



## Aintree Village Parish Council

Annual Parish Council meeting

held on

**Monday 3<sup>rd</sup> August 2020 at 7.00pm**

Present	Cllrs. Bennett, Colbert, Preston, Honeyman, Kelly, Gill, and Owens	
In attendance	M. Kundi (Council Manager & Parish Clerk), K. Ellis (RFO) Karl Morgan (Davenhill FC) and Rev. Nathan Thorpe (St.Giles Church)	
7080	<b>Election of Chairman of Parish Council for 2020/21</b> Vice-Chairman Cllr. Honeyman took the Chair and Cllr Preston nominated Cllr. Bennett, with Cllr. Colbert seconding the motion. <b>Cllr. Bennett was unanimously ELECTED</b> as the Chairman of Aintree Village Parish Council for the municipal year 2020/21, following which he signed the Acceptance of Office form, and retook the chair.	
7081	<b>Election of Vice-chairman of Parish Council 2020/21</b> Cllr Kelly nominated Cllr. Colbert, with Cllr. Preston seconding the motion. <b>Cllr. Colbert was unanimously ELECTED</b> as the Vice-chairman of Aintree Village Parish Council for the municipal year 2020/21, following which he signed the Acceptance of Office form.	
7082	Apologies for absence	Cllrs. Carter, Harris, Wykes and Moore
7083	Declaration of interest	None
7084	Public participation	Karl Morgan representing Davenhill junior football club requested if the Parish Council would be willing to allow him to mark out the football pitch when Davenhill football club is playing in the Park. A number of Members raised some concerns about the number of unauthorised football teams coming from outside Aintree Village and using the Park, which meant that local teams were being denied the opportunity to play in the Park. In addition, as external teams were coming in cars and mini couches this was then creating traffic safety issues on Harrow Drive. Council Manager and Parish Clerk to investigate the erection of signs pointing out that all football teams must seek formal approval from the Parish Council before playing in the Park, and to decide if authorised teams should be allowed to mark their own pitches, given the precedent set by Over the Hill Mob team.

	Minutes of Parish Council meeting	<p>1. Members considered the minutes of the special Parish Council meeting held on <b>23<sup>rd</sup> March 2020</b> and <b>RESOLVED</b> and authorised the Chairman to sign them as a correct record.</p> <p>2. Members considered the <b>decisions taken via email</b> during the Coronavirus pandemic lockdown from <b>24<sup>th</sup> March to 2<sup>nd</sup> August 2020</b> and <b>AGREED</b> to ratify them and to authorise the Chairman to sign them as a correct record.</p>
7086	Retiring Chairman	<p>The Council Manager and Parish Clerk informed the Parish Council that Cllr. Carter has stated that the holding of this meeting is both against Government advice, and Council's Standing Orders and furthermore has requested that this item be not considered. Cllr. Colbert stated that the hard work undertaken by Cllr. Carter over the years should be formally acknowledged, and that a letter of thanks should be sent to Cllr. Carter. Cllr. Bennett agreed to write the letter and to send it to the Council Manager and Parish Clerk for inclusion in the Parish Council headed paper before posting it.</p> <p>Cllr. Bennett took the opportunity of thanking everyone for their hard work, particularly during these difficult times. He also thanked Cllr. Kelly for his work in facilitating the Community Gardens and Orchard scheme.</p>
7087	Finance & General Purposes Committee	<p><b>Finance and General Purposes Committee for 2020/21</b></p> <ul style="list-style-type: none"> <li>Following a request for nomination for the membership of the Finance and General Purposes Committee the said Members were <b>unanimously ELECTED</b>:- Cllrs. Colbert, Gill, Owens and Honeyman.</li> </ul>
7088	Park & Amenities Committee	<p><b>Park and Amenities Committee for 2020/21</b></p> <ul style="list-style-type: none"> <li>Following a request for nomination for the membership of the Park and Amenities Committee the said Members were <b>unanimously ELECTED</b>:- Cllrs. Kelly, Honeyman, Owens, Gill and Colbert</li> </ul>
7089	Appointment to Outside Bodies	<p><b>To appoint to or represent at following outside bodies:-</b></p> <p><b>a) Merseyside Association of Local Councils (MALC)</b> – deferred until the situation with the Chair of MALC is resolved.</p> <p><b>b) The Campaign for the Protection of Rural England (CPRE)</b> – Cllr. Honeyman</p> <p><b>c) Sefton Council's Audit and Governance Standards Sub-Committees</b> – Cllr. Gill</p>
7090	Appointment of Members and Officers	<p><b>a) Emergency Committee</b> - The Parish Council <b>AGREED</b> the appointment of Cllrs. Gill, Colbert and Bennett to the Emergency Committee and for the Emergency Committee to develop draft terms of reference and to report back to the Parish Council.</p> <p><b>b) Press Officer</b> – The Parish Council <b>AGREED</b> to the Chairman of the Parish Council as the Press Officer and to work jointly with the Council Manager and Parish Clerk on any press releases. Cllr. Colbert to provide any support required to facilitate the placement of press articles in the newspapers.</p>

