm

Present Councillors - J Colbert (Chair), G Downey, N Kelly, G Harris, S Gent, M Carter, M Wykes, C Forrest, F Forrest, C Feeley

In Attendance M Dilworth (Parish Clerk) K Ellis (Responsible Financial Officer).

6469 Apologies for absence
R Preston, G Payne

6470 Declarations of interest
S Gent & G Harris declared an interest in Davenhill school albeit not a pecuniary interest.

6471 Public participation
None.

6472 Minutes of previous meeting
It was resolved to approve the minutes of the Parish Council meeting held on Monday 20 March 2017, after replacing the February bank reconciliation with the February budget monitoring report (page 3520 as a whole) and the chairman be authorised to sign as a correct record.

It was resolved to approve the minutes of the Parish Council meeting held on Thursday 16 March 2017 and the chairman be authorised to sign as a correct record.

6473 Update on matters arising from minutes (for information only)
Letter of support for Aintree Youth & Community Centre (AY&CC) - actioned.
Cllr M Wykes stated the AY&CC is adding value to its cause by highlighting the value of its Health and Wellbeing benefits supported by the medical practices within the parish area.
Within the general election purdah period it is anticipated that little progress can be made with regard to the AY&CC lease renewal proposals. Cllr M Wykes to monitor ongoing situation and report back to full council in due course.
Letter sent to Ward Councillors re grass verges - reply received and circulated
Electricity supplier switched with effect from 22 April 17 to Extra Energy, one year contract.
F Boyle (weekend park assistant) contract of employment extended by 6 months to 16 Sep 2017.
Graffiti removal - Two costs received from Sefton Council Jet Washing and Painting . Clerk to ascertain if F Boyle is able to paint graffiti and to action based on total cost analysis.
Flagpole operation - Clerk still to undertake familiarisation with operation - Flying Union Jack on daily basis is permissible .
Key Person Insurance - Claims handlers have forwarded to Insurers as of today.

6474 Reports from external meetings (for information only)
M Carter - LALC - Report circulated prior to meeting for information.

6475 Financial matters
The budget monitoring report and payments for March 2017 were considered and agreed. Classification of expenditure examined to ensure safeguarding of data. Some additional information still required for Unity bank set-up K Ellis to circulate requirements and obtain as required. The minimum and maximum transfer values to/from account were agreed at £10,000 and £20,000.
K Ellis informed the council that the Employers Pension contribution rate would increase to 2% from April 2018 and 3% from April 2019.

| <u>EXPENDITURE</u> | <u>BUDGET</u> | <u>MONTH 12</u> <u>EXPENDITURE</u> | <u>BALANCE</u> |
|-------------------------|-----------------|---------------------------------------|-----------------|
| PARK REFURBISHMENTS | £90,000 | £13,265 | £76,735 |
| PAYROLL | £63,680 | £41,872 | £21,808 |
| PARK REFURBISHMENTS VAT | £18,000 | £2,653 | £15,347 |
| PARK EXPENSES | £16,500 | £26,851 | -£10,351 |
| LOAN REPAYMENTS | £14,198 | £14,198 | £0 |
| SUNDRY EXPENSES | £7,500 | £6,473 | £1,027 |
| INSURANCE | £7,600 | £3,495 | £4,105 |
| UTILITIES | £4,000 | £5,171 | -£1,171 |
| VAT COLLECTED | £3,600 | £5,611 | -£2,011 |
| ELECTION COSTS | £1,200 | £0 | £1,200 |
| SECTION 137 GRANTS | £1,000 | £866 | £134 |
| BANK CHARGES | £400 | £251 | £149 |
| MILEAGE | £600 | £100 | £500 |
| PROFESSIONAL FEES | £12,000 | £350 | £11,650 |
| TOTAL | £240,278 | £121,156 | £119,122 |

| <u>INCOME</u> | <u>BUDGET</u> | <u>MONTH 12</u> <u>INCOME</u> | <u>BALANCE</u> |
|-------------------------------|-----------------|----------------------------------|----------------|
| PRECEPT | £110,000 | £110,000 | £0 |
| SEFTON COUNCIL TAX BASE GRANT | £0 | £0 | £0 |
| VAT REFUNDED | £4,400 | £6,321 | -£1,921 |
| BOWLS | £200 | £150 | £50 |
| FOOTBALL | £200 | £282 | -£82 |
| MISCELLANEOUS INCOME | £50 | £618 | -£568 |
| BANK INTEREST | £40 | £0 | £40 |
| TOTAL | £114,890 | £117,371 | -£2,481 |

-£3,785

Payments for authorisation-24 April 2017

| Payee | Details | Amount | Cheque number/ Payment method |
|----------------------|---|-------------------|----------------------------------|
| HMRC | Tax/Ni Month 01 | £906.03 | 6187 |
| Maghull Town Council | Grounds maintenance February 2017 | £1,200.00 | 6188 |
| Dowhigh Ltd | Play area Surfacing/Drainage | £8,634.92 | 6189 |
| K Ellis | Stamps £16.72/Refreshments £7.95 | £24.67 | 6190 |
| Sefton Council | Service charge-corporate support | £6,850.00 | 6191 |
| | Payment - agreed under confidential matters | | 6192 |
| | Payment - agreed under confidential matters | | 6193 |
| B & C E | Pension scheme-monthly charge April 2017 | £24.93 | Direct debit |
| Sefton Council | Open/close park April 2017 | £766.50 | Standing order |
| Epica | Monthly subscription for H&S April 2017 | £60.00 | Direct debit |
| Natwest Autopay | Payroll charge- 06 April 2017 | £3,926.35 | Direct debit |
| Natwest | Monthly charge-March 17 | £13.56 | Direct debit |
| Hive Telecom | March 2017 call charges | £5.48 | Direct debit |
| | | | |
| | | | |
| | Total cost of payments | £22,412.44 | |

