

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
January 20, 2023 – 9:00 A.M.

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor  
Zane Delainey, Councillor  
Betty Stephan Administrator  
Wanda Boon, Mentor  
Brenda Wouters, Councillor – attended remotely

Mayor Delainey called meeting to order at 9:02 A.M.

**ADDITIONS/DELETIONS TO THE AGENDA**

Office Assistant Position

**ADOPTION OF AGENDA**

01/23

Budnick/DelaineyZ

**THAT** the agenda be adopted and form part of these minutes.

**Carried**

**CONFLICT OF INTEREST DECLARATION**

Mayor Delainey declared a conflict of interest in item 9b, as it pertains to a business that he has ownership in.

**APPROVAL OF MINUTES**

02/23

Baker/Budnick

**THAT** the minutes of December 16, 2022, Regular Meeting of Council be approved, as amended by adding Council Z. Delainey's name to the list of Councillors present.

**Carried**

**ZONING BYLAW AMENDMENT**

03/23

DelaineyZ/Budnick

**THAT** Council table further discussion on Bylaw 05-2022 - Zoning Bylaw Amendment until the Regular Meeting on February 17<sup>th</sup> with the Building Official and Fire Chief in attendance.

**Carried**

**LOT CONSOLIDATION**

04/23

Budnick/Baker

**THAT** Council authorize administration to send a letter to the owner of Lot 19, Block 3, Plan 84B09835 and Block B, Plan 1018736910, asking if they are still interested in consolidating their lots, with the understanding that if the lots are not consolidated, they will be taxed individually in 2024.

**Carried**

Mayor Delainey left the meeting at 9:23 a.m.

**ACCOUNT RECEIVABLE**

05/23

Wouters/Baker

**THAT** Council direct Administration to remove invoice #212 in the amount of \$4,170.00 from accounts receivable due to lack of historical background and documents to support the charges

*P.A.*

**Carried**

Mayor Delainey returned to Council Chambers at 9:37 a.m.

**06/23**

**REVENUE SHARING DECLARATION**

Baker/DelaineyZ

**THAT** "That Council declare that they have reviewed the eligibility requirements to receive Municipal Revenue Sharing, and the municipality has completed the following requirements:

- Submitted the 2021 Audited Financial Statements to the Ministry of Government Relations;
- Submitted the 2021 Public Reporting on Municipal Waterworks documentation to the Ministry of Government Relations as per legislation;
- Is in good standing in regards to the Education Property Tax reporting and remittances;
- Has adopted a Council Procedures Bylaw as required by legislation;
- Has adopted an Employee Code of Conduct as required by legislation; and
- All Council members including Mayor have completed and filed their Public Disclosure Statement with the Administrator as required by legislation.

**Carried**

**07/23**

**WATER CONSUMER NOTICE**

Baker/DelaineyZ

**THAT** Council direct Administration to provide a notice with the 2023 utility billings directing users to obtain additional utility information and reports on the Resort Village website.

**Carried**

**08/23**

**SASK LOTERIES GRANT**

Baker/Budnick

**THAT** Administration submit a request to the Rural Municipality of Meota No. 468 for \$4,000 in Sask Lotteries funding to be used by the Resort Village of Aquadeo Fire Department and Aquadeo Days Committee in support of fireworks, beach volleyball tournament, bike decorating, and other children's activities to be held during Aquadeo Days and open to residents of the surrounding area.

**Carried**

**09/23**

**SWIMMING POOL MAINTENANCE**

DelaineyZ/Baker

**THAT** Council direct maintenance staff to include maintenance of the Aquadeo swimming pool as part of their summer job duties.

**Carried**

**10/23**

**EQUIPMENT ON POWER POLES**

DelaineyZ/Budnick

**THAT** as a result of SaskPower's notification that they intend to remove unauthorized items from power poles within the Resort Village, Administration be directed that should SaskPower notify us that they have removed any items, to send letters to the nearest property owner to any power pole advising them of this notification.

**Carried**

P. D.

**11/23**      **AUDITOR INFORMATION**  
DelaineyZ/Budnick

**THAT** HRO Chartered Professional Accountants be appointed as the auditor for the Resort Village of Aquadeo for the 2022 audit year, and that the Mayor and Administrator be authorized to sign the engagement letter and bank confirmation as presented.

**Carried**

**12/23**      **IN CAMERA**  
Baker/Budnick

**THAT** this meeting move in camera to discuss human resources issues, the time being 10:33 a.m.

**13/23**      **OUT OF CAMERA**  
Baker/Budnick

**THAT** this meeting move out of camera, the time being 1:23 p.m.

**Carried**

**14/23**      **OFFICE ASSISTANT**  
DelaineyZ/Baker

**THAT** Administration be directed to complete a job description for an office assistant to be reviewed by Council in the coming weeks.

**Carried**

**15/23**      **FOREMAN JOB DESCRIPTION**  
Budnick/Baker

**THAT** Administration be directed to complete a job description for the Foreman based on Council's recommendations made in camera at this meeting, and that a first draft be available to Council to be reviewed and discussed with the Foreman at the meeting to be held on February 14<sup>th</sup>, 2023

**BANKING INFORMATION**

**Carried**

**16/23**      Baker/Budnick

**THAT** Council accept the December 2022 Bank Statement and Bank Reconciliation Statements as presented.

**ACCOUNTS**

**Carried**

**17/23**      Budnick/DelaineyZ

**THAT** Council accept the December 2022 payables as presented

|  |             |
|--|-------------|
| Cheque #'s: 10270-10286                    | \$ 7,396.00 |
| Other Vouchers #747 - #775                 | \$24,406.17 |
| Payables - Contract/ (December 1-31, 2022) | \$ 3,793.39 |
| <b>(D.Woytiuk/L.Murphy/D.Hicks)</b>        |             |

**Payroll**

|                          |                     |
|--------------------------|---------------------|
| Pay Period (Dec 4-17)    | \$ 4,903.38 (gross) |
| Pay Period (Dec 18 - 31) | \$ 5,149.12 (gross) |
| Council (Dec 1-31)       | \$ 800.00.          |
|                          | Carried.            |

*P.D.*

18/23

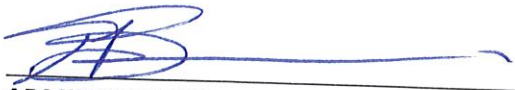
ADJOURNMENT

Budnick/Delainezy

THAT this meeting adjourn at 1:40 pm.

