



**Aintree Village Parish Council**

**Minutes of meeting of the Parish Council held on  
Monday 19 June 2017 at 7.00pm**

**Present** Councillors - J Colbert (Chair), M Carter, M Wykes, G Downey, S Gent, G Harris

**In Attendance** M Dilworth (Parish Clerk) K Ellis (Responsible Financial Officer).

**6512 Apologies for absence**

Councillors - R Preston, C Forrest, F Forrest, C Feeley

**6513 Declarations of interest**

None

**6514 Public participation**

None

**6515 Minutes of previous meeting**

It was resolved to approve the minutes of the Parish Council meeting held on Monday 15 May 2017, after a few minor script adjustments and the chairman be authorised to sign as a correct record.

It was resolved to approve the minutes of the Annual Parish meeting held on Monday 15 May 2017 and the chairman be authorised to sign as a correct record.

**6516 Update on matters arising from minutes (for information only)**

Grass Verges - appears that only one verge as been seeded to date - Aintree Lane Sefton Council have responded with regard to section 106 monies, which they inform is not available for verge project. Awaiting response to subsequent email requesting criteria for 106 monies allocation.

Email received and circulated from Insurance brokers - reimbursement £2,205.06 ref key person insurance. Pursuance of further claim ref commercial legal protection not valid due to delay in notification of investigation.

Cllr G Harris has agreed to remain as a cheque signatory

Dog Fouling - 10 Parishes - reply received and circulated

Asset valuations - still outstanding

**6517 Representation on outside bodies**

It was resolved not to have a representative on the outside body COMTECHSA for the year 2017/18

**6518 Reports from external meetings (for information only)**

Report from Cllr M Carter - attached (Appendix 1)

Discussion with regard to the Aintree Village Youth & Community Centre (AVY&CC), council still very much in support of AVY&CC endeavours to extend the lease on the current building as they believe it is a well used facility and adds to the wellbeing of the local community. The current understanding is that Sefton Council are undertaking a full asset management review (of which the AVY&CC centre is part) and therefore a decision will not be made or dialogue entered into until this is finalised.

It was resolved to accept - Budget monitoring report for May 2017.

It was resolved to accept - Bank reconciliation for May 2017

It was resolved to accept - Current payments for authorisation.

## 6520

**Enduring payments**

Considered and resolved enduring payments schedule for 2017-18

## Budget Monitoring Report May 2017

|    | PAYMENTS            | BUDGET          | MONTH 2<br>Payments | BALANCE         |
|----|---------------------|-----------------|---------------------|-----------------|
| 1  | PARK REFURBISHMENTS | £2,000          | £9,156              | -£7,156         |
| 2  | PAYROLL             | £43,000         | £13,494             | £29,506         |
| 3  | PARK EXPENSES       | £31,500         | £3,438              | £28,062         |
| 4  | SUNDRY EXPENSES     | £5,000          | £2,101              | £2,899          |
| 5  | LOAN REPAYMENTS     | £14,198         | £0                  | £14,198         |
| 6  | UTILITIES           | £5,000          | £419                | £4,581          |
| 7  | INSURANCE           | £3,500          | £0                  | £3,500          |
| 8  | SECTION 137 GRANTS  | £2,500          | £0                  | £2,500          |
| 9  | ELECTION COSTS      | £1,500          | £0                  | £1,500          |
| 10 | BANK CHARGES        | £400            | £39                 | £361            |
| 11 | MILEAGE             | £300            | £0                  | £300            |
| 12 | PROFESSIONAL FEES   | £3,000          | £6,850              | -£3,850         |
| 13 | CONTINGENCY         | £56,000         | £0                  | £56,000         |
| 14 | VAT PAID            | £1,000          | £2,896              | -£1,896         |
|    | <b>TOTAL</b>        | <b>£168,898</b> | <b>£38,393</b>      | <b>£130,505</b> |

|   | RECEIPTS      | BUDGET         | MONTH 2<br>Receipts | BALANCE        |
|---|---------------|----------------|---------------------|----------------|
| 1 | PRECEPT       | £60,000        | £36,000             | £24,000        |
| 2 | BOWLS         | £200           | £420                |                |
| 3 | FOOTBALL      | £350           | £92                 | £258           |
| 4 | BANK INTEREST | £50            | £3                  | £47            |
| 5 | VAT COLLECTED | £0             | £18                 | -£18           |
| 6 | VAT REFUNDED  | £0             | £0                  | £0             |
|   | <b>TOTAL</b>  | <b>£60,600</b> | <b>£36,533</b>      | <b>£24,067</b> |

