



St. Matthias Lutheran Church Preschool

Enrollment Form

2022-2023 School Year Registration

Child's Full Name _____

Name to be called and taught to write _____

Child's Date of Birth _____

Age as of 9/1/2022 _____

Street Address: _____

City _____ State _____ Zip Code _____

Mother's Name _____ Cell #: _____

Place of Business: _____ Work #: _____

Email: _____

Father's Name _____ Cell #: _____

Place of Business: _____ Work #: _____

Email: _____

Child's Doctor: _____ Doctor Phone: _____

Medical Insurance: _____ Policy #: _____

Do you have a home church? (Circle one) Yes No

If yes, church name: _____

Emergency Contact/Individuals that may pick up your child from school (other than parent):

*Please ensure persons picking up your child have ID as we will be asking for identification.

Name: _____ Relationship to child: _____ Cell: _____

Name: _____ Relationship to child: _____ Cell: _____

Name: _____ Relationship to child: _____ Cell: _____

Any special information our school should know about your child? Are there any behavior issues or special needs we need to be aware of?

Does your child have any allergies or on Medication? (If yes, please list and explain)

Please choose one enrollment option only!

One-Year Old & Two-Year Old

Enrollment Options

3 day (\$185/Month) T/W/Th _____

4 day (\$225/Month) M-Th _____

5 day (\$260/Month) M-F _____

K3 and K4 Enrollment Options

4 day (\$225/Month) M-Th _____

5 day (\$260/Month) M-F _____

Enrollment Fee: \$ _____

Material Fee: \$ _____

Paid Method: _____

Check #: _____

Date Paid: _____

Immunization Record on File: _____

Office Use Only

Fee Agreement: I agree to sign up for automatic tuition withdrawal and understand that on the 5th of each month my child's tuition will be withdrawn from my account. I understand and agree to pay a \$25.00 late fee if tuition is paid after the 5th of the month in addition to the insufficient fund fee charged by the bank of \$35.00. I also agree that it is my responsibility to make tuition payable until proper termination of services requests have been made as outline in the handbook.

Late Fee: Children are to be picked up by 1:00. There is a \$1.00 per minute late fee for children picked up after 1:00.

Sibling Discount to any/all younger siblings: My family is eligible for the following discounts (circle): 10% sibling

When my child is ill, I understand and agree that SMLC Preschool will not accept my child for care.

I certify that my child is to my knowledge, in good health, and free of disabilities that would endanger him/her or other children.

Car Seat Teacher Buckle in agreement: St. Matthias Lutheran Preschool will use a car line pick up method for dismissal. By signing this form, you give St. Matthias Lutheran Preschool staff permission to buckle your child into his or her car seat. You also assume all risk of personal injury due to improperly installed car seats. Please check out the SC guidelines on car seat requirements. All preschool children should be in a car seat. We will not buckle any preschool children that are not using car seats. St. Matthias Lutheran Church Preschool assumes no liability regarding whether or not your child is properly buckled in. It is the parent's responsibility to check the restraint system for proper latching before leaving St. Matthias Lutheran Church Preschool.

Photo Release: SMLC Preschool is including photos of students, teachers, and the school on its website and Facebook page. It is our policy that the names of students will not be used by the administration.

Please check for permission to post photos of your child participating in school activities.

I hereby give permission for SMLC Preschool to use photos on the school website and other forms of communication/advertisement.

I hereby do not give permission for SMLC Preschool to use photos on the school website or other forms of communication/advertisement.

Liability Release: I hereby assume all risk of personal injury for all the years my child is attending or participating in SMLC preschool activities. I give permission to the school to call the doctor or paramedic for medical care for my child should an emergency arises. It is understood that a conscientious effort will be made to locate the child's parent or guardian. However, if it is not possible to locate parents, this responsibility will be accepted by SMLC Preschool. I release SMLC Preschool Staff, Board, Director, Teachers, and Volunteers from any and all liability arising from claims of injuries or damages that either individually or on behalf of your child might occur while any of these individuals are performing their duties.

By signing below, you agree that this is a legally binding form. Providing false information will result in termination of services.

Parent Name: _____

Parent Signature: _____ Date: _____

Thank you for trusting us with your precious child!