

Notice of Privacy Practices

DeepWaters LPC LLLP (doing business as DeepWaters LPC)

Effective date: August 17, 2026

THIS NOTICE DESCRIBES HOW HEALTH INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED, HOW YOU CAN GET ACCESS TO THIS INFORMATION, AND YOUR PRIVACY RIGHTS. PLEASE REVIEW IT CAREFULLY.

DeepWaters LPC is committed to protecting the privacy of your health information. “Health information” in this notice includes information that identifies you and relates to your physical or mental health, treatment, or payment for care. This notice applies to the records and privacy practices of DeepWaters LPC.

Your rights

You have the following rights regarding health information that DeepWaters LPC maintains about you. Contact the Privacy Officer using the information at the end of this notice to exercise these rights.

Get an electronic or paper copy of your health record. You may inspect or request a copy of health and billing information maintained in a designated record set. We generally will provide a copy or summary within 30 days of your request. We may charge a reasonable, cost-based fee when permitted by law. In limited circumstances, access may be denied; if so, we will explain why and whether the decision can be reviewed.

Ask us to correct your health record. If you believe information is incorrect or incomplete, you may ask us in writing to amend it and explain why. We may deny the request in certain circumstances, but we will provide a written explanation generally within 60 days. You may submit a statement of disagreement if your request is denied.

Request confidential communications. You may ask us to contact you in a particular way or at a particular location—for example, at a specific phone number or email address. We will accommodate reasonable requests. Tell us if leaving a detailed message, sending email or text, or using a particular mailing address could create a privacy concern.

Ask us to limit what we use or share. You may ask us not to use or disclose certain information for treatment, payment, or health care operations. We are generally not required to agree, and we may decline when the information is needed to provide care. If you pay for a service in full out of pocket and ask us not to disclose information about that service to your health plan for payment or health care operations, we will honor the request unless disclosure is required by law.

Get a list of certain disclosures. You may request an accounting of certain disclosures made during the six years before your request. The accounting generally does not include disclosures for treatment, payment, or health care operations; disclosures you authorized;

and certain other disclosures excluded by law. One accounting in a 12-month period is free; a reasonable, cost-based fee may apply to additional requests.

Get a copy of this notice. You may request a paper copy at any time, even if you agreed to receive the notice electronically. The current notice is also available through the practice website.

Choose someone to act for you. If you have given someone medical power of attorney or another person is your legal personal representative, that person may exercise your rights and make choices about your health information as permitted by law. We will verify the person's authority before taking action.

File a complaint without retaliation. You may complain to DeepWaters LPC if you believe your privacy rights were violated. You may also file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights at <https://www.hhs.gov/ocr/privacy/hipaa/complaints/>, by mail, or by calling 1-877-696-6775. We will not retaliate against you for filing a complaint.

Your choices

In certain situations, you may tell us what you prefer. If you cannot communicate your preference—for example, during an emergency—we may share information when we believe it is in your best interest and permitted by law.

Family members, friends, and others involved in your care. You may tell us whether we may share relevant information with a person involved in your care or payment for care. For couple or family therapy, rights and confidentiality can be more complex; the informed-consent and records policies for those services also apply.

Disaster relief. We may share limited information with an organization assisting in disaster-relief efforts when permitted by law and appropriate to the circumstances.

Marketing, sale of information, and psychotherapy notes. We will obtain your written authorization before using or disclosing PHI for marketing when authorization is required, before selling PHI, and before most uses or disclosures of HIPAA-defined psychotherapy notes. Psychotherapy notes do not include the ordinary clinical record, such as diagnoses, symptoms, treatment plans, progress, medications, session times, or summaries maintained in the medical record. Limited legal exceptions may permit use or disclosure without authorization.

Fundraising. DeepWaters LPC does not currently use PHI to contact you for fundraising. If we do so in the future as permitted by law, the communication will explain how to opt out, and we will honor your choice.

When written authorization is required, you may revoke it in writing at any time. Revocation does not affect actions already taken in reliance on the authorization.

How we typically use and disclose your information

Provide treatment. We may use your health information and share it with other professionals who are treating you when permitted by law and clinically appropriate. Example: with appropriate permission or another legal basis, we may coordinate care with your physician or another treating clinician.

Run the practice. We may use and disclose information for health care operations, including quality improvement, supervision or consultation conducted in accordance with confidentiality requirements, licensing and credentialing, business planning, legal and risk-management services, and administrative activities.

Bill for services. We may use and disclose information to bill you or a health plan and receive payment. Example: we may send a claim containing diagnosis and service information to your insurer or provide a superbill at your request.

