



Aintree Village Parish Council
Minutes of Park and Amenities Committee
meeting held on Monday 5th August 2019 at
7.00pm

	Present	Cllrs Wykes (Chairman), Honeyman, Kelly, Owens and Bennett
PAC0125	Apologies for absence	Cllr. Moore
	In attendance	Cllr. Toner M Kundi (Council Manager and Parish Clerk) D Hinton & F Boyle (Park Officers)
PAC0126	Declarations of interest	None
PAC0127	Public participation	<p>1. Proposed temporary dedicated dog area. Dog Walkers - Jean O'Brien, Anne Little, Linda McDougall, Jill Robinson, Mal Carrol expressed their concerns regarding the proposed temporary scheme to create a dedicated temporary dog walking area. A dog walker who lived on Atholl Crescent was particularly against the option that included having the scheme that backed on to her rear garden. Members pointed out that there is a byelaw on the Park, which prohibits dogs that are not on lead and there are signs on the park clearly highlighting that dogs should be on the lead at all times. Members stated that whilst a majority of the dog walkers were very law abiding, however there are some who do not pick up after their dogs, which has led to complaints, particularly from people playing football. Reference was also made to the fact there are young children playing in the Park and unpicked dog waste can cause serious health problems (e.g. diarrhoea, typhoid, cholera, hepatitis). The dog walkers indicated that they would be prepared to pay to have a key that would enable only them to have access to the dedicated dog area. Members indicated that this could exclude the very dog walkers that should be using the dedicated dog area.</p> <p>2. Use of former sub-station Suzanne Blessington representing Davenhill Junior Football Club indicated that she is delighted to have a dedicated place for the junior football club to use as a changing/storage room, and that she will at their own expense install new locks on the sub-station and the gates and that she will give a set of keys to the Parish Council. She also confirmed that all their staff are DBS checked and they have a Public Liability Insurance in place.</p>

PAC0128	Minutes of previous meeting	Approved as a correct record on 5 th August 2019, and duly authorised the Chairman to sign them
PAC0129	Matters arising	Members considered the attached 'Matters Arising from the Action List' and noted the content.
PAC0130	<p>Clerk's reports</p> <p>Safety Works</p> <p>Tuck Shop/Café</p> <p>Community Gardens and Orchard</p>	<p>1. Members consider the report on the identified works required in the Park and the need to phase the work over two financial years and for some work to be carried out in-house. Members AGREED to:-</p> <ul style="list-style-type: none"> • Proceed with the appointment of a contractor to undertake identified safety works as shown in Annex A to the said report, and to interview the three contractors at a special meeting of the Park and Amenities Committee meeting on 2nd September 2019, and • Requested the Council Manager and Parish Clerk to seek the views of the three contractors that submitted the estimates on their willingness to accept changes to identified safety works as outlined in the said report. <p>2. Members were verbally informed that Jasmin Pringle who had been granted the lease to reopening of the Tuck Shop/Café was unable to proceed with it due to family reasons. Members AGREED that:-</p> <ul style="list-style-type: none"> • The Tuck Shop/Café lease should now be offered to Sue Harrison, who came second when the original consideration was being given, • Sue Harrison be requested to open the Tuck Shop/Café as soon as possible, subject to having the Public Liability Insurance (£2m) and DBS certificate, and under the same terms and conditions as offered to Jasmin Pringle, and • The relevant Lease Agreement be drawn up retrospectively as soon as possible. <p>3. Members considered the report on Community Gardens and an Orchard and AGREED that:-</p> <ul style="list-style-type: none"> • The Community Gardens and an Orchard bid be submitted to Awards for All Big Lottery for funding, as attached to the said report, • Consultation be carried out with residents immediately adjacent to the proposed Orchard, and • The Awards for All Big Lottery application form not be uploaded on the Parish Council website as part of this report due to personal and Parish Council's banking details contained there within.

