

BRATTONWOOD COMMUNITY, INC

ARCHITECTURAL REVIEW APPLICATION – IMPROVEMENT

All required items must be delivered with a completed application form in a portable document format (PDF) to the Architectural Control Committee (ACC) via email at stacy@camanagers.com. For questions, contact Stacy Knispel at stacy@camanagers.com or 512-288-2376. Plans must be approved in writing by the ACC prior to commencement of construction. At no time will verbal approval be issued.

What projects need to be submitted to the ACC?

All improvements, including, but not limited to, roof repair/replacement, exterior door or window replacement, storage sheds, home additions, fencing and fence relocation, color changes to the exterior paint, playscapes, decks, arbors, gazebos, swimming pools/hot tubs, playhouses, walls, hardscape improvements and exterior alterations. Landscape improvements such as trees, flowers, shrubs, and general landscaping which do not alter the architectural conformity and harmony of the neighborhood do not need to be approved.

Steps for Consideration

All submittals ***must include*** the following information and if applicable any additional information that will assist with the review process the owner feels is appropriate: **Site plan or plat with improvement outlined or drawn in showing the proposed location on the lot (including concerning other improvements), with all specifications noted, including materials to be used, color, size, dimension, square footage, elevation, fencing and easements.** Pictures are not required but recommended. The association may request further information to be submitted, by the governing documents. The association reserves the right to decline to review a submittal until all applicable materials for the submittal are received.

Please indicate the type of improvement for which you are requesting approval.

- | | |
|---|---|
| <input type="checkbox"/> Fence/Fence Modification | <input type="checkbox"/> Roofing repair or replacement |
| <input type="checkbox"/> Replace existing windows or exterior doors | <input type="checkbox"/> Alteration or existing improvement |
| <input type="checkbox"/> Deck, Arbor, Gazebo | <input type="checkbox"/> Swimming Pool/Hot Tub |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Playscape |
| <input type="checkbox"/> Exterior Color Change | <input type="checkbox"/> Removal of existing improvement |
| <input type="checkbox"/> Solar panels | <input type="checkbox"/> Electric power generator |
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Will replacement / repair be the same?

- ☐ Color ☐ Yes ☐ No (Please provide details in description)
☐ Texture/Style ☐ Yes ☐ No (Please provide details in description)

Description of Improvement:

Owner Name

Address of Proposed Improvement

Mailing Address (if different from above)

Home Phone

Work Phone

E-mail Address

Owner Signature

FOR OFFICE USE ONLY:

Received From: _____

Date Received: _____

Date Forwarded to ACC: _____

Date Returned: _____

Date of Owner Notification:

