

# Motor Vehicle and Driver Checklist

Parents transporting their own children to and from Scouting activities typically take care to do so safely. They expect the same care to be used during group transportation including using private or unit-owned vehicles. This checklist is designed to help you manage the risks associated with that transportation. The basic safety checklist is particularly fitting in those states that do not require periodic auto safety inspections. Information on insurance and drivers is appropriate for all states.

Date \_\_\_\_\_ Unit \_\_\_\_\_ Activity (if specific) \_\_\_\_\_

Owner's name / Driver's License Expiration \_\_\_\_\_

Cell phone (\_\_\_\_\_) \_\_\_\_\_ Make/model of vehicle \_\_\_\_\_ Model year \_\_\_\_\_

Color \_\_\_\_\_ Tag no. \_\_\_\_\_ Registration Current? \_\_\_\_\_

Other drivers of same vehicle driver's license expiration:  
 \_\_\_\_\_ / \_\_\_\_\_

Driver(s) has reviewed the Transportation section of the [Guide to Safe Scouting](#), the Risk Zone Driver's Pledge, the [Risk Zone Transporting Scouts Safely](#), and the BSA Driver's Pledge at [Scouting Safely](#)? Y/N \_\_\_\_\_

<b>Basic Safety Check (required)</b>	OK	NOT OK		OK	NOT OK
1. Safety belts for every passenger?			13. Tail lights, brake lights, turn signals?		
2. Safety belts operational?			14. Exhaust system?		
3. Tire tread, sidewalls and pressure?			15. Trailer system if used (hitch, lights, chain, etc.)		
4. Tires less than six years old?			16. Insurance meets BSA minimums		
5. Spare tire and jack present?			<b>Additional Safety Check (optional)</b>		
6. Brakes? Emergency brake?			1. Triangle reflectors and flares?		
7. Windshield wipers operate (good blades)			2. First-aid kit and fire extinguisher?		
8. Fluid levels (washer fluid, oil, leaks)?			3. Flashlight, emergency contact list?		
9. Defroster operational?			4. Emergency water, food, blankets?		
10. Horn operational?			5. Emergency repair items, cell phone? (gloves, tools, jumper cables, fluids)		
11. Mirrors: Rear view Side view			6. Weather emergency equipment? (shovel, chains, sand, etc.)		
			7. Emergency procedures		
12. Headlights: Low beam High beam			8. BSA Incident Report Forms		

**It is essential that adequate, safe, and responsible transportation be used for all Scouting activities. Any "Not OK" item checked in the Basic Safety Check section should be cause to not use that vehicle for transporting Scouts.**