**Summary of balances 30.05.2017**

Less Unpresented Cheques

Less Uncredited Funds

Funds Available

£152,401.53

-£489.00

**£151,912.53**

## Payments for authorisation - 19 June 2017

|                               | Payee                                     | Details  | Amount           | Cheque number/<br>Payment method |
|-------------------------------|---|--|------------------|----------------------------------|
| 1                             | HMRC                                      | Tax/Ni Month 03  | £166.23          | 6203                             |
| 2                             | Maghull Town Council                      | Grounds maintenance May 2017                                 | £1,200.00        | 6204                             |
| 3                             | Maghull Town Council                      | Bowling Green Maintenance April £300/May 2017 £300           | £720.00          | 6205                             |
| 4                             | Kirkby Skips Ltd                          | Skip Exchange 24 May 2017                                    | £150.00          | 6206                             |
| 5                             | Lancashire Association of Local Councils  | Subscription 2017/18-NALC/LALC/Contribution to Area Secre    | £765.35          | 6207                             |
| 6                             | F Boyle                                   | Mileage £6.72/Plumber part £6.72                             | £13.44           | 6208                             |
| 7                             | M Dilworth                                | Expenses on behalf of Aintree Village Parish Council         | £87.08           | 6209                             |
| 8                             | Trade UK                                  | Graffiti Clean up/Masking Tape £18.73/Paint/Materials £50.59 | £69.32           | 6210                             |
| 9                             | K Ellis                                   | Laptop £260/Stamps £7.80/Milk & Biscuits £1.89               | £269.69          | 6211                             |
| 10                            | Sefton Council                            | Vat element omitted from invoice 1131240 paid April 2017     | £1,370.00        | 6212                             |
| 11                            | Scottish Power                            | Direct debit May 17 not paid as it cancelled with bank       | £108.96          | 6213                             |
| 12                            | Scottish Power                            | Direct debit May 17 not paid as it cancelled with bank       | £24.08           | 6214                             |
| 13                            | Sefton Council                            | Open/close park June 2017                                    | £766.50          | Standing order                   |
| 14                            | Water Plus                                | Water charges 23 February- 15 May 2017                       | £26.90           | DDR                              |
| 15                            | Hive Telecom                              | Call charges May 2017  | £5.88            | DDR                              |
| 16                            | NatWest Autopay 06 June 2017              | Payroll June 2017  | £1,478.74        | DDR                              |
| 17                            | NatWest Autopay                           | Autopay service fee- May 2017                                | £7.24            | DDR                              |
| 18                            | NatWest                                   | Monthly bank charges   | £15.30           | DDR                              |
| 19                            | Epica                                     | Health & Safety Support June 2017                            | £60.00           | DDR                              |
| 20                            | Campaign for Protection of Rural England. | CPRE membership  | £36.00           | 6215                             |
| 21                            | North West Air Ambulance                  | Donation under S137 LGA 1972                                 | £100.00          | 6216                             |
| <b>Total cost of payments</b> |   |  | <b>£7,440.71</b> |                                  |

## Enduring payments

| <u>PAYEE</u>           | <u>DESCRIPTION</u>    | <u>PAYMENT METHOD</u> |           |                      |
|------------------------|-----------------------|-----------------------|-----------|----------------------|
| Sefton Arc             | Open/Close Park       | STANDING ORDER        | £766.50   | per month            |
| EPICA                  | Health & Safety       | DIRECT DEBIT          | £60.00    | per month            |
| Hive Telecom           | Phone Calls           | DIRECT DEBIT          | £6.00     | approx per month     |
| British Telecom        | Line rental           | DIRECT DEBIT          | £180.00   | approx per quarter   |
| Natwest Bank           | Bank Charges          | DIRECT DEBIT          | £15.00    | approx per month     |
| Natwest Bank           | Autopay Charges       | DIRECT DEBIT          | £10.00    | approx per month     |
| Water Plus             | Water - Rates & Usage | DIRECT DEBIT          | £475.00   | estimate per quarter |
| Extra Energy           | Electricity Supply    | DIRECT DEBIT          | £160.00   | estimate per month   |
| Public Works Loan Boar | Loan                  | DIRECT DEBIT          | £7,099.26 | Half Yearly          |

