



Aintree Village Parish Council

Minutes of meeting of the Parish Council held on
Monday 21 August 2017 at 7.00pm

Present Councillors - M Carter(Chair), M Wykes, G Downey, N Kelly, G Harris, R Preston, S Gent
C Feeley

In Attendance M Dilworth (Parish Clerk) K Ellis (Responsible Financial Officer).

6551 Apologies for absence

Councillors - C Forrest, F Forrest, J Colbert

6552 Declarations of interest

None

6553 Public participation

None

6554 Minutes of previous meeting

Due to an error on the Agenda, confirmation of the minutes for the meeting of 17 July 2017 are to be carried forward to next meeting.

6555 Update on matters arising from minutes (for information only)

Grass Verges - Clerk awaiting an update from Sefton Highways management team.
Reply from Sefton Council circulated re allocation of S106 monies.
Funding individual data protection registrations is within powers of expenditure - circulated.

6556 Reports from external meetings and Chairman's report (for information only)

None

6557 Financial matters

It was resolved to accept - Budget monitoring report for July 2017.
It was resolved to accept - Bank reconciliation for July 2017.
It was resolved to accept - Current payments for authorisation.
It was resolved to agree a three year contract with British Gas for the supply of gas at Harrow Drive Park buildings *Standing Charge of 39p per day & unit charge of 43.98p per KWH*
RFO supplied an explanation for the four qualifying audit points which she has settled with the external auditors - there was no additional fee involved

Budget Monitoring Report July 2017

	PAYMENTS	BUDGET	MONTH 4 Payments	BALANCE
1	PARK REFURBISHMENTS	£2,000	£9,157	-£7,157
2	PAYROLL	£43,000	£17,600	£25,400
3	PARK EXPENSES	£31,500	£7,919	£23,581
4	SUNDRY EXPENSES	£5,000	£2,629	£2,371
5	LOAN REPAYMENTS	£14,198	£0	£14,198
6	UTILITIES	£5,000	£849	£4,151
7	INSURANCE	£3,500	£0	£3,500
8	SECTION 137 GRANTS	£2,500	£100	£2,400
9	ELECTION COSTS	£1,500	£0	£1,500
10	BANK CHARGES	£400	£77	£323
11	MILEAGE	£300	£7	£293
12	PROFESSIONAL FEES	£3,000	£6,850	-£3,850
13	CONTINGENCY	£56,000	£0	£56,000
14	VAT TIMING ADJUSTMENT	£1,000	£5,275	-£4,275
	TOTAL	£168,898	£50,463	£118,435

	RECEIPTS	BUDGET	MONTH 4 Receipts	BALANCE
15	PRECEPT	£60,000	£48,000	£12,000
16	BOWLS	£200	£420	
17	FOOTBALL	£350	£210	£175
18	BANK INTEREST	£50	£9	£50
19	VAT COLLECTED	£0	£4,847	-£4,849
20	MISCELLANEOUS	£0	£2,455	-£2,455
	TOTAL	£60,600	£55,941	£4,921

Summary of balances 30.07.2017

Current Account	£	£36,583.05
Reserve account		£102,478.00
Less Unpresented Cheques		-£113.44
Less Uncredited Funds		
Funds Available		£138,947.61

Payments for authorisation-21 August 2017

	Payee	Details	Amount	Cheque number/ Payment method
1	HMRC	Tax/Ni Month 05	£181.40	6221
2	Maghull Town Council	Grounds maintenance July 2017	£1,560.00	6222
3	Broxap	Seat and Anchor Kit	£642.00	6223
4	M Dilworth	Signs £61.01/Stationery £23.16	£84.17	6224
5	Sefton Council	Annual Intruder Alarm Monitoring 01.06.17-31.5.18	£894.00	6225
6	H Roberts & Sons Ltd	Annual service Fire Extinguisher	£80.40	6226
7	Liverpool Lock Solutions	Repair locks Ref's room and Disabled toilets	£40.00	6227
8	Liverpool Roller Shutters Ltd	Repair to roller shutter	£126.00	6228
9	Geoff Payne	Expenses incurred as Investigating Officer re RA	£109.90	6229
10	Frank Boyle	Repair materials £26.35/Mileage £1.35/Workwear £52.63	£80.33	6230
11	ROSPA Playsafety Ltd	Playsafety Equipment Annual Inspection	£168.00	6231
12	Sefton Council	Open/close park August 2017	£766.50	Standing order
13	Epica	Health & Safety Support August 2017	£60.00	DDR
14	Natwest Autopay 06August 2017	Payroll July 2017	£1,542.14	DDR
15	Natwest	Monthly bank charges	£12.95	DDR
16	Hive Telecom	Call charges July 2017	£5.77	DDR
17	Natwest	Autopay charges July 2017	£3.00	DDR
18	Xtra Energy	Electricity 24.06-25.07.17	£2.89	DDR
19	Xtra Energy	Electricity 24.06-25.07.17	£41.07	DDR
20	Xtra Energy	Electricity 24.06-25.07.17	£15.97	DDR
		Total cost of payments	£6,416.49	

- 6558 Lancashire Area Local Councils (LALC) Annual General Meeting (AGM) - Clerk**
It was resolved to defer to the next Parish Council meeting - *submissions of resolutions for discussion and decision at the LALC AGM, submissions to be made to LALC on or before 18 October 2017.*
It was resolved to accept that Cllrs M Carter and M Wykes represent Aintree Village Parish Council at the LALC AGM on Friday 27 October 2017.
- 6559 Notices / Signs in Park - Cllr J Colbert**
It was resolved to delegate the requirements for park notices to the Clerk with reference to the Park Committee.
- 6560 AynTre - Clerk**
With regard to correspondence received from the Highways department in reference to trees around Molyneux Way, their longevity of type and therefore suitability to be considered as the AynTre. It was resolved to take no further action pertaining to naming a tree in this area the AynTre.
- 6561 Green Party's Parish Plan - Cllr Harris**
The Parish Council resolved to take no further action with regard to the pursuance of asking the Green Party if it intends to submit a formal plan for Aintree Village.
- 6562 Format of Financial Information - Cllr M Carter**
It was agreed that the RFO was to submit a number of formats re agenda financial information, for consideration by councillors as replacement to current form.
- 6563 Parish Council Newsletter - Cllr M Carter**
It was resolved to introduce a Bi-Annual newsletter, the first issue to be February 2018.
A working party to be constructed to include Cllrs M Carter, C Feeley and S Gent to create framework and establish content of newsletters.
- 6564 Parish Plan - Cllr M Carter**
It was resolved to establish a working group to consider the construction of an annual and a three or five year plan, its content and structure and the requirement for such.
The working party to include Cllrs M Carter, S Gent and M Wykes.
- 6565 Expenses Policy (Cllrs) - Clerk**
It was resolved to accept Councillors expenses policy - as per appendix 1.
- 6566 Park & safety issues**
The Council agreed that additional resource in the park appears to be necessary and that the Park Committee should pursue a range of options for consideration.
Albeit some members may be able to perform some of the park tasks whilst F Boyle is on holiday (September 9-23) nobody was able to commit to oversee the potential football fixture requirements.
The Clerk will oversee the final bowls arrangements on 11th September.
A suggestion to be pursued by the Clerk, was to contact ex-employee Mr A Ferry to see if he would be interested in undertaking some temporary work. Otherwise the Clerk will ascertain if Maghull are able to take upon some additional litter picking.

6567 Planning

App No 1353 - 20 Felsted Drive L10 8JR

Erection of a two storey extension at the side; erection of a part single part two storey extension at the rear following the demolition of existing garage and rear outrigger and the erection of a porch and two bay windows to the front of the dwellinghouse - NOTED.

App No 1400 - Lock up garaged opp 259 & 261 Oriel drive L10

Approval of details reserved by Conditions 3, 4, 6, 10, 12, 13, 14, 15 and 16 attached to planning permission referenced DC/2016/02382 granted 30 March 2017 - NOTED.

DC/2016/02382 Lock Up Garages Opposite 259 And 261 Oriel Drive Aintree Erection of four dwellinghouses after demolition of the existing garages with associated parking and landscaping.

With reference to application 1400 (above) and all new dwellings within the boundary of Aintree Village . It was resolved that the Clerk would write to Sefton Council to request assurance that all new dwellings in the area be required to include an electric recharge point for cars.

6568 Correspondence (for information only)

LALC - notification of free admission to Low Carbon Briton 2017 event, 8 Nov 2017 - Circulated

Copy of Sefton Plan received by Clerk, please advise if you wish to review

6569 Date of next meeting

Monday 18 September 2017

The meeting closed at 10.00pm

Standing Orders having been waived in order to complete the business.

Minutes 6551 to 6569 received as a correct record on 18 September 2017.

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Chairman



Aintree Village Parish Council

Councillor's Expenses

Parish Councillors are unpaid and do not receive an annual allowance. (excluding reference to Chairman's Allowance/Advance on Expenses)

Councillors may be reimbursed for expenses for travel and subsistence on Council business outside the Council's area

Councillors may be reimbursed for travel expenses for attendance at any meeting of Aintree Village Parish Council or any work within the Parish.

Travelling and associated expenses on journeys on Council business to include mileage at currently agreed Parish Council rates (see below for current rates) and parking.

For the purpose of making mileage claims, councillors are permitted to claim for "allowable journeys" (generally means the doing of anything approved by the Council, or anything of a class so approved for the purpose of, or in connection with, the discharge of the functions of the Council or any of its committees or working parties)

Attendance at any Parish Council meeting , Park Committee meeting or Working Group assembly.

Representation on outside bodies' duties.

Agreed training courses

Any other items only when prior approval of the Council was sought and agreed

Councillors may be reimbursed for purchases made, fully and exclusively on behalf of the Parish Council, only when prior approval of the Council was sought and agreed.

Where possible attempts will be made to minimize expenses by sharing transportation

All claims where relevant must be accompanied by a receipt.

Current Mileage Rates 2017

(Rates agreed 1 April 2010)

451cc to 999cc: 46.9p per mile

1000cc to 1199cc: 52.2p per mile

1200cc to 1450cc: 65p per mile