

Constitution of the Morgan Sports Car Club – Staffordshire Centre

1. Name

1.1 The full name of the Centre shall be 'The Morgan Sports Car Club Staffordshire Centre

2. Objectives

2.1 The objectives of the Centre are:

2.1.1 To encourage contact between MSCC members through organised events and meetings.

2.1.2 To afford MSCC members such benefits and privileges as it may be possible to arrange

2.1.3 To act according to the rules of the Morgan Sports Car Club Limited (MSCC)

3. Management

3.1 Authority and responsibility for the business of the Centre will be vested in the Centre Secretary assisted by all elected officers.

3.2 To achieve its Objectives the Centre will be administered by an 'Open Group' consisting of the following:-

3.2.1 All members elected to offices in the Centre

3.2.2 Any centre members.

3.3 The 'Open Group' requires a quorum of 7, 3 of whom must hold elected positions and should meet not less than once per year.

4. Membership of the Centre

4.1 Membership shall be on production of a current **MSCC membership number** and payment of the annual membership fee.

4.2 No refund will be issued for the remainder of the annual subscription should a member wish to resign their membership.

5. Subscription of Centre membership

5.1 The annual membership fee shall be due without demand on the 1st February ("the due date")

5.2 The annual membership for the following year shall be determined at the AGM or at a specially convened EGM called in accordance with clause 10.

5.3 If a Centre subscription is not paid within 3 months following the due date, then membership to the Centre shall be automatically terminated.

6. Centre Finances

6.1 The Centre will have a Bank Account: - 'MSCC Staffordshire Centre' administered by the Treasurer under the guidance of the Centre Secretary, these accounts shall be:-

6.1.1 'MSCC Staffordshire Centre' account will be used for general business, collecting membership subscriptions and paying final balances for future events.

6.1.2 Details of the account to be lodged with both the Centre Secretary and Centre Treasurer.

The Centre Treasurer will forward copies of the bank statements to the Centre Secretary.

6.1.3 The Annual Accounts to be checked by a competent Examiner independent of the Treasurer.

6.2 Authority to release funds from these accounts will rest with the Centre Secretary by means of cheques requiring signatures from both the Centre Secretary and Centre Treasurer. A member sanctioned by the AGM shall serve as a further signatory and be empowered to act if necessary in the case of the incapacity or prolonged absence of one of the other two signatories.

6.3 If Centre funds are inadequate, capital items may be purchased using an interest free loan from the MSCC Ltd.

6.4 Members organising events on behalf of the Centre shall have reasonable expenses reimbursed after receipts have been sanctioned by the Centre Secretary and/or the Centre Treasurer.

7. Elections and voting rights

7.1 All candidates for posts must be paid up members of the MSCC and a member of the Centre.

7.2 At the Centre AGM or EGM each individual named on a current MSCC membership card is allowed one vote.

7.3 Centre members shall be entitled to a proxy vote provided they have given written permission and notify the Centre Secretary at least 2 weeks prior to the meeting

8. Annual General Meeting

8.1 The 'Open Group' shall set the venue and the date of the AGM.

8.2 Centre members shall be notified of the date and time of the AGM.

8.3 The business transacted at an AGM shall include:-

8.3.1 Election of positions for the following year.

8.3.2 All positions are to be elected annually.

8.3.3 Approval and passing of the accounts for the previous year ended 31 December.

8.4 Centre members wishing to raise issues at the AGM shall notify the Centre Secretary.

9. Property

9.1 The Centre Secretary shall be responsible for the safe keeping of records and equipment of the Centre.

9.2 In the event of the demise of the Centre all finances and equipment shall be distributed in equal share to the Centre members on the date of the dissolution.

10. Extraordinary General Meeting

10.1 The Centre Secretary may call an Extraordinary General Meeting (EGM) or on the instruction from the 'Open group', or at the written request of at least 10 Centre members, or 15% of the Centre membership which ever is the greater.

11. Members not to make a profit out of the Centre

11.1 No Centre member may on any pretence receive any financial benefit from the activities of the Centre.

12. Alterations to the Constitution.

12.1 Alterations to the constitution shall only be made at the AGM or at an EGM called in accordance with clause 10.

12.2 Such alterations shall become effective upon a majority vote of the Centre members present.

12.3 Any Centre member proposing an alteration to the constitution shall notify the Centre Secretary of the details in writing at least four weeks before the relevant meeting.

12.4 Any such proposed alteration shall be notified to the Centre members in writing via email, letter, Centre Newsletter or the Miscellany magazine.

12.5 The Centre Secretary shall notify the MSCC of any alterations to the constitution.