- 6521 Campaign to protect rural England (CPRE) - Correspondence**  
It was resolved to renew membership of Campaign to Protect Rural England (CPRE) with a donation of £36 for annual renewal commencing 21.06.17 .
- 6522 North West Air Ambulance charity - Correspondence**  
The Parish Council resolved that in accordance with its powers under section 137 of the Local Government Act 1972, it should incur the following expenditure which in the Parish Council's opinion, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: a grant of £100.00 to North West Air Ambulance.
- 6523 Flag policy - Cllr J Colbert**  
It was resolved that the flag currently flying in Harrow drive park should be taken down as soon as possible and that in the future a flag will not be flown.
- 6524 Annual donation to the Royal British Legion in lieu of a wreath - Cllr G Harris**  
It was resolved that an item be placed on every October agenda to consider a donation to the Royal British Legion under section 137 of the Local Government Act 1972.
- 6525 Park & safety issues**  
It was resolved to approve the recommended adjustments to the Park Committee terms of reference (Appendix 2)  
It was resolved to accept Michael Merrutia return to employment under intermittent temporary contracts to cover some duties during periods of absence of F Boyle. At a rate of £9.00 per hour.  
It was agreed that the Clerk look further into the possibility of the community payback initiative as an option to improve the litter problem in the park.  
It was agreed that the amendments to the risk register sections 5,6,7,9 & 14 (as recommended by the Park Committee) should be carried forward to the next Parish Council meeting to be included in a review of the whole risk register.  
It was resolved to reject a further request from The Academy FC to use the pitch on 1st July 2017 - The Clerk to notify.  
The Clerk informed the Cllrs that the bins currently held in the garage area are to be installed with the next few weeks.  
The Clerk informed the Cllrs that park bins are now dual purpose (general & dog waste) and that notices have been purchased to stick to bins to inform the public.  
A number of other issues were discussed and various views and opinions were noted for consideration at the next Park Committee meeting.

App No 0897- 29 Haydock Park Road L10 6NG

Erection of a first floor extension to convert the existing bungalow into a two storey dwelling house. Open for Comment. - NOTED

App No 0941 - 16Winchester Avenue L10 3JZ

Erection of a single storey extension to the rear of the dwelling house. Open for Comment. - NOTED

App No 0958 - 12 Altway L10 2LG

Erection of a part two storey, part single storey extension to the side, conversion of existing garage into a habitable space and a single storey extension to the front of the dwellinghouse. - NOTED

App No 0959 - 32 Bradfield Avenue L10 3JJ

Prior approval submission for a proposed rear extension projecting 4 metres from the rear wall of the original dwellinghouse with a height of 2.68 metres at the eaves and a maximum height of 3.85 metres at the pitch. - NOTED

6527

**Correspondence (for information only)**

- : Letter Cllr Harris & Comments - circulated
- : Clerk written to C Price (Internal Auditor) to notify her of re-appointment.
- : The Clerk informed the Cllrs that a complaint had been received from a resident of Harrow drive as to the siting of the CCTV camera housed in the park. He feels that it interferes with his families privacy, as it looks into his home. The Clerk has written to Sefton Council, outlining the complaint as it is they who own the camera
- : Thank You letter received from Aintree Tots re £207.99 donation (2016).
- : Received letter from Sefton Rights of way inviting a representative from council to attend next meeting on 22 June 2017.
- : The Clerk has sent an email to the insurance brokers with regard to the potential activities in the park (Allotment, Farmers Market & Café/Tuckshop) in consideration to the adequacy of our current insurance cover.

6528

**Date of next meeting**

Monday 17 July 2017 at 7pm

The meeting closed at 9.35pm

Standing Orders having been waived in order to complete the business.

Minutes 6512 to 6528 received as a correct record on 17 July 2017.

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Chairman