



Aintree Village Parish Council

Minutes of the meeting of the Parish Council held on
Monday 18 December 2017 at 7.00pm

Present Councillors - J Colbert (Chair) M Carter, M Wykes, G Downey, G Harris Preston, N Kelly

In Attendance M Dilworth (Parish Clerk), K Ellis (RFO)

6623 Apologies for absence
Councillors - S Gent, F Forrest

6624 Declarations of interest
None.

6625 Public participation

Pre-application planning advice - Rear of 2 Valley Close Aintree Village

A resident local to the proposed development expressed concern with regards to the vehicle access point onto Wango Lane. Suggested point of access could cause traffic issues re proximity to canal bridge which is closed for periods throughout the day together with the curve in the road at this point in the highway. The resident explained that he had not had any replies to communications with regard to this matter from either the developers Mulberry Homes or Sefton Council.

Cllr J Colbert explained that the Parish Council would review these considerations once a planning application was made to Sefton Council.

Mr W Honeyman addressed the council with regards to his request for consideration to be co-opted onto the council.

Mr W Honeyman fits the criteria to hold office as he lives within the parish boundaries.

Mr W Honeyman made the declaration as below, a copy of which (including copies of the extracts of the Acts as set out below) had been forwarded to himself by the Clerk in readiness for his address.

I declare that to the best of my knowledge and belief, I am not disqualified for being co-opted by reason of any disqualification set out in, or decision made under, section 80 of the Local Government Act 1972, section 78A of the Local Government Act 2000 or section 34 of the Localism Act 2011

6626 It was resolved to approve the minutes of the Parish Council meetings held on
Monday 20 November 2017
and the chairman was authorised to sign as correct records.

Recorded Vote requested by Cllr G Harris

For motion to agree minutes

Councillors - J Colbert, M Carter, M Wykes, G Downey, R Preston, N Kelly

Against motion not to agree minutes

Councillor G Harris

6627 Clerks report including an update on matters arising from minutes.
Asset Valuations both building & equipment both received and circulated to Cllrs. Clerk to evaluate and report back to council
Donated tickets to Aintree races 9 December 2017 - passed to Woodlands Hospice (with whom contact details have been updated)
Funding of trophies & awards - Aintree Racecourse to donate £100 to cover cost of trophies and awards

6628 Reports from external meetings and Chairman's report (for information only)
MALC & LALC - Report circulated

6629 Financial matters
It was resolved to accept - Budget monitoring report for November 2017.
It was resolved to accept - Bank reconciliation for November 2017.
It was resolved to accept - Current payments for authorisation.
The draft budget/precept report submitted, required updating and consideration of future requirements. It was decided that a working party to include all available Cllrs the Clerk and RFO would convene at 7pm on Wednesday 3rd January 2018 to assemble a more comprehensive budget for consideration at the next council meeting.