	<p>Appointment of CCTV Cameras Contractor</p> <p>Annual Playground Safety Inspection</p> <p>Proposed Dedicated Dog area</p> <p>Purchase of Equipment</p> <p>Ground maintenance Contract</p>	<p>4. Members considered the additional information presented by the two contractors for the installation of CCTV Cameras. After taking into account a number of factors including, financial, quality, long term sustainability, and links with existing systems, Members RESOLVED that:-</p> <ul style="list-style-type: none"> • SeftonArc be appointed to undertake the installation of CCTV cameras, and • The Council Manager and Parish Clerk be nominated to undertake all necessary training and where necessary registration in order to operate the systems and to comply with all relevant legislation. <p>5. A verbal report on the current position regarding the annual playground inspection was presented to Members. Members NOTED that:-</p> <ul style="list-style-type: none"> • Annual playground safety inspection by the new contractor will now be carried out in September 2019 • Sefton Council has provided further information on the playground inspection contractor used by its officers on their school playgrounds and the opportunity to use the said contractor next year • Cllr. Bennett to consider the sample report provided by the Sefton Council nominated playground safety inspection company, and the merit of using this company next year <p>6. Members considered the report on the proposed dedicated temporary dog area, and the views expressed by some dog walkers as part of the public participation item and AGREED to proceed with the public consultation exercise.</p> <p>7. Members considered the report on the purchase of Park related equipment and AGREED to:-</p> <ul style="list-style-type: none"> • Approve the purchase of items of equipment as listed in Annex A of the said report at a cost of £307.62 (including VAT), and • Noted the Council Manager and Parish Clerk's decision to purchase the first four items on the list due to the need to mark football pitches urgently. <p>8. Members consider the verbal report on the current Ground Maintenance Contract and AGREED that a further report be presented with all the various options available, together with their financial implications.</p>
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PAC0131	Community Event 11 th July 2020	Cllr. Honeyman provided an update on the proposed Community Event 2020, and in particular the request from the organisers of the Event for the Parish Council take on the responsibility for the Public Liability insurance through its own Insurance company. Members AGREED that the Council Manager and Parish Clerk investigate the likelihood of Parish request and the financial implications thereof.
PAC0132	Tennis Courts	The Chairman of the Committee provided an update on Tennis For Free and stated that it has been well received and that it is becoming very popular. The Chairman indicated that she had spoken to the organisers of Tennis For Free and they are very keen to see the Tuck Shop/Café open at the weekend.
PAC0133	Benches and Plaque	The Chairman provided information on the types of benches and plaques available and Members AGREED that:- <ul style="list-style-type: none"> • The Council Manager and Parish Clerk be requested to develop a policy that would encourage and facilitate the sponsorship of benches by local residents in memory of their beloved ones, • A plaque bearing the words 'In Appreciation of Long and Dedicated Service to Aintree Village' be placed on the bench, which is to be placed in a prominent position in the Park, • A 3 seat Teak Memorial Bench from Memorial Benches UK be purchased at a cost of £450, plus £34.95 delivery, and with an engraving on the bench 'In recognition of Godfrey Downing's 40 years of service to Aintree Village Residents' at a cost of £59.59 and a plaque with the wording 'Donated by Aintree Village Parish Council September 2019'.
PAC0134	Banners – Irish Night 7 th September 2019	Cllr. Honeyman provided information on the Irish Night event that is being held on 7 th September 2019, and the request from the organisers to place some banners on the Park fence to promote the event. Members AGREED that the said banners or any other requests for banners be placed on both inside and external Park fences in compliance with relevant planning legislation.
PAC 0135	Replacement of Bin	The Chairman indicated that there is a bin in the Park that is now past its best use by date and Members AGREED that the said bin be replaced at a cost of £384 plus VAT and delivery.

PAC0136	Dates of next meetings	P & A Committee	F & GP Committee	Parish Council
		<ul style="list-style-type: none"> • Special meeting 2nd September 2019 • 7th October 2019 • 16th December 2019 • 3rd February 2020 • 6th April 2020 	<ul style="list-style-type: none"> • 19th August 2019 • 21st October 2019 • 16th December 2019 • 17th February 2020 • 20th April 2020 	<ul style="list-style-type: none"> • 16th September 2019 • 18th November 2019 • 20th January 2020 (Budget/Precept) • 16th March 2020 • 18th May 2020 (Annual Parish Council)
<p>The meeting closed at 09.07pm Minutes PAC 0125 to PAC 0136 received as a correct record on 2nd September 2019</p>				
<p>.....</p> <p>Chairman Cllr. Wykes</p>				

