

AINTREE VILLAGE PARISH COUNCIL

Report on Timetable for Meetings for 2020/21

1.0 Purpose of report

1.1 The purpose of this report is for the Parish Council to consider and agree the frequency and the timetable for meetings for the financial year 2020/2021 for the Parish Council and its two Committees.

2.0 Introduction

2.1 At the Parish Council meeting on 19th November 2018, Members considered the updated report on Timetable for Meetings for the Parish Council and the two Committees and APPROVED, amongst other things, the proposed timetable for meetings as shown in Annex A of the said report.

2.2 Whilst the new organisational structure has only been operational since the beginning of this financial year, Members may wish to consider as to whether there should be any changes to make the decision making process more efficient and to encourage greater local community participation.

3.0 Financial Implications

3.1 There are no financial implications as a result of this report.

4.0 Legal Implications

4.1 There are no legal implications as a result of this report.

5.0 Recommendations

It is recommended that Members:-

5.1 Consider any changes to the proposed schedule of meetings to make decision making more efficient and to encourage greater local community participation, and

5.2 Subject to 4.1 above approve the proposed timetable for meetings as shown in Annex A of this report.

PROPOSED TIMETABLE FOR MEETINGS

	May 2020	June 2020	July 2020	August 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	January 2021	February 2021	March 2021	April 2021	May 2021	June 2021	July 2021	August 2021	September 2021
Parish Council (Start time)	18 th (APC)* Monday (7.00pm)		20 th Monday (7.00pm)		21 st Monday (7.00pm)		16 th Monday (7.00pm)		11 th & 18 th (Budget) Monday (7.00pm)		15 th Monday (7.00pm)		17 th (APC)* Monday (7.00pm)		19 th Monday (7.00pm)		20 th Monday (7.00pm)
Annual Parish meeting	11 th Monday (7.00pm)												10 th Monday (7.00pm)				
P&A Committee (Start time)		1 st Monday (7.00pm)		3 rd Monday (7.00pm)		5 th Monday (7.00pm)		7 th Monday (7.00pm)		1 st Monday (7.00pm)		TBA Monday (7.00pm)		7 th Monday (7.00pm)		2 nd Monday (7.00pm)	
F&GP Committee (Start time)		15 th Monday (7.00pm)		17 th Monday (7.00pm)		19 th Monday (7.00pm)		21 st Monday (7.00pm)		15 th Monday (7.00pm)		19 th Monday (7.00pm)		21 st Monday (7.00pm)		16 th Monday (7.00pm)	
Civic Event						25 th Sunday (3.00pm)											

Notes

1. (APC)* = Annual Parish Council meeting
2. Park & Amenities Committee to meet on the first Monday of every second month
3. Finance and General Purposes Committee to meet on third Monday of every second month
4. All meetings to start at 7.00pm
5. Venues to be agreed
6. Financial budgetary reports, including the monthly payment approval schedule to be considered and approved by the Parish Council/Finance and General Purposes Committee meetings.