Budget Monitoring Report November 2017

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Payments		APR-JUN	JUL-SEP	Oct	Nov	Total	Spend to date	Budget	Balance to date
1	PARK REFURBISHMENTS	£9,155.77	£0.00	£0.00	£0.00	£9,155.77	£9,155.77	£11,150.00	£1,994.23
2	PAYROLL	£15,138.65	£6,501.44	£1,530.89	£2,417.29	£25,588.27	£25,588.27	£50,000.00	£24,411.73
	Skip hire	£125.00	£125.00	£0.00	£0.00	£250.00			
	Sefton Council-Park open/close	£1,916.20	£638.70	£0.00	£1,022.00	£3,576.90			
	Maghull TC- Grounds maintenance	£3,600.00	£3,900.00	£1,300.00	£1,000.00	£9,800.00			
	Sefton Council-Alarm maintenance	£0.00	£877.97	£0.00	£61.00	£938.97			
	Health/Safety	£150.00	£293.00	£50.00	£122.50	£615.50			
	Maintenance-Play Equipment	£0.00	£535.00	£0.00	£0.00	£535.00			
	Maintenance-Buildings-Waste removal	£139.59	£371.95	£405.00	£470.63	£1,387.17			
3	PARK EXPENSES						£17,103.54	£31,500.00	£14,396.46
	Postage/Stationery/Computer costs	£358.16	£29.59	£53.96	£258.96	£700.67			
	Refreshments	£24.67	£15.90	£0.00	£0.00	£40.57			
	IT Commission	£0.00	£0.00	£0.00	£0.00	£0.00			
	Audit fees	£0.00	£0.00	£400.00	£116.67	£516.67			
	Subscriptions	£817.60	£35.00	£0.00	£90.00	£942.60			
	Training	£189.00	£0.00	£0.00	£0.00	£189.00			
	Advance on Chairman's Expenses	-£550.00	£0.00	£0.00	£0.00	-£550.00			
	Other staff costs	£1,500.00	£0.00	£0.00	£0.00	£1,500.00			
4	SUNDRY EXPENSES						£3,339.51	£6,500.00	£3,160.49
5	LOAN REPAYMENTS	£0.00	£0.00	£7,099.24		£7,099.24	£7,099.24	£14,198.00	£7,098.76
	Gas	£72.51	£82.92	£0.00	£110.83	£266.26			
	Electric	£391.88	£172.51	£60.33	£72.81	£697.53			
	Water	£26.90	£863.58	£0.00	£0.00	£890.48			
	Telephone	£156.21	£159.86	£149.83	£4.60	£470.50			
6	UTILITIES						£2,324.77	£5,000.00	£2,675.23
7	INSURANCE	£0.00	£0.00	£3,629.82	£0.00	£3,629.82	£3,629.82	£3,500.00	£129.82
8	SECTION 137 GRANTS	£100.00	£0.00	£100.00	£0.00	£200.00	£200.00	£2,500.00	£2,300.00
9	ELECTION COSTS	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£1,500.00	£1,500.00
10	BANK CHARGES	£61.68	£46.50	£12.84	£21.06	£142.08	£142.08	£400.00	£257.92
11	MILEAGE	£6.72	£1.35	£0.00	£74.10	£82.17	£82.17	£300.00	£217.83
12	PROFESSIONAL FEES	£6,850.00	£0.00	£0.00	£0.00	£6,850.00	£6,850.00	£9,850.00	£3,000.00
13	CONTINGENCY	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£31,500.00	£31,500.00
14	VAT PAID	£4,837.02	£1,381.66	£388.58	£483.00	£7,090.26	£7,090.26	£1,000.00	£6,090.26
		£45,067.56	£16,031.93	£15,180.49	£6,325.45	£82,605.43	£82,605.43	£168,898.00	£86,292.57
Receipts		APR-JUN	JUL-SEP	Oct		Total	Received to date	Budget	Balance to date
15	PRECEPT	£42,000.00	£18,000.00	£0.00	£0.00	£60,000.00	£60,000.00	£60,000.00	£0.00
16	BOWLS	£420.12	£0.00	£0.00	£0.00	£420.12	£420.12	£200.00	£220.12
17	FOOTBALL	£175.00	£0.00	£108.33	£0.00	£283.33	£283.33	£350.00	£66.67
18	BANK INTEREST (Deposit acc)	£2.70	£1.74	£0.81	£0.00	£5.25	£5.25	£50.00	£44.75
19	SUNDRY	£0.00	£2,205.00	£0.00	£0.00	£2,205.00	£2,205.00	£0.00	£2,205.00
19	VAT COLLECTED	£35.00	£0.00	£21.67	£0.00	£56.67	£56.67	£0.00	£56.67
20	VAT - HMRC	£4,846.83	£2,975.47	£0.00	£0.00	£7,822.30	£7,822.30	£0.00	£7,822.30
		£47,479.65	£23,182.21	£130.81	£0.00	£70,792.67	£70,792.67	£60,600.00	£10,192.67
NET VAT							-£788.71	£1,000.00	£1,788.71

Payments Authorised 18 December 2017

	Payee	Details	Amount	Cheque No / Pay Type
1	Sefton Area Partnership of Local Councils	Annual donation 2017/18	£90.00	6257
2	HMRC	Tax/Ni Month 09	£186.27	6263
3	S K Real Estate (Liverpool) Ltd	Professional Services re Buildings at Harrow Park	£600.00	6264
4	Maghull Town Council	Grounds maintenance contract November 2017	£0.00	6265 cancelled (see 6274 below)
5	H Jenkinson & Co Ltd	Ink cartridges £42.88/Paper £22.20	£65.08	6266
6	K Ellis	Refreshments £2.75/Stamps6.72	£9.47	6267
7	Trade UK	Materials for repairs to park	166.08	6268
8	M Dilworth	Mileage	£204.75	6269
9	Came & Company - replaces cheque	Insurance renewal - Nov 2017	£3,629.82	6270 (replaces cheque
10	M Dilworth	Toner Cartridges	£40.85	6271
11	M Carter	Mileage	£37.52	6272
12	CPRE	2017 Branch Appeal - additional contribution	£64.00	6273
13	Maghull Town Council	Grounds maintenance contract November 2017	£1,200.00	6274(replaced 6265 above)
14	Epica	Health & Safety Support November 2017	£60.00	DDR
15	Natwest Autopay	Payroll November 2017	£1,489.77	DDR
16	Hive Telecom	Call charges November2017	£5.27	DDR
17	Water Plus	Water/Wastewater 23 August-29 November 2017	£20.15	DDR
18	Natwest Autopay	Monthly service fee November 2017	£7.24	DDR
19	Natwest	Bank Charges November 2017	£9.80	DDR
20				
		Total cost of payments	£7,886.07	