Carried

  
MAYOR

  
ADMINISTRATOR



**RV of Aquadeo  
Agenda  
Regular Meeting of Council  
January 20, 2023 – 9:00 A.M.**

1. CALL TO ORDER
2. ADDITIONS / DELETIONS TO THE AGENDA
3. APPROVAL OF THE AGENDA
4. CONFLICT OF INTEREST DECLARATIONS
5. DELEGATIONS/PUBLIC PRESENTATIONS
6. APPROVAL OF MINUTES
  - a) Regular Meeting – December 16, 2022
7. FOREMAN'S REPORTS
8. BUSINESS ARISING OUT OF THE MINUTES
  - a) ZBA 05-2022 – Garage sizes – Fire Code -RFD 2022-020-to be reviewed at next meeting
9. NEW BUSINESS
  - a) Lot Consolidation for Lot 19, Block 3, Plan 84B09835 and Block B, Plan 101873910
  - b) Outstanding Water Treatment Plant Invoice
  - c) Declaration for Revenue Sharing Grant
  - d) Letter to water consumers
  - e) Sask Lottery Grant
  - f) Maintenance Crew to include Pool area in their job descriptions
  - g) SaskPower re: Green Acres Trailer Court
  - h) Assistant Administrator Posting
  - i) HRO – Audit Information
  - j) In – Camera / H.R. items
10. CORRESPONDENCE
11. REPORTS – Financial – December 2022
  - i) Bank Statement December 2022
  - ii) Bank Reconciliation Statement December 2022
  - iii) Payables / December 2022 / Ch #10270-#10286 **\$ 7,396.00**  
Payables / Vouchers #747 - #775 **\$ 24,406.17**  
Payables - Contract/ (Dec 1-31, 2022) **\$ 3,793.39**  
(D. Woytiuk; L. Murphy; D. Hicks)
  - iv) Payroll - Pay Period (Dec 4-17) **\$ 4,903.38 (gross)**  
- Pay Period (Dec 18-31) **\$ 5,149.12 (gross)**  
- Council December 1-31, 2022 **\$ 800.00**
12. ANY OTHER MATTERS
13. ADJOURNMENT

*P. D.*

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE SPECIAL MEETING OF COUNCIL**  
**February 3, 2023 – 11:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor  
Zane Delainey, Councillor  
Wanda Boon, Acting Administrator  
Brenda Wouters, Councillor – attended remotely

Mayor Delainey called meeting to order at 10:58 A.M.

**ADOPTION OF AGENDA**

19/23

DelaineyZ/Budnick

**THAT** the agenda be adopted and form part of these minutes.

**Carried**

**CONFLICT OF INTEREST DECLARATION**

None Declared

**IN CAMERA**

20/23

Baker/DelaineyZ

**THAT** this meeting move in camera to discuss human resources issues, the time being 11:01 a.m.

**Carried**

**OUT OF CAMERA**

21/23

Budnick/Baker

**THAT** this meeting move out of camera, the time being 12:07 p.m.

**Carried**

**ADMINISTRATOR POSITION**

22/23

Baker/DelaineyZ

**THAT** Administration be directed to advertise for a full-time permanent Administrator with duties to commence as soon as possible. **Carried**

**INTERIM ADMINISTRATOR**

23/23

Budnick/Baker

**THAT** we enter into a written contract with Gina Bernier to act as Interim Administrator for the Resort Village of Aquadeo with duties to commence on February 10<sup>th</sup>, 2023.

**Carried**

**ADVISOR EMPLOYMENT**

24/23

Wouters/DelaineyZ

**THAT** we continue the employment of Advisor and Acting Administrator Wanda Boon until March 10, 2023.

**Carried**

A. A.

**BANKING AUTHORIZATION**

25/23

Baker/Budnick

**THAT** we remove Betty Stephan from signing authority on our accounts with Innovation Credit Union, and replace with Wanda Boon, and further, that Peter Delainey and Tolanda Baker remain as signing authority on behalf of Council.

**Carried**

**REPRESENTATIVE**

26/23

Budnick/Wouters

**THAT** we authorize Wanda Boon to represent the Resort Village of Aquadeo in relation to any business of the Resort Village and for access to any account held by the Resort Village.

**Carried**

**VEHICLE REGISTRATION**

27/23

DelaineyZ/Baker

**THAT** we authorize the registration of the Mac tandem truck valued at \$25,000 with SGI.

**Carried**

**VISA ACCOUNT**

28/23

DelaineyZ/Wouters

**THAT** we authorize a Visa card from our account to be issued to Councillor Baker.

**Carried**

**ADJOURMENT**

29/23

DelaineyZ/Budnick

**THAT** this meeting is adjourned at 12:40 pm

  
MAYOR

  
ADMINISTRATOR

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**February 17, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delaine, Mayor  
Tolanda Baker, Councillor - Absent  
Carla Budnick, Councillor  
Zane Delaine, Councillor  
Wanda Boon, Acting Administrator  
Gina Bernier, Recording Secretary  
Brenda Wouters, Councillor – attended remotely

Mayor Delaine called meeting to order at 9:00 A.M.

Interviews:

- Ryan Shepherd – Construction Code Authority
- Ed Neufeld – Fire Chief

**ADOPTION OF AGENDA**

**30/23**

BUDNICK/ZDELAINEY

That the agenda be adopted and form part of these minutes with the addition of:

- Office Administration

**Carried.**

**CONFLICT OF INTEREST DECLARATION**

None Declared

**31/23**

**Minutes**

ZDELAINEY/BUDNICK

That the Minutes of the January 20, 2023 meeting be approved as circulated.

**Carried.**

BUDNICK/ZDELAINEY

That the Minutes of the February 3, 2023 meeting be approved as circulated with the correction of the spelling of Betty Stephen and Carla Budnick names.

**Carried.**

**32/23**

**Financials**

BUDNICK/ZDALAINY

That the Bank Reconciliation as reviewed be accepted.

**Carried.**

WOUTERS/ZDALAINY

That the Monthly Financial Statement for the month of January 2023 be approved as presented.

**Carried.**

*P.S.*

ZDALAINEY/BUDNICK

That the List of Accounts Payable be accepted as follows:

- Cheque 10287 to 10320 - \$18,108.83
- Vouchers #10290 to 10292 and 1162023 & 1232023 - \$1846.96
- Payroll – Jan 1-14/2023 - \$3804.58
- Payroll – Jan 15-28/2023 - \$4438.79 (paid by Cheque & included above)

**Carried.**

**33/23**

**Breakwater Project – Resort Village of Cochin**

Budnick/ZDELAINEY

WHEREAS the Resort Village of Cochin has applied for a Grant to upgrade the Break water located at the exit of Lehman Creek; and

WHEREAS the cost of this project is to be \$1,600,000.00; and

WHEREAS the Federal and Provincial funding may be \$600,000.00 with the excess to be received through contributions from other agencies;

THEREFORE BE IT RESOLVED that the Council for the RVA bring forward to the General Annual Meeting for the Resort Village of Aquadeo the request from the Resort Village of Cochin for financial assistance on the Breakwater Project; and

BE IT FURTHER RESOLVED that the Council will review the request for the contribution of the Breakwater Project upon direction from the General Meeting of the Resort Village of Aquadeo.

**Carried.**

Discussions on the Council Remuneration – 10:00 a.m. to 10:15 a.m.

**34/23**

**Council Remuneration**

BUDNICK/ZDELAINEY

That the Council table further discussions on the Council remuneration to the March 17, 2023 Regular Council meeting.

