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SCANNED

**RESOLUTION OF THE BOARD OF DIRECTORS
OF WHISPERING OAKS PROPERTY OWNERS ASSOCIATION (WOPOA)
REGARDING RECORDS RETENTION POLICY**

STATE OF TEXAS §
 § KNOW ALL MEN BY THESE PRESENTS:
COUNTY OF WILSON §


Pursuant to Section 209.005, Texas Property Code, Whispering Oaks Property Owners Association (WOPOA), acting through its Board of Directors, has adopted the following records retention policy, to wit:

1. The certificates of formation (formerly known as articles of incorporation), bylaws, restrictive covenants, and all amendments to the certificates of formation, bylaws, and covenants shall be retained permanently;
2. financial books and records shall be retained for seven years;
3. account records of current owners shall be retained for five years;
4. contracts with a term of one year or more shall be retained for four years after the expiration of the contract term;
5. minutes of meetings of the owners and the board shall be retained for seven years; and
6. tax returns and audit records shall be retained for seven years.

By the signatures below the President and Secretary of the Association certify that the foregoing was approved by the Board of Directors at a duly-called meeting of the Board of Directors at which a quorum of Directors was present, or by signed, unanimous written consent in lieu of a meeting.

Thus executed 6th day of October, 2023

Whispering Oaks Property Owners Association (WOPOA)

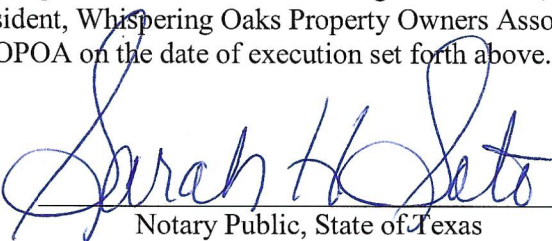
By: 
Michael S. Alberthal, President

Attest:
By: 
Russell Ritchie, Secretary

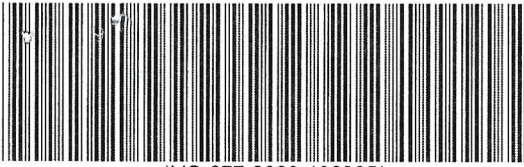
STATE OF TEXAS §
 §
COUNTY OF WILSON §

I hereby certify that the foregoing instrument was acknowledged before me, the undersigned Notary, by Michael S. Alberthal, President, Whispering Oaks Property Owners Association (WOPOA), and by Russell Ritchie, Secretary, WOPOA on the date of execution set forth above.




Notary Public, State of Texas

AFTER FILING AND RECORDING RETURN TO:
Whispering Oaks Property Owners Association (WOPOA)
P.O. Box 1143
Adkins, TX 78101-1143



VG-677-2023-136995

Wilson County
Genevieve Martinez
Wilson County Clerk

Instrument Number: 136995

Real Property Recordings

Recorded On: October 09, 2023 03:14 PM

Number of Pages: 3

" Examined and Charged as Follows: "

Total Recording: \$30.00

***** THIS PAGE IS PART OF THE INSTRUMENT *****

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY
because of color or race is invalid and unenforceable under federal law.

File Information:

Document Number: 136995
Receipt Number: 20231009000022
Recorded Date/Time: October 09, 2023 03:14 PM
User: Liliana L
Station: cclerk01

Record and Return To:
MICHAEL ALBERTHAL



STATE OF TEXAS
Wilson County

I hereby certify that this Instrument was filed in the File Number sequence on the date/time
printed hereon, and was duly recorded in the Official Records of Wilson County, Texas

Genevieve Martinez

Genevieve Martinez
Wilson County Clerk
Floresville, TX