7091	<p>Clerk's Reports</p> <p>General Powers of Competence</p> <p>Opening &amp; Closing of Park Gates Contract</p> <p>Reopening of Children's Play Areas, Gym, Café and Bowling Green</p> <p>Name of Park</p> <p>Indemnity Policy</p> <p>6 Month Rule LGA 1972 S85(1)</p>	<p>1. Members reconfirmed that the Parish still meets the criteria for General Power of Competence as set out by Secretary of State in Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012</p> <p>2. Members considered the report on Opening and Closing of the Park Gates contract, and given the current Coronavirus pandemic situation AGREED to waive Paragraph 11.1(h) of the Financial Regulations and to appoint Titan Locksmiths Ltd. for a period of two years commencing from 13<sup>th</sup> September 2020 and terminating on 14<sup>th</sup> September 2022 at a fixed cost of £450 per month, with a review being undertaken after that period.</p> <p>3. Members considered the detailed report setting out the Government advice on reopening of outside facilities following the easing of Coronavirus lockdown, and AGREED that:-</p> <ul style="list-style-type: none"> <li>• Children's Play Area/Outdoor Gym should be reopened subject to appropriate advisory signs being erected, and without any cleaning/sanitation of equipment taking place, and</li> <li>• Subject to the Council Manager and Parish Clerk undertaking risk assessment and implementations of appropriate measures, both the Park Café/disabled toilet and the bowling green should also be reopened.</li> </ul> <p>4. Members considered the report, which highlighted the various names affectionately given to the Park, in addition to the official name referred to as 'Aintree Playing Field' in the Parish Council Byelaws dating back to 1894. After some lengthy discussions Members AGREED that:-</p> <ul style="list-style-type: none"> <li>• Map type signs should be installed with the caption "Welcome to Harrow Drive Playing Field and Park" and different activities being highlighted and given relevant names, including Children's play area, which is to be called Peter Pan Park, and</li> <li>• The Council Manager and Parish Clerk be requested to seek estimates for undertaking this work</li> </ul> <p>5. Members considered the report and AGREED the Indemnity for Council Policy</p> <p>6. Members considered the waiver of 6 month Councillor attendance rule, which requires a member to attend at least one meeting of the Council within a six month consecutive period in order to avoid being disqualified as a Councillor, and AGREED NOT to change it, but noted the request on health grounds from Cllr. Harris.</p>
7092	Chairman's Reports	None

7093	Financial Matters	Members considered the financial reports relating to AGAR and resolved to APPROVE the following:-  1. Internal Auditor's signed Form (attached as Annex 7093) 2. Annual Governance Statement (attached as Annex 7093) 3. Accounting Statement (attached as Annex 7093) 4. Explanation of Variances (attached as Annex 7093)		
7094	Alexandra Kelly	Members considered the correspondence received from Alexandra Kelly, in which she asked to be considered for the vacancy on the Parish Council. Members noted the Council's approved policy on Co-options, and the fact that all by-elections are postponed until May 2021 due to Coronavirus pandemic, and AGREED that:-  <ul style="list-style-type: none"> <li>• Sefton Council be informed that the Parish Council wishes to proceed with filling the vacancy, and</li> <li>• Subject to no legal objections from Sefton Council, the Council Manager and Parish Council be requested to advertise the vacancy, and</li> <li>• Alexandra Kelly be informed of the current situation relating to co-option and be requested to fill the relevant application forms.</li> </ul>		
7095	Adoption of Agenda Items	At the Chairman's request Members AGREED to this matter being referred to the Emergency Committee to consider how 'too many options' can be addressed.		
7096	Relationship Between Members and Officers	At Cllr. Colbert's request Members AGREED to this item being deferred to next meeting of the Parish Council.		
7097	Dates of next meetings, Subject to Government Advice on Coronavirus	<b>Parish Council</b>	<b>F &amp; GP Committee</b>	<b>P &amp; A Committee</b>
Members considered the time table of meetings for 2020/21 presented at the meeting and AGREED that due to uncertainty about any potential future lockdown due to Coronavirus pandemic, dates of future meetings be considered at the meeting itself and that the next Parish Council meeting be held on Monday 21 <sup>st</sup> September 2020				
<p>The meeting closed at 9.26 pm</p> <p>Minutes 7080 to 7097 received as a correct record on 21<sup>st</sup> September 2020</p> <p>.....</p> <p>Chairman Cllr. Bennett</p>				