**Carried.**

**35/23**

**In Camera – 10:19 a.m.**

ZDELAINEY/BUDNICK

That this meeting be moved in camera to discuss human resources issues at 10:19 a.m.

**Carried.**

Mayor Delaine called the meeting back to order at 10:23 a.m.

Ryan Shepherd, CCA – 10:23 – 10:52 a.m.

**36/23**

**Correspondence**

BUDNICK/WOUTERS

That the list of Correspondence as follows be acknowledged as read

- Resort Village of Cochin – Breakwater
- Saskatchewan Assessment Management Agency
- Saskatchewan Urban Municipality Association Convention
- Northbound Planning

**Carried.**

*P.O.*

**37/23      Zoning Bylaw 5/2022 – 2<sup>nd</sup> Reading**

BUDNICK/WOUTERS

That the Council for the Resort Village of Aquadeo read Bylaw #5/2022 for a 2<sup>nd</sup> time.

**Carried.**

**38/23      In Camera – 10:53**

BUDNICK/ZDELAINEY

That this meeting be moved to in camera session to discuss human resources issue at 10:53 a.m.

**Carried.**

Adam Avery, Foreman attended this meeting at 11:06 a.m. – 11:40 a.m.

Mayor, Peter DelaineY called the meeting back to order at 12:31 p.m.

Zane DelaineY left the meeting at 12:32 p.m.

**39/23      CAO Appointment**

BUDNICK/WOUTERS

That the Council appoint Gina Bernier as the Chief Administrative Officer for the Resort Village of Aquadeo effective immediately.

**Carried.**

**40/23      Signing Authority – Innovation CU**

BUDNICK/WOUTERS

That we authorize signing authority on our accounts with Innovation Credit Union with Gina Bernier, and further, that Peter DelaineY and Tolanda Baker remain as signing authority on behalf of Council.

**Carried.**

**41/23      Dallas Hicks**

WOUTERS/BUDNICK

That we agree to pay all costs for Dallas Hicks to obtain his water treatment certification for small systems in advance of his training; and

That any subsequent retesting for the certification shall be reviewed by Council.

**Carried.**

**42/23      Lidya Murphy**

WOUTERS/BUDNICK

That we agree to extend the contract with Lidya Murphy as water treatment plant operator for another two-year term on an as needed basis.

**Carried.**

P. D.

**43/23      Foreman Contract**

BUDNICK/WOUTERS

That the Council for the Resort Village of Aquadeo table the decision on the Foreman Contract to March 17, 2023.

**Carried.**

**44/23      Heater Well Shed Purchase**

BUDNICK/WOUTERS

That the Council authorize the RV of Aquadeo Foreman to upgrade the heater at the Well Shed as per the quoted price from KR Electric at an approximate cost of \$866.31 plus taxes.


**Carried.**

**45/23      Adjournment**

PDELAINEY

That this meeting is adjourned at 12:44 pm

  
MAYOR

  
CAO

**RV of Aquadeo  
Agenda  
Regular Meeting of Council  
February 17, 2023 – 9:00 A.M.**

1. CALL TO ORDER
2. ADDITIONS / DELETIONS TO THE AGENDA
3. APPROVAL OF THE AGENDA
4. CONFLICT OF INTEREST DECLARATIONS
5. DELEGATIONS/PUBLIC PRESENTATIONS
  - a) 9:00 a.m. Ryan Shepherd & Ed Neufeld – Zoning Bylaw amendments in relation to fire concerns
  - b) 10:00 a.m. Discussion on Council Remuneration
  - c) 11:00 a.m. Adam Avery – Foreman Report
6. APPROVAL OF MINUTES
  - a) Regular Meeting – January 20, 2023
  - b) Special Meeting – February 3, 2023
7. FOREMAN'S REPORTS
8. BUSINESS ARISING OUT OF THE MINUTES
  - a) Sask Lottery Grant
  - b) Foreman's Contract
9. NEW BUSINESS
  - a) Dallas Hicks training
  - b) Lidya Murphy Recertification
  - c) Fueling station
10. CORRESPONDENCE
  - a) Resort Village of Cochin – Breakwater
  - b) SAMA – Maintenance
  - c) SUMA Convention
  - d) Northbound outstanding files
11. FINANCIAL REPORTS
  - a) Bank Statement January 2023
  - b) Bank Reconciliation January 2023
  - c) Monthly Financial Statement January 2023
  - d) 2022 Visa Expenditures Binder
  - e) Payables:

|  |                    |
|--|--------------------|
| Ch #10287 – 10320                                | <b>\$18,108.83</b> |
| Other Vouchers #10290 – 10292, 1162023 & 1232023 | <b>\$ 1,846.96</b> |
  - f) Payroll

|                                      |  |
|--------------------------------------|--|
| - Pay Period January 1 – 14, 2023)   | <b>\$ 3,804.58</b>                                   |
| - Pay Period (January 15 – 28, 2023) | <b>\$ 4,438.79</b> (paid by cheque & included above) |
12. ANY OTHER MATTERS
13. ADJOURNMENT

P. D.



**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**March 3, 2023 – 10:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

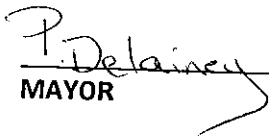
**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor – via Zoom  
Zane Delainey, Councillor - via Zoom  
Brenda Wouters, Councillor – via Zoom  
Gina Bernier, Recording Secretary

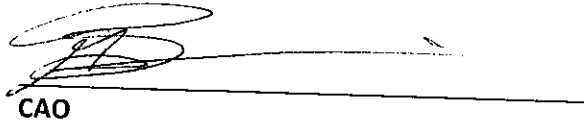
Mayor Delainey called meeting to order at 10:00 A.M.

Interviews for the position of Office Staff:

- David Alderdice
- Jessica Veronelly

Mayor, Peter Delainey called the meeting ended at 11:30 a.m.

  
MAYOR

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**April 21, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor – via Zoom  
Zane Delainey, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO

**Deputy** Mayor Zane Delainey called meeting to order at 9:02 A.M.

Interviews:

- Ben Clipperton and Jared Stephenson - Northbound Planning – 10:00 a.m. – 10:45 a.m
- Adam Avery – Foreman – 11:00 a.m. – 11:15 a.m.
- Chris Dushire – Sask. Water – 11:38 a.m.

Attendees:

- Betty Stephan
- Sharon Spence

**65/23**

**ADOPTION OF AGENDA**

BAKER/WOUTERS

That the agenda be adopted and form part of these minutes with the additions of:

- Fire hall entry apron

**Carried.**

Mayor Peter Delainey took over the chair at 9:08 a.m.

**CONFLICT OF INTEREST DECLARATION**

Peter Delainey indicated that Item 13.a – Encroachment Process

**66/23**

**Minutes**

WOUTERS/BAKER

That the Minutes of the March 17, 2023 meeting be approved as circulated.

**Carried.**

BAKER/Z.DELAINEY

That the Minutes of the March 18, 2023 Fire Board meeting be approved as circulated and forming part of these minutes.