- 6476 Grass Verges - Cllr G Harris**
It was agreed that the Clerk should reply to Ward Cllr M Atkinson's email asking Sefton council to reseed areas in need in the parish, prioritising those verges in most need rather than locality to school.
- 6477 Replant the Ayn-tre - Cllr M Carter**
It was agreed to purchase and establish a plaque in recognition of the tree near Molyneux way designated as the replacement Ayn-Tre, after the demise of the original tree.
- 6478 Terms & Conditions both Football & Bowls - Cllr G Harris**
Revisions and updates to the Terms and conditions statements for bowls and football as outlined by the Clerk were agreed.
- 6479 Fees for Fun Runs - Dept for Communities & Local Government - Cllr G Harris**
It was agreed that Cllr M Carter would gain some understanding of the wider community sentiment of Town and Parish Councils at the next LALC meeting with regard to government consultation on free use of parks. In so doing he would also try to ascertain the underlying thoughts that this policy may or may not be extended to other areas of charging for park activities. He will report back in due course.
- 6480 Training for Councillors - Cllr M Wykes**
The Clerk stated that she would follow up on the knowledge that some free of charge "new councillor" training may be available soon and circulate the details within the week. With the understanding that if this was not considered to cover a sufficiently wide spectrum of topics that the LALC training course may be considered as an alternative/in addition . The council agreed in general that training of councillors was considered beneficial and that all relevant training would be considered based on a cost benefit consideration.
- 6481 Special Educational Needs - Cllr M Wykes**
Clerk to send letters to five schools
Primary Schools - Holy Rosary & Davenhill
High Schools - Maricourt, Deyes & Maghull
Highlighting concerns arising from the joint local area SEND inspection report (Nov2016) for Sefton. Asking the schools for findings with regard to the main areas of the report and to offer support in propelling improvements.
- 6482 Parish Meeting Date**
It was agreed to hold the annual parish meeting at 6.45 on Monday 15th May 2017.
- 6483 Park & Safety Issues**
The council were asked to reflect on the operating of the park committee with regard to the annual review of delegates (this and all committees) at the annual Parish Council meeting next month. If a committee can not be formed due to insufficient numbers then the operation of the parks committee will revert to full council.

The wet pour resurfacing below the main swing set is to commence this week weather permitting.
All staffing matters to be considered under item 6486 confidential staffing matters.
- 6484 Planning**
App No 0639 - 4 Downside Drive L10 8LJ
Erection of a first floor extension over the existing garage to the side, a porch to the front and a single storey extension to the rear of the dwellinghouse - Noted.

App No 0574 - 28 Lancing Drive L10 8LW
Erection of a single storey extension to the side elevation facing Greenside Avenue and external alterations - Noted.

App No 0464 - 28 Bradfield Ave L10 3JJ
Erection of a conservatory to the rear of the dwellinghouse - Noted.

App No 0445 - 94 Aintree Lane L10 2JW
Erection of a first floor extension to the side of the dwellinghouse - Noted.

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Correspondence / for Information

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Inspector's Report into the examination of the Local Plan for Sefton - circulated.
Combined Authority Mayoral Elections - circulated.
Aintree Community Collaborative Meeting - circulated.
Growth Programme Grant - circulated.
Over the Hill Mob football team raised £532 playing a recent charity football game, the money is to be benefit two charities - the British Heart Foundation, and C.R.Y. (cardiac research in the young).
Charity day 2nd July Aintree Racecourse - circulated.

Due to the confidential nature of the next item, the press and public were excluded from the meeting.

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Confidential staffing matters

Clerk reported RA's employment had terminated as at 24th March 2017
Cheque 6192 R Atherton settlement agreement of £7,000 was agreed for payment.
Cheque 6193 Analysis Legal (R A solicitors costs) of £1,800 was agreed for payment.

With consideration to the facts that the groundworks contract with Maghull Town Council is due to terminate as at 30 April 2017 and that recruitment of a grounds person would almost certainly take up to three months. It was agreed to extend the Maghull Town Council groundwork contract for a further year, as long as the terms and conditions remained as is current (with reference to Financial regulations part 11.1.a.iv) Whilst also offering our current employee F Boyle an increase in pay to £9.00 per hour, including his current duties, to facilitate the additional park duties as is required, a list to be produced by the Clerk. Results of the combined actions will be evaluated in due course to ensure both park duties are comprehensively covered and value for money is achieved.

6487

Date of next meeting (Annual meeting)

Monday 15 May 2017 at 7pm. (to follow on immediately after Annual Parish meeting).

The meeting closed at 10.40pm
Standing Orders having been waived in order to complete the business.

Minutes 6469 to 6487 received as a correct record on 15 May 2017.

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Chairman