Communicate about care and operations. We may contact you about appointments, scheduling, treatment alternatives, care-related information, billing, or other services. We use the communication method documented in your record and reasonable safeguards, but email, text, voicemail, and electronic systems can carry privacy risks. Use the secure client portal for sensitive information whenever practicable.

Use business associates. We may share information with vendors that perform services for the practice—such as electronic health record, telehealth, billing, cloud, legal, or technology services—when permitted by law. We require applicable business associates to protect the information through written agreements.

Other uses and disclosures permitted or required by law

We may use or disclose health information without your written authorization in the circumstances below, subject to legal conditions and any more protective state law. We disclose only what is permitted or required.

Public health and safety. We may report suspected abuse, neglect, or domestic violence; prevent or reduce a serious and imminent threat; report adverse reactions or product problems; prevent disease; support recalls; or disclose information to authorized public-health agencies when the law permits or requires it.

Health oversight. We may disclose information for activities authorized by law, such as audits, investigations, inspections, licensing, and disciplinary proceedings.

Judicial, administrative, and law-enforcement matters. We may disclose information in response to a valid court or administrative order, subpoena, discovery request, warrant, or other lawful process only when applicable legal requirements are met. Special protections

may apply to psychotherapy notes, substance-use-disorder records, and other sensitive information.

Required by law. We will disclose information when federal or state law requires it, including mandatory reports, while limiting the disclosure as required by law.

Workers' compensation and similar programs. We may disclose information as authorized by and necessary to comply with workers' compensation or similar laws.

Research. We may use or disclose information for approved research when legal safeguards are satisfied, such as your authorization or approval by an institutional review board or privacy board. DeepWaters LPC does not currently conduct research using client PHI.

Coroners, medical examiners, funeral directors, organ donation, and decedents. We may disclose information as permitted by law for identification, cause-of-death determinations, funeral duties, organ or tissue donation, or administration of an estate.

Specialized government functions. We may disclose information as authorized for military and veterans' activities, national security, protective services, correctional institutions, or other specialized government functions.

Substance-use-disorder information and Part 2 records

Health information may include information related to substance use disorder (SUD). Some SUD records are subject to the additional confidentiality requirements of 42 C.F.R. Part 2 ("Part 2 records"). When Part 2 applies, DeepWaters LPC will use and disclose Part 2 records only as permitted by Part 2, including pursuant to a valid patient consent, a qualifying court order and subpoena or similar legal mandate, or another specific permission under the regulations.

If you provide a written consent for future uses and disclosures of Part 2 records for treatment, payment, and health care operations, a HIPAA covered entity or business associate that receives those records may redisclose them as HIPAA permits. However, Part 2 records generally may not be used or disclosed in a civil, criminal, administrative, or legislative proceeding against you without your separate written consent or a qualifying court order and subpoena or similar legal mandate. SUD counseling notes that meet the Part 2 definition receive additional protection and generally require separate consent for use or disclosure.

You may complain to DeepWaters LPC or directly to the HHS Office for Civil Rights about a suspected violation involving Part 2 records. You will not be retaliated against for filing a complaint.

Our responsibilities

Protect your information. We are required by law to maintain the privacy and security of PHI and to use reasonable safeguards appropriate to the practice.

Notify you following certain breaches. We will notify you without unreasonable delay if a breach occurs that may have compromised the privacy or security of your unsecured PHI, as required by applicable law.

Follow this notice. We must follow the duties and privacy practices described in the notice currently in effect.

Make changes transparently. We may change this notice and our privacy practices. A revised notice may apply to information we already maintain as well as information created or received later. The current notice will be available on our website and upon request. We will provide or post revised notices as required by law.

Apply more protective law. When another applicable law provides greater privacy protection than HIPAA, we will follow the more protective requirement.

Questions, requests, or complaints

Privacy Officer: Bryan Snead, M.A., NCC, LPC, LMFT-S

DeepWaters LPC LLLP

2900 N. Quinlan Park Road, Suite 240-301

Austin, Texas 78732

Phone: 512-850-6019

Email: BryanSnead@DeepWatersLPC.com

Website: <https://www.DeepWatersLPC.com>

Contact the Privacy Officer to request access, amendment, confidential communications, restrictions, an accounting of disclosures, a paper copy of this notice, or to submit a privacy complaint.

About this notice

This notice was tailored for DeepWaters LPC using the U.S. Department of Health and Human Services model Notice of Privacy Practices for health care providers, revised February 2026, and current HHS guidance concerning HIPAA and 42 C.F.R. Part 2.