**Carried.**

Z.DELAINEY/WOUTERS

That the Minutes of the April 14, 2023 Budget meeting be approved as circulated and forming part of these minutes.

**Carried.**

A. D.

**67/23      Council Remuneration**

WOUTERS/BAKER

WHEREAS the Council for the Resort Village of Aquadeo held discussion on the Council Remuneration at their February 17, 2023 minutes at an open meeting and tabled their decision to a future meeting;

THEREFORE BE IT RESOLVED that the Council shall complete their decision as follows:

1. Mayor remuneration - \$350.00 per meeting
  2. Council remuneration - \$300.00 per meeting
  3. Mileage Rate \$0.70 per kilometer for attending meetings outside of Aquadeo;
- And that the rates are effective immediately.

Carried.

**68/23      Council Benefits**

BUDNICK/Z.DELAINEY

WHEREAS the Resort Village of Aquadeo is enrolled with the Saskatchewan Urban Municipalities Association benefits plan for health and dental, and life insurance; and

WHEREAS it is highly recommended by SUMA to have Council members enrolled in the life insurance program;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo enroll with the life insurance policy through SUMA Benefits Program.

Carried.

**69/23      Budget**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo approved the Budget for 2023 as attached to and forming part of these minutes with a budgeted surplus of \$6,240.00

Carried.

**70/23      Municipal Mill Rate**

Z.DELAINEY/WOUTERS

That the Council for the Resort Village of Aquadeo set their 2023 Mill Rate at 2.9 Mills with the Base tax set at \$563.00 for Land, \$262.00 for Improvements and \$825.00 for Land with Improvements.

Carried.

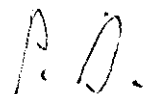
**71/23      School Mill Rates**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo recognize the School Division mill rates as set by the Saskatchewan Provincial government at:

- Agriculture – 1.42 Mills
- Residential – 4.54 Mills
- Commercial/Industrial Property – 6.86 Mills
- Resource Property – 9.88 mills

Carried.

A handwritten signature in dark ink, appearing to be 'A.D.', is located at the bottom right of the page.

**72/23            Lot Consolidation Lot 19 Blk 3 and Block B**

BAKER/Z.DELAINEY

WHEREAS an application for a lot consolidation of Lot 19 Block 3 Plan 84B09835 and Block B, Plan 101873910 has been requested;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo forward the application to Northbound Planning for further review and assistance; and

BE IT FURTHER RESOLVED that the Resort Village of Aquadeo accept the request to consolidate the lots.

Carried.

**73/23            March 17, 2023 – Northbound Report**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo recognize and accept the report as circulated by Northbound Planning on the March 17, 2023 regular Council meeting discussions.

Carried.

**74/23            Water Interest Rates**

BAKER/WOUTERS

WHEREAS numerous Aquadeo resident's indicated that they did not receive their 2022 Utility billing; and

WHEREAS some of those resident's are now being charged an interest on the overdue accounts;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo allow for the reduction of the Penalty that may have incurred in 2022 for any outstanding 2022 invoices.

Carried.

**75/23            Setting Water Interest Rate**

BAKER/WOUTERS

That discussions on setting water interest rates be tabled to the May 19, 2023.

Carried.

**76/23            Financials**

WOUTERS/BUDNICK

That the Monthly Financial Statement for the month of March 2023 be approved as presented.

Carried.

BAKER/Z.DELAINEY

That the List of Accounts Payable be accepted as follows:

- Cheque 10320 – 10332 - \$11,853.15
- Cheque 10333-10366 - \$24,590.44
- Electronic Fund Transfers - \$6,027.53
- Direct Withdrawls - \$7,820.66
- Payroll – Mar 1-31/2023 - \$4,102.47
- Council – Mar 1-31/2023 - \$800.00

P. P.

Carried.

**77/23            Credit Card Application**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo have the CAO, Gina Bernier, apply for a credit card through Innovation Credit Union/Collabria to a credit limit of \$5,000.00.

Carried.

**78/23            Tangible Asset Policy**

BAKER/Z.DELAINEY

That further discussions on the updating of the Tangible Asset Policy and Capital Asset Policy be tabled to the Policy meeting.

Carried.

Peter DelaineY left the meeting at 9:45 a.m. and returned at 9:46 a.m.

**79/23            List of Lands in Arrears**

WOUTERS/BUDNICK

That the Council for the Resort Village of Aquadeo recognize the list of lands in arrears and authorize the CAO to send a letter to the owners of the property indicating that the Council for the Resort Village of Aquadeo will give them to June 30, 2023 to pay the arrears; and

That any arrears remaining owing as of July 1, 2023 and that are at 50% or more of the levy shall be advertised under the tax enforcement act.

Carried.

**80/23            Accounts Receivable Penalty**

Z.DELAINEY/BUDNICK

WHEREAS the Resort Village of Aquadeo has an Accounts Receivable program for the various services that are offered; and

WHEREAS there are times when the receivables remain outstanding for a substantial amount of time;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo set a penalty rate at the same rate as the land taxes.

Carried.


**81/23            Pesticide Applicators License**

BAKER/Z.DELAINEY

WHEREAS the Resort Village of Aquadeo requires to have the ability to spray for noxious weeds;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the CAO to enroll the Foreman, Adam Avery to obtain his Pesticide Applicators License.

Carried.

A handwritten signature in dark ink, appearing to be 'A. D.', is located in the bottom right corner of the page.

82/23

**Correspondence**

WOUTERS/Z.DELAINEY

That the list of Correspondence as follows be acknowledged as read:

- What is New With Parcs

**Carried.**

Peter Delainei left the meeting room at 10:23 a.m. and declared pecuniary interest in the discussions of the Aquadeo Beach Resort Encroachments.

Deputy Mayor, Zane Delainei took over the chair at 10:23 a.m.

Peter Delainei returned to the meeting room at 10:45 a.m.

Mayor Peter Delainei took over the chair at 10:45 a.m.

83/23

**In Camera – 10:45 a.m.**

Z.DELAINEY/BAKER

That this meeting be moved in camera to discuss human resources issues at 10:45 a.m.

**Carried.**

Mayor Delainei called the meeting back to order at 11:30 a.m.

84/23

**CAO Contract**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo authorize the Mayor to amend the contract with the CAO as discussed.

**Carried.**

85/23

**Office Staffing**

Z.DELAINEY/BAKER

That the Council for the Resort Village of Aquadeo authorize the current CAO, Gina Bernier, with the ability to hire another individual to work in the Village office on days which she cannot be in attendance; and

That the person that is contracted shall be paid by the Village at \$25.00 per hour with a mileage rate of \$0.70 cents per kilometer; and

That the person who is contracted will supply a Criminal Record Check in order to be given keys to the office; and

That the persons to be hired are Shawn Sylvester for assistance in the office; and

That Alexandria Bernier be hired to work on days when Shawn cannot be in attendance; and

That the website be updated as needed by Shawn or Alexandria.

**Carried.**

A. D.

**86/23                    Encroachment Process**

BAKER/WOUTERS

WHEREAS there are some situations of encroachments within the Resort Village; and  
WHEREAS the Council require more information on their requirements and also hold  
discussions with the landowner;

THEREFORE BE IT RESOLVED that the Council table further discussions until after they have  
held more consultations with legal advisors.

Carried.

**87/23                    Camp Fee Rates**

WOUTERS/BAKER

That the Council for the Resort Village of Aquadeo table their discussions to the Policy meeting

Carried.

**88/23                    Storage Compounds**

BAKER/Z.DELAINEY

That the Council for the Resort Village of Aquadeo begin the investigations in expanding their  
storage compounds and table the rates to the Policy meeting.

Carried.

**89/23                    Water Schedule**

WOUTERS/BAKERS

WHEREAS the Council for the Resort Village of Aquadeo anticipate that there may be a dryer  
year; and

WHEREAS there are more residents living in the Resort Village;

THEREFORE BE IT RESOLVED that the Council set a Water Schedule for 2023 starting May 1,  
2023 as follows:

- Even house numbers water on odd days (ie: House #2 will water on days 1, 3, 5..)
- Odd house numbers water on even days (ie: House #1 will water on days 2, 4, 5..)

Carla Budnick lost connection at 11:40 a.m.

**90/23                    Sampling Project – Water**

BAKER/Z.DELAINEY

That the Council authorize Chris Duschire to volunteer to complete a water sampling project on  
the swimming pool for 2023.

Carried.

P. D.

91/23

**Office Hours**

Z.DELAINEY/WOUTERS

WHEREAS it is the desire of the Council for the Resort Village of Aquadeo to hold the most opportune office hours for the residents of the Village; and

WHEREAS it has been difficult to attract the personnel to be at the office Monday to Friday; and

WHEREAS the Resort Village is a summer community with the residents coming more on weekends;

THEREFORE BE IT RESOLVED that the Council for the Resort Village set their office days as follows until further notice:

1. Fridays – 9:00 a.m. to 5:00 p.m.
2. Saturdays – 9:00 a.m. to 12:00 p.m. (noon)

Carried.

92/23

**Annual General Meeting**

BAKER/Z.DELAINEY

That the Council for the Resort Village of Aquadeo set their Annual General Meeting to take place on July 29, 2023 to begin at 10:00 a.m. and take place in the Aquadeo Community Hall.

Carried.

93/23

**Adjournment – 12:03 p.m.**

Z.DELAINEY/BAKER

That this meeting is adjourned at 12:03 p.m.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CAO



**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**April 21, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor – via Zoom  
Zane Delainey, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO

**Deputy** Mayor Zane Delainey called meeting to order at 9:02 A.M.

Interviews:

- Ben Clipperton and Jared Stephenson - Northbound Planning – 10:00 a.m. – 10:45 a.m
- Adam Avery – Foreman – 11:00 a.m. – 11:15 a.m.
- Chris Dushire – Sask. Water – 11:38 a.m.

Attendees:

- Betty Stephan
- Sharon Spence

**65/23**

**ADOPTION OF AGENDA**

BAKER/WOUTERS

That the agenda be adopted and form part of these minutes with the additions of:

- Fire hall entry apron

**Carried.**

Mayor Peter Delainey took over the chair at 9:08 a.m.

**CONFLICT OF INTEREST DECLARATION**

Peter Delainey indicated that Item 13.a – Encroachment Process

**66/23**

**Minutes**

WOUTERS/BAKER

That the Minutes of the March 17, 2023 meeting be approved as circulated.

**Carried.**

BAKER/Z.DELAINEY

That the Minutes of the March 18, 2023 Fire Board meeting be approved as circulated and forming part of these minutes.

**Carried.**

Z.DELAINEY/WOUTERS

That the Minutes of the April 14, 2023 Budget meeting be approved as circulated and forming part of these minutes.

**Carried.**

A.D.

**67/23      Council Remuneration**

WOUTERS/BAKER

WHEREAS the Council for the Resort Village of Aquadeo held discussion on the Council Remuneration at their February 17, 2023 minutes at an open meeting and tabled their decision to a future meeting;

THEREFORE BE IT RESOLVED that the Council shall complete their decision as follows:

1. Mayor remuneration - \$350.00 per meeting
  2. Council remuneration - \$300.00 per meeting
  3. Mileage Rate \$0.70 per kilometer for attending meetings outside of Aquadeo;
- And that the rates are effective immediately.

Carried.

**68/23      Council Benefits**

BUDNICK/Z.DELAINEY

WHEREAS the Resort Village of Aquadeo is enrolled with the Saskatchewan Urban Municipalities Association benefits plan for health and dental, and life insurance; and

WHEREAS it is highly recommended by SUMA to have Council members enrolled in the life insurance program;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo enroll with the life insurance policy through SUMA Benefits Program.

Carried.

**69/23      Budget**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo approved the Budget for 2023 as attached to and forming part of these minutes with a budgeted surplus of \$6,240.00

Carried.

**70/23      Municipal Mill Rate**

Z.DELAINEY/WOUTERS

That the Council for the Resort Village of Aquadeo set their 2023 Mill Rate at 2.9 Mills with the Base tax set at \$563.00 for Land, \$262.00 for Improvements and \$825.00 for Land with Improvements.

Carried.

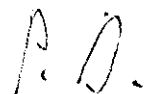
**71/23      School Mill Rates**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo recognize the School Division mill rates as set by the Saskatchewan Provincial government at:

- Agriculture – 1.42 Mills
- Residential – 4.54 Mills
- Commercial/Industrial Property – 6.86 Mills
- Resource Property – 9.88 mills

Carried.

A handwritten signature in dark ink, appearing to be 'A.D.', is located at the bottom right of the page.

**72/23            Lot Consolidation Lot 19 Blk 3 and Block B**

BAKER/Z.DELAINEY

WHEREAS an application for a lot consolidation of Lot 19 Block 3 Plan 84B09835 and Block B, Plan 101873910 has been requested;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo forward the application to Northbound Planning for further review and assistance; and

BE IT FURTHER RESOLVED that the Resort Village of Aquadeo accept the request to consolidate the lots.

Carried.

**73/23            March 17, 2023 – Northbound Report**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo recognize and accept the report as circulated by Northbound Planning on the March 17, 2023 regular Council meeting discussions.

Carried.

**74/23            Water Interest Rates**

BAKER/WOUTERS

WHEREAS numerous Aquadeo resident's indicated that they did not receive their 2022 Utility billing; and

WHEREAS some of those resident's are now being charged an interest on the overdue accounts;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo allow for the reduction of the Penalty that may have incurred in 2022 for any outstanding 2022 invoices.

Carried.

**75/23            Setting Water Interest Rate**

BAKER/WOUTERS

That discussions on setting water interest rates be tabled to the May 19, 2023.

Carried.

**76/23            Financials**

WOUTERS/BUDNICK

That the Monthly Financial Statement for the month of March 2023 be approved as presented.

Carried.

BAKER/Z.DELAINEY

That the List of Accounts Payable be accepted as follows:

- Cheque 10320 – 10332 - \$11,853.15
- Cheque 10333-10366 - \$24,590.44
- Electronic Fund Transfers - \$6,027.53
- Direct Withdrawls - \$7,820.66
- Payroll – Mar 1-31/2023 - \$4,102.47
- Council – Mar 1-31/2023 - \$800.00

P. P.

Carried.

**77/23            Credit Card Application**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo have the CAO, Gina Bernier, apply for a credit card through Innovation Credit Union/Collabria to a credit limit of \$5,000.00.

Carried.

**78/23            Tangible Asset Policy**

BAKER/Z.DELAINEY

That further discussions on the updating of the Tangible Asset Policy and Capital Asset Policy be tabled to the Policy meeting.

Carried.

Peter DelaineY left the meeting at 9:45 a.m. and returned at 9:46 a.m.

**79/23            List of Lands in Arrears**

WOUTERS/BUDNICK

That the Council for the Resort Village of Aquadeo recognize the list of lands in arrears and authorize the CAO to send a letter to the owners of the property indicating that the Council for the Resort Village of Aquadeo will give them to June 30, 2023 to pay the arrears; and

That any arrears remaining owing as of July 1, 2023 and that are at 50% or more of the levy shall be advertised under the tax enforcement act.

Carried.

**80/23            Accounts Receivable Penalty**

Z.DELAINEY/BUDNICK

WHEREAS the Resort Village of Aquadeo has an Accounts Receivable program for the various services that are offered; and

WHEREAS there are times when the receivables remain outstanding for a substantial amount of time;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo set a penalty rate at the same rate as the land taxes.

Carried.

**81/23            Pesticide Applicators License**

BAKER/Z.DELAINEY

WHEREAS the Resort Village of Aquadeo requires to have the ability to spray for noxious weeds;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the CAO to enroll the Foreman, Adam Avery to obtain his Pesticide Applicators License.

Carried.

A handwritten signature in dark ink, appearing to be 'A. D.', is located in the bottom right corner of the page.

82/23

**Correspondence**

WOUTERS/Z.DELAINEY

That the list of Correspondence as follows be acknowledged as read:

- What is New With Parcs

**Carried.**

Peter Delainei left the meeting room at 10:23 a.m. and declared pecuniary interest in the discussions of the Aquadeo Beach Resort Encroachments.

Deputy Mayor, Zane Delainei took over the chair at 10:23 a.m.

Peter Delainei returned to the meeting room at 10:45 a.m.

Mayor Peter Delainei took over the chair at 10:45 a.m.

83/23

**In Camera – 10:45 a.m.**

Z.DELAINEY/BAKER

That this meeting be moved in camera to discuss human resources issues at 10:45 a.m.

**Carried.**

Mayor Delainei called the meeting back to order at 11:30 a.m.

84/23

**CAO Contract**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo authorize the Mayor to amend the contract with the CAO as discussed.

**Carried.**

85/23

**Office Staffing**

Z.DELAINEY/BAKER

That the Council for the Resort Village of Aquadeo authorize the current CAO, Gina Bernier, with the ability to hire another individual to work in the Village office on days which she cannot be in attendance; and

That the person that is contracted shall be paid by the Village at \$25.00 per hour with a mileage rate of \$0.70 cents per kilometer; and

That the person who is contracted will supply a Criminal Record Check in order to be given keys to the office; and

That the persons to be hired are Shawn Sylvester for assistance in the office; and

That Alexandria Bernier be hired to work on days when Shawn cannot be in attendance; and

That the website be updated as needed by Shawn or Alexandria.

**Carried.**

A. D.

**86/23                    Encroachment Process**

BAKER/WOUTERS

WHEREAS there are some situations of encroachments within the Resort Village; and  
WHEREAS the Council require more information on their requirements and also hold  
discussions with the landowner;

THEREFORE BE IT RESOLVED that the Council table further discussions until after they have  
held more consultations with legal advisors.

Carried.

**87/23                    Camp Fee Rates**

WOUTERS/BAKER

That the Council for the Resort Village of Aquadeo table their discussions to the Policy meeting

Carried.

**88/23                    Storage Compounds**

BAKER/Z.DELAINEY

That the Council for the Resort Village of Aquadeo begin the investigations in expanding their  
storage compounds and table the rates to the Policy meeting.

Carried.

**89/23                    Water Schedule**

WOUTERS/BAKERS

WHEREAS the Council for the Resort Village of Aquadeo anticipate that there may be a dryer  
year; and

WHEREAS there are more residents living in the Resort Village;

THEREFORE BE IT RESOLVED that the Council set a Water Schedule for 2023 starting May 1,  
2023 as follows:

- Even house numbers water on odd days (ie: House #2 will water on days 1, 3, 5..)
- Odd house numbers water on even days (ie: House #1 will water on days 2, 4, 5..)

Carla Budnick lost connection at 11:40 a.m.

**90/23                    Sampling Project – Water**

BAKER/Z.DELAINEY

That the Council authorize Chris Duschire to volunteer to complete a water sampling project on  
the swimming pool for 2023.

Carried.

P. D.

91/23

**Office Hours**

Z.DELAINEY/WOUTERS

WHEREAS it is the desire of the Council for the Resort Village of Aquadeo to hold the most opportune office hours for the residents of the Village; and

WHEREAS it has been difficult to attract the personnel to be at the office Monday to Friday; and

WHEREAS the Resort Village is a summer community with the residents coming more on weekends;

THEREFORE BE IT RESOLVED that the Council for the Resort Village set their office days as follows until further notice:

1. Fridays – 9:00 a.m. to 5:00 p.m.
2. Saturdays – 9:00 a.m. to 12:00 p.m. (noon)

Carried.

92/23

**Annual General Meeting**

BAKER/Z.DELAINEY

That the Council for the Resort Village of Aquadeo set their Annual General Meeting to take place on July 29, 2023 to begin at 10:00 a.m. and take place in the Aquadeo Community Hall.

Carried.

93/23

**Adjournment – 12:03 p.m.**

Z.DELAINEY/BAKER

That this meeting is adjourned at 12:03 p.m.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE SPECIAL MEETING OF COUNCIL**  
**April 25, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor – sent regrets  
Zane Delainey, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO

Mayor Peter Delainey called meeting to order at 9:00 A.M.

Interviews:

- Ben Clipperton and Jared Stephenson Northbound Planning – 9:00 a.m. – 11:30 a.m

**94/23**

**ADOPTION OF AGENDA**

BAKER/Z.DELAINEY

That the agenda be adopted and form part of these minutes.

**Carried.**

**95/23**

**Waiver Notice**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo authorized this Special meeting through the signing of the Waiver Notice as attached to and forming part of these minutes.

**Carried.**

**96/23**

**In Camera – 9:02 a.m.**

WOUTERS/Z.DELAINEY

That this meeting be moved in camera to discuss human resources and Strategic Planning issues at 9:02 a.m.

**Carried.**

Mayor Delainey called the meeting back to order at 11:37 a.m.

Peter Delainey declared pecuniary interest at 11:38 a.m.

Zane Delainey, deputy Mayor took the Chair at 11:38 a.m.

20



97/23

**Roadway Encroachments**

BAKER/WOUTERS

WHEREAS the Council for the Resort Village of Aquadeo have some issues with encroachments onto road allowances and back alleys;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize Northbound Planning to complete a proposal with estimates to amend the roadways with respect to the encroachments; and

BE IT FURTHER RESOLVED that Meridian Surveys be contact to help with the survey of the roadways; and

BE IT EVEN FURTHER RESOLVED that any costs that will be incurred due to the proposals and surveys and plans be split at a 50% cost between the Resort Village of Aquadeo and Aquadeo Beach Resort Ltd.

Carried.

Peter Delainey returned to the meeting at 11:45 a.m.

Mayor P. Delainey took the chair at 11:45 a.m.

98/23

**Adjournment – 11:50 .m.**

WOUTERS/Z.DELAINEY

That this meeting is adjourned at 11:50 a.m.

Carried.

  
MAYOR

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**May 19, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor  
Zane Delainey, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO

Mayor Peter Delainey called meeting to order at 8:56 A.M.

Interviews:

- Adam Avery, Foreman – 9:33 a.m.
- Pat Delainey, Sr – Aquadeo Recreation Community Association – 9:30 a.m.

Audience: Sharon Spence

99/23

**ADOPTION OF AGENDA**

BUDNICK/BAKER

That the agenda be adopted and form part of these minutes with the addition:

1. Pat Delainey, Sr, Aquadeo Recreation Community Association.

**Carried.**

100/23

**Minutes**

BUDNICK/Z.DELAINEY

That the Minutes of the April 21, 2023 meeting be approved as circulated.

**Carried.**

BAKER/WOUTERS

That the Minutes of the April 25, 2023 Special meeting be approved as circulated and forming part of these minutes.

Carried.

Z.DELAINEY/BUDNICK

That the Minutes of the Joint Municipalities meeting as held on March 17, 2023 be approved as circulated.

Carried.

BAKER/Z.DELAINEY

That the Minutes of the Fire Board meeting as held on April 15, 2023 be approved as circulated.

Carried.



101/23

**Fire Hall Entrance**

BAKER/Z.DELAINEY

WHEREAS the Fire hall does not presently have a cement pad at the entrance of the vehicle door;

THEREFORE BE IT RESOLVED that the Fire Chief be contacted and invited to the June 2023 meeting for further discussions.

Carried.

102/23

**Watershed Authority Levy**

Z.DELAINEY/BAKER

WHEREAS under Section 29 of the Watershed Authority Act, the Resort Village of Aquadeo is authorized to levy on behalf of the Jackfish Watershed Authority; and

WHEREAS the Watershed Authority is being paid by all residents around the Jackfish Lake;

WHEREAS the levy for 2023 is \$7250.00 for the Resort Village of Aquadeo;

THEREFORE BE IT RESOLVED that the Resort Village of Aquadeo set the 2023 rate for the JWA at \$50.00 per parcel.

Carried.

103/23

**OCP/Zoning Meeting Date**

BUDNICK/Z.DELAINEY

That the Council table the discussions about the information on the OCP/Zoning Bylaw updates to be set on June 25, 2023 at 10:00 a.m.

Carried.

104/23

**Financials**

Z.DELAINEY/BAKER

That the Monthly Financial Statement for the month of April 2023 be approved as presented.

**Carried.**

BUDNICK/WOUTERS

That the List of Accounts Paid be accepted in the amount of \$51,551.50.

**Carried.**

105/23

**Building Stairs-Community Hall**

BAKER/BUDNICK

WHEREAS the Aquadeo Recreation Association (ACRA) are wishing to build stairs to the south of the Village office to access the Community Hall;

THEREFORE BE IT RESOLVED that the Council require that ACRA obtain a Development Permit and work in consultation with the Building Official; and

BE IT FURTHER RESOLVED that the Council understands that the ACRA shall be paying for all costs.

Carried.

106/23      **Security – Water Tank**

WOUTERS/BUDNICK

That the Foreman be authorized to purchase a Float for the Water Tank located in the Water Building in a quoted amount of approximately \$1,000.00.

Carried.

107/23      **Bylaw #1/2023 Base Tax Bylaw – 1<sup>st</sup> Reading**

BUDNICK/Z.DELAINEY

That Bylaw #1/2023 being a Base Tax Bylaw be read a first time at this meeting.

Carried.

108/23      **Bylaw #1/2023 – 2<sup>nd</sup> Reading**

BAKER/BUDNICK

That Bylaw #1/2023 be read a second time at this meeting.

Carried.

109/23      **Bylaw #1/2023 – Base Tax – Approval Reading**

Z.DELAINEY/BUDNICK

That the Council for the Resort Village of Aquadeo approve for a 3<sup>rd</sup> reading of Bylaw #1/2023 being a Base Tax Bylaw at this meeting.

Carried Unanimously.

110/23      **Bylaw #1/2023 – Base Tax Bylaw – 3<sup>rd</sup> Reading**

WOUTERS/BAKER

That Bylaw #1/2023 being a Base Tax Bylaw be given the third reading and finally adopted.

Carried.

111/23      **Bylaw #2/2023 Building Bylaw – 1<sup>st</sup> Reading**

BAKER/Z.DELAINEY

That Bylaw #2/2023 being a Building Bylaw be read a first time at this meeting with no Administration Fee.

Carried.

112/23      **Bylaw #2/2023 – 2<sup>nd</sup> Reading**

BUCNICK/WOUTERS

That Bylaw #2/2023 be read a second time at this meeting.

Carried.



113/23 **Bylaw #2/2023 – Building Bylaw – Approval Reading**

WOUTERS/BUDNICK

That the Council for the Resort Village of Aquadeo approve for a 3<sup>rd</sup> reading of Bylaw #2/2023 being a Building Bylaw at this meeting.

Carried Unanimously.

114/23 **Bylaw #2/2023 – Building Bylaw – 3<sup>rd</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #2/2023 being a Building Bylaw be given the third reading and finally adopted.

Carried.

115/23 **GG-001 – Comprehensive Policy Manual**

BAKER/WOUTERS

WHEREAS the Resort Village of Aquadeo desire to begin the process of putting together a Policy Manual; and

THEREFORE BE IT RESOLVED that the Village Council adopt GG-001 Being a Comprehensive Policy Manual for planning and attach it to the minutes.

Carried.

116/23 **GG-002 – Policy Development and Approval**

Z.DELAINEY/BUDNICK

That the Policy GG-002 being a Policy Development and approval be approved and form part of these minutes.

Carried.

117/23 **Policy Committee**

WOUTERS/BAKER

That the Council for the Resort Village of Aquadeo be appointed as the Policy Committee.

