

### Make Believe

Director: Wes Drummond Production Manager: Evan Kelly Stage Manager: Caleb Knudsen



#### **Post Show**

- Retrieve radio from dressing room and place on charger
- Take cue 305
- Power off light board
  - Use the mouse to navigate to the right side of the screen until you find the selection power off device
  - o Press OK and put dust cover back on board
- Quit Qlab
- Shut down Mac
- Click on Apple logo and top let conner of the screen and select shutdown
- Turn off interface
- Turn off amps
- Turn off power conditioner
- Turn off LEDs
  - By turning off power strip in lighting closet
- Turn off backstage ceiling lights
- Lock exit door
- Grab bin one and pack all the groceries in it
  - o Groceries are in the trunk and in the fort
  - o Bacon and hotdogs in freezer butter in fridge
  - Go in small food container
    - Bread
    - Twizzles
    - Lifesavers
    - Chips ahoy cookies found on bookshelf skittles from red jacket
- Put wine back in cooler lid on prop table
  - o Make sure that the lock is on the cooler after putting wine away
- Lock cigarettes from props table in top drawer of filing cabinet



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- Grab super one bag from behind fort and put in bin one
- Pack props table place items in bin two
  - o iPhone
  - Samsung phone
  - o Notebook paper
  - o Cups
  - o Bluetooth earpiece
  - o lighter
- Put flask in pocket of blue Jean jacket
- · Atari games and Atari get packed in bin two
- Put bins away
- Lock backstage doors
- Per Set Stage
  - Take hat from coat rack and place in trunk
  - o Grab apron from by kitchen and place in trunk
  - Close but do not latch trunk
- Turn on light switch
- Take the green button from bookshelf and put on top of TV
- Remove sign from door and place on bottom pile of construction paper
- Take Jesus Pamphlet out of crossfire box and place on Probs table
- Take boxes of ashes and put in purse
- Put tape from trunk on top shelf of bookshelf
- Put etch n Sketchup on the ledge by door
- Fold couch blankets
- Please trashcan from underneath pops table in corner of room by door
- Pack purse
- Put purse on prop table by exit
- · Pick up magazines and return to bookshelf
- Place version three of Babs t back and Mr. heater cooker box
- Put rug on spike and fix chairs
- Put markers on top of magazine
- Set kitchen
  - o Stack plates and put on bottom of kitchen
  - o Put steak on top of plates
  - o Put wine glass on top shelf
  - o Pack up and put Play-Doh on top shelf in the kitchen
  - o Grab sunglasses from top shuffle bookshelf and put on top shelf kitchen



CK Stage Management



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- Fix tire box
- Pack of pencils
- Return pencils to top shelf of bookshelf
- Put purple flashlight from by boombox in Fort
- Restuff Babs Kimbra number two
- Take the bandage off Babs number one place and first aid kit
- Preset first aid kit
- Preset first Babs
- Set suitcase
- Place backpack on backstage props staple
- Put soccer ball from top shelf of bookshelf on backstage props table
- · Check Bookshelf
- Turn off house lights and lock theater

