

# **McKenna Condominium Association**

## **Instructions for Application Forms**

### New Resident or New Tenant Application:

- According to Article VI, Section A, all owners must provide copies of all leases.
- The homeowner is responsible for completing the form and turning it into Chastine Property Management.

### Parking Pass & Guest Parking Pass Application:

- Residents are entitled to the use of one (1) parking space per unit. Unmarked open spaces are on a first-come first-served basis.
- Lost or missing Parking Passes and Guest Parking Passes are \$50.00 each.
- If either have been physically damaged, please attach the pass with the application.
- If the previous homeowner did not forward the passes, please contact Chastine Property Management.
- The homeowner is responsible for completing the form and turning it into Chastine Property Management.

### Pet Application:

- The application requires a one-time \$100.00 fee per pet.
- The application and fee covers up to two (2) warm-blooded animals, with a combined weight limit of 50 pounds. No individual animal may exceed 50 pounds.
- Fines will be levied if dog waste is not picked up in common areas.
- The homeowner is responsible for completing the form and turning it into Chastine Property Management.