Carried.

118/23 **In Camera Session – 10:00 a.m.**

BUDNICK/WOUTERS

That the Council go to an In-camera session at 10:25 a.m to discuss Human Relations.

Carried.

Mayor, Peter Delainey called the meeting back to order at 11:52 a.m.

119/23 **Employee Relations – Dallas Hicks**

Z.DELAINEY/BAKER

That the Resort Village of Aquadeo cancel the Water Employment Agreement with Dallas Hicks as of May 5, 2023.

Carried.

120/23      **Water Maintenance**

BUDNICK/WOUTERS

That the CAO be instructed to advertise for the position of Water Maintenance Personnel.  
Carried.

121/23      **Employee Relations – Bob Shwydiuk**

WOUTERS/Z.DE LAINEY

That the CAO be authorized to increase Bohdan (Bob) Shwydiuk wages to \$25.25/hour.  
Carried.

122/23      **Assistant Administrator**

BAKER/WOUTERS

That the Council for the Resort Village of Aquadeo authorize the Mayor, Peter Delainey to enter into an Employment Contract with Alexandria Bernier for the position of Assistant Administrator and to become the CAO upon becoming qualified.  
Carried.

123/23      **Speed Zone**

BUDNICK/BAKER

That the Council for the Resort Village of Aquadeo direct the CAO to contact Sask. Highways to decrease the speed limit to 50 km/hour on L'Heureaux Road from the east side of Aquadeo to the end of the golf course on the west side of Aquadeo.  
Carried.

124/23      **Discretionary Permit – 331 Mariner Avenue**

Z.DE LAINEY/BUDNICK

WHEREAS an application for a discretionary development permit for Lot 331 Mariner Avenue has been received by the council for the purpose of building an accessory building;  
THEREFORE BE IT RESOLVED that Northbound proceed with the notices to the affected landowners; and

BE IT FURTHER RESOLVED that upon completion of all notices, that the Council will approve the application for the discretionary permit.

Carried.

Peter Delainey declared pecuniary interest – 11:55

Zane Delainey, Deputy Mayor, took chair at 11:55 a.m.

125/23

**Encroachment Survey**

BAKER/WOUTERS

WHEREAS the Resort Village of Aquadeo wish to work with Aquadeo Beach Resort to clean up the encroachment issues along Park Avenue/West Encroachments and also the East Encroachments by Yamaha Crescent; and

WHEREAS the approximate cost to survey will be approximately \$15,000.00 for both surveys; THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo approve to go ahead with the survey plan; and

BE IT FURTHER RESOLVED that the Council for the Resort Village of Aquadeo shall instruct the CAO to invoice Aquadeo Beach Resort for 50% of the costs of the survey.

Carried.

126/23

**Development Fees – ABR**

WOUTERS/BUDNICK

WHEREAS the Resort Village of Aquadeo is working together with Aquadeo Beach Resort Ltd (ABR) in the redesign of the area's in which the ABR has property and the RVA require the roads and streets resurveyed and subdivided; and

WHEREAS Northbound Planning is working with the RVA and ABR in the planning process; and WHEREAS Meridian Surveys has been contracted to completed survey plans for the right of ways;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo shall pay the costs of the planning process with Northbound Planning as well as Meridian Surveys, and other costs associated with the project; and

BE IT FURTHER RESOLVED that a letter be sent to the Aquadeo Beach Resort indicating that 50% of the costs to the Resort Village of Aquadeo for the Project shall be invoiced to ABR.

Carried.

Peter Delainey returned back to the meeting at 11:59 a.m.

Peter took chair back of 11:59 a.m.

127/23

**Development Planning Fees**

WOUTERS/BAKER

WHEREAS the Resort Village of Aquadeo has contracted Northbound Planning; and

WHEREAS Northbound Planning is assisting the residents of the Resort Village with all their Planning and Development needs and in turn invoicing the Resort Village for the time spent with each developer; and

WHEREAS the RVA has a Planning and Development Bylaw;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo instruct the CAO to invoice each developer/resident who uses the services of Northbound in the amount that Northbound has invoiced for the developer/resident; and

BE IT FURTHER RESOLVED that the invoicing shall be set to start as of January 1, 2023.

Carried.



128/23

**PARCS**

Z.DELAINEY/BUDNICK

That the Resort Village of Aquadeo send \$425.00 to the Provincial Association of Resort Communities of Saskatchewan as part of the RV of Aquadeo's membership.

Carried.

129/23

**Correspondence**

BUDNICK/WOUTERS

That the correspondence reviewed be filed.

Carried.

130/23

**Advertising Clothing**

BAKER/Z.DELAINEY

WHEREAS the Resort Village of Aquadeo has purchased clothing with the logo for the Resort Village of Aquadeo; and

THEREFORE BE IT RESOLVED that the CAO be instructed to order clothing for Resort Village of Aquadeo to sell in the Village Office.

Carried.

131/23

**June Regular Meeting**

BUDNICK/Z.DELAINEY

That the Council for the Resort Village of Aquadeo set the June Regular meeting to take place on June 23, 2023 to begin at 9:00 a.m. at the Council Chambers in the Resort Village of Aquadeo.

Carried.

131/23

**Adjournment – 12:12 p.m.**

**BAKER/BUDNICK**

That this meeting is adjourned at 12:12 p.m.

Carried.

  
MAYOR

  
CAO



**Agenda**  
**Regular Meeting of Council**  
**May 19, 2023 – 9:00 A.M.**

1. **CALL TO ORDER**
2. **ADDITIONS / DELETIONS TO THE AGENDA**
3. **APPROVAL OF THE AGENDA**
4. **CONFLICT OF INTEREST DECLARATIONS**
5. **IN CAMERA SESSION – 9:30 a.m. – 10:30 a.m.**
  - a. Human Relations Discussions
6. **DELEGATIONS/PUBLIC PRESENTATIONS**
  - a. 9:30 a.m. Adam Avery – Foreman Report
7. **APPROVAL OF MINUTES**
  - a. Regular Meeting – April 21, 2023
  - b. Special Meeting – April 25, 2023
  - c. Joint Municipal Meeting – March 17, 2023
  - d. Fire Board Meeting – April 15, 2023
8. **BUSINESS ARISING OUT OF THE MINUTES**
9. **Old Business**
  - a. Fire Hall Entrance Apron
  - b. Rates for Watershed Authority
  - c. OCP/Zoning Bylaw Information Review
10. **FINANCIAL REPORTS**
  - a. Monthly Financial Statement - April 2023
  - b. List of Accounts Paid
11. **NEW BUSINESS**
  - a. Business Arising out of the In-Camera Session
  - b. Base Tax Bylaw Review and Update
  - c. Building Bylaw
  - d. Development and Planning Fees
  - e. GG-001 – Comprehensive Policy Manual
  - f. GG-002 – Policy Development and Approval
  - g. Appoint Policy Committee
12. **CORRESPONDENCE**
  - a. Ministry of Government Relations – Building Standards