Summary of balances 31.10.17

Current Account	£	£23,417.52
Reserve account		£102,480.58
Less Unpresented Cheques		-£4,184.31
Less Uncredited Funds		£0.00
Funds Available		£121,713.79

- 6630 Past Chairman pins - Clerk**
It was resolved to carry forward this item to a future meeting, date to be decided upon by the Clerk, when more information is available.
- 6631 Civic Service - Clerk**
St Giles Church Aintree Lane Sunday 14th January 2018 at 3pm followed by refreshments in St Giles church hall.
It was agreed that coffee, tea and biscuits are to be the refreshment on offer at the 2017 Civic Service (Jan 2018)
It was resolved to make the following awards at the 2017 Civic Service
Civic Award
John & Lin Kearns
Youth Award
Sam Delaney
Community Awards
Tommy Robinson
Dave Saunders
Nicola Miley
Karen Heath
Joan Temple
- 6632 Parish Plan - Cllr M Carter**
It was resolved to issue, as a first step towards a longer term vision for the community the Parish Council serves, a plan in line with the minimum requirement of the NALC foundation award scheme.
NALC foundation award scheme states :
The council must publish an action plan; as a minimum this is a one-page document listing the council's objectives for the current year. It is not a parish plan which is a plan for the future of the community; the council can extract objectives for action from the parish plan depending on its areas of responsibility.
- 6633 Aintree Village Parish Council - Facebook page (for information only) - Clerk & Cllr Harris**
The Clerk has established a Facebook page after assessing opportunities to enhance communication with the community of Aintree Village. Including but not exclusively for, the call for nominations/endorsements for the Civic/Community awards scheme 2017.
- 6634 Casual Vacancy - Clerk & Cllr Harris**
Official notification of retirement of Mr G Payne from the position of Councillor as of 9 December 2017
Notification of Mr G Payne retirement passed to Sefton Council
Notice of casual vacancy displayed in noticeboards and on website as from 12 December 2017
The Parish Council thanks Mr Payne for his long and excellent service in all areas but with particular reference to financial matters and his more current contributions with regard to staffing issues.

It was resolved to co-opt Mr W Honeyman to the vacancy of Parish Councillor, effective Friday 22 December 2017
- 6635 Internal Audit Plan - Cllr Harris**
It was resolved to carry forward this item to a future meeting to establish a more exact plan.
- 6636 Park & safety issues - Clerk**
The Clerk gave an update on park issues
: It was resolved to accept that a Lever/Pad handle for the replacement door satisfied the fire exit requirements as a push bar handle is no longer available (due to the mechanism compromising the integrity of the doors strength)
: It was resolved to accept the hardwire testing quotation from Sefton Arc of £900 + VAT
: It was resolved to accept to move forward with the marking out of the car park and other safety trip hazard warning lines - Cost not to exceed £750.00
Recorded Vote requested by Cllr G Harris (line marking)
For motion to agree to line marking
Councillors - J Colbert , M Carter, M Wykes, G Downey, R Preston, N Kelly
Against motion not to agree line marking
Councillor G Harris
: It was resolved to replace the imaging drum units in both the Lexmark photocopier and the Samsung printer at costs of £47.43 +Vat and £45.20 respectively
: Weekly waste collection, by Sefton Council service started. Under review with regard to distance and gradient to garage compound.
: Fabrication Jobs in the park - Maghull town council have agreed to do these at cost price two completed so far - gate to small child play area and grill at rear of changing rooms.
: Request for cutting back of trees behind 26 Atholl crescent - Completed
: Notice board for Harrow drive park - Ordered at a cost of £215.05
: Legionella testing company to attend park 19 December 2017 for review of requirements.

6637 Planning

App No 2176 - Former Aintree Library

Approval of details reserved by condition numbers 6,7 and 12 attached to planning permission DC/2015/02168 (approved 31/08/2016) - Noted

App No 2211 - 16 Davehill Park L10 8LY

Erection of a two storey extension to the side and alterations to the front elevation of the dwellinghouse after demolition of existing garage. - Noted

6638 Correspondence (for information only)

Christmas Concert to support the work of Woodlands Hospice will be held at Old Roan Methodist Church on Saturday 2 December at 7.30 - Circulated

NALC diversity commission - Circulated

Sale of land by Knowsley MBC - Circulated

Consultation - Dwelling threshold and its impact on the Sefton Coast - Circulated

Falmouth Town Council - public toilets - Circulated

6639 Date of next meeting

Monday 15 January 2018

The meeting closed at 10.40pm

Standing Orders having been waived in order to complete the business.

Minutes 6623 to 6639 received as a correct record on 15 January 2018

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Chairman