



Calvary Chapel School

Reopening Guide for
2020-2021

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1. Introduction

As we look to reopen during the current Coronavirus pandemic, Calvary Chapel School (CCS) will be implementing several strategies during 2020-2021 school year in order to protect students, teachers, administrators, and staff from the spread of COVID-19 while trying to maintain operations as close to normal as possible for our students. The following actions will help lower the risk of COVID-19 exposure and spread during school sessions and activities.

This document is intended to provide parents and school staff with guidance for preparing for on-site learning under the current pandemic environment. The conditions, current medical landscape, and growing body of knowledge surrounding COVID-19 continue to evolve. Therefore, you may expect document revisions accordingly.

2. General Safety Measures and Behaviors

2.1 Hand Hygiene

- Reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol will be used (for staff and older children who can safely use hand sanitizer).

2.2 Respiratory Etiquette

- Encourage to cover coughs and sneezes with a tissue. Used tissues should be thrown in the trash and hands washed immediately with soap and water or, if soap and water not available, the use of hand sanitizer.
- Staff may be frequently (and gently) reminding children to not touch their faces.

2.3 Social Distancing

- Encourage 6 feet plus distancing as much as possible in classrooms and hallways.
- Limit the number of children in the bathroom to maximum of 3 at a time.

2.4 Face Masks

- Face masks will not be required but will be allowed at parent's discretion. It will be parent's responsibility to educate their children on the correct use of masks. CCS staff will not be responsible for policing the use of face masks.

3. Health Checks

Regular screening for temperature, symptoms and ongoing self-monitoring throughout the school day can help to quickly identify signs of illness and help reduce exposure. Staff and students will be encouraged to self-monitor symptoms throughout the day. Staff or students who develop symptoms during the school day must notify the COVID-19 point of contact in the school office immediately.

3.1 Self Screening

Parents and employees are strongly encouraged to self-screen before coming to school. Students and employees exhibiting symptoms of COVID-19 (See Health Protocol for COVID-19 symptoms) without being otherwise explained, are prohibited from coming to school.

3.2 School-Based Screening

- Temperature screening: We will be conducting daily health checks with temperature screening. After your child is dropped off, they will be directed to the designated temperature check area. If their temperature is greater than or equal to 100.0° F, we will have them sit in the designated isolation area until the end of drop off. This will give the student an opportunity to cool down while in the air conditioning. If upon temperature recheck, their temperature is still elevated, they will be excluded from school and will be immediately sent home. Our office will contact parents between 8:15am – 8:30am and expect parents to return to school ASAP to pick up their child.
- Temperature checks will be conducted on all staff upon entering the building for work.
- We will conduct symptom/temperature screening for any person entering the school building for an extended period of time. This includes parents, family members, vendors, and any other visitors physically entering the school building.

4. General Operations:

- Students must be dropped off at the designated drop off spot to ensure temperature checks are performed.
- Space seating/desks will be arranged at least 6 feet apart when feasible.
- Discourage sharing of items that are difficult to clean or disinfect. Limit sharing the use of shared objects (e.g., books, supplies, toys, games) as much as possible and clean in between use.
- Keep each child's belongings separated from their classmates' and in individually labeled containers, cubbies, or areas.
- Ensure that same group of students with same teachers as much as possible therefore limiting mixing between groups.
- Parents should not walk up to school unless they have a previously scheduled appointment. Non-essential visitors are suspended from entering the school office. This will help to minimize crowding in the hallway and office. If you have an urgent issue to discuss with office staff and prefer to do so in person, please call us to check if an immediate appointment can be arranged.
- We will stagger the use of all communal use shared spaces such as bathrooms and playgrounds with shared playground equipment.
- Individually plated meals will be served by the Café outside and disposable food service items (e.g., utensils, dishes) will be used.
- Students to bring their own water bottle to be filled at the water fill station. The drinking fountains will not be available for use during the school day.

5. Cleaning and disinfection

- CCS has established a schedule for routine environmental cleaning and disinfection of the school building, including increased cleaning of high-touch surfaces and shared equipment throughout the day.
- Cleaning and disinfecting will be performed using products that meet EPA disinfection criteria and will follow product's protocol for appropriate cleaning and disinfecting for SARS-CoV-2 (COVID-19 virus).

6. Limiting large group settings

- We will promote social distancing of at least 6 feet between people/families if/when events are held.

- Limit group size to the extent it is possible.
- Pursue virtual activities and events in lieu of field trips, student assemblies, special performances, as much as possible.

7. When Someone gets sick at school

- We will immediately isolate any student or staff with COVID-19 symptoms such as fever (temperature greater than or equal to 100.0° F), cough, and/or shortness of breath and escort them to our designated isolation room. They will be given a mask and parents will be called to pick up their child.
- Areas used by a sick person will be closed and will not be used until after appropriate cleaning and disinfecting.
- We will inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms and follow CDC guidance if symptoms develop.

8. Staying Home When Appropriate

Staff and students should stay home if they are showing COVID-19 symptoms, have tested positive, or have a pending test results. Staff and students who have recently had close contact with a person with COVID-19 should also stay at home and monitor their symptoms.

See our [Health Protocol](#) for return to school guidelines according to CDC's guidelines and criteria to discontinue home isolation and quarantine.

9. Case of COVID on School Property

As soon as the school becomes aware of a student or employee who has been exposed to or has been diagnosed with COVID-19, the cleaning staff will be informed so that impacted building areas, furnishings, and equipment are thoroughly disinfected.

When there is confirmation that a person infected with COVID-19 was on school property, the school will contact the local health department immediately. The school will work with the local health department to assess factors such as the likelihood of exposure to employees and students in the building, the number of cases in the community, and other factors that will determine building closure. The individual who tested positive will not be identified in communications to the school community. If a temporary closure is determined necessary, in-class

school activities will be discontinued and distance learning will resume (See Distance Learning for instructions).

10. Designated COVID-19 Point of Contact

Jonathan Mater, the School Administrator, will be responsible for responding to all COVID-19 concerns. All school staff and families should contact him at the office or through email, ccsadmin@calvarychapelschool.com, with any concerns.

11 Health Protocol

We are experiencing unprecedented changes to our society and our education system. As we look forward to the 2020-21 school year, we anticipate that SARS-CoV-2 – the virus that causes COVID-19 – will continue to circulate. Students, teachers, and other school staff will be at risk for transmitting and acquiring the infection. It is important that everyone in the school community work together to prevent the introduction and spread of COVID-19 in our school environment and in the community while balancing the need to maintain a strong education system that effectively supports students, staff, and communities.

CCS reserves the right to exclude students from school activities who have a contagious disease such as COVID-19 or are liable to transmit it after exposure.

11.1 Symptoms Impacting Consideration for Exclusion from School

Individuals with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear **2-14 days after exposure to the virus**. Individuals with these symptoms may have COVID-19:

- Fever* or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose

- Nausea or vomiting
- Diarrhea

*CCS will consider fever a temperature of 100.0° F or greater.

11.2 Exposure Defined

- Exposure is defined as someone who was within 6 feet of an infected person for at least 15 minutes starting from 2 days before symptom onset.

11.3 School Exclusion

- Students and employees should be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 that is not otherwise explained.
- Students and staff should not attend school if they become aware that they were exposed to a person who is suspected or tested positive for COVID-19.
- School office should be immediately informed of Suspected/Confirmed cases or exposure among students or employees (See COVID contact person).
- Excluded employees will be promptly substituted for the necessary time of isolation and excluded students should start school activities through Distance Learning as soon as their illness allows to ensure continuity of learning.

11.4 Return to School After Exclusion

Once a student or employee is excluded from school activities, they may return if they satisfy the recommendations of the CDC.

Symptomatic and Untested

Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following 2 conditions are met:

1. At least 10 days have passed since symptoms first appeared and
2. At least 24 hours have passed since all symptoms have improved including last fever without the use of fever-reducing medications

Siblings and household members also stay home for 14 days.

Symptomatic and Tested Positive

Persons who experienced symptoms and have tested positive for COVID-19 may return to school if the following conditions are met:

- At least 10 days have passed since symptoms first appeared and
- At least 24 hours have passed since all symptoms have improved including last fever without the use of fever-reducing medications or
- The individual has received two negative tests at least 24 hours apart.

Siblings and household members also stay home for 14 days.

Symptomatic and Tested Negative

Persons who experienced typical COVID-19 symptoms and have tested negative for COVID-19 but have no other diagnosis for their symptoms may return to school if the following conditions are met:

- At least 10 days have passed since symptoms first appeared and
- At least 24 hours have passed since all symptoms have improved including last fever without the use of fever-reducing medications

Asymptomatic and Known Exposure

Even without symptoms, persons who have recently had contact with a person with a suspected or confirmed case of COVID-19, has someone in their home being tested for COVID-19, or has recently traveled from somewhere considered to be a “hot spot” by the CDC, should be excluded from school and self-quarantine for 14 calendar days from last day of exposure.

12. Distance Learning

In the event a student is in isolation or of school closure, distance learning will be implemented. Teachers will collaborate with parents in the continuity of school activities. Teachers will prepare folders and keep RenWeb updated with all school assignments and schedules on a weekly basis. Folder pick up and drop off will be Friday afternoons during regular student pick. Abeka online videos may be used by parents to assist and enhance their child’s learning experience. Completed assignments returned to the school will be corrected and graded by the teachers. Absences due to COVID-19 related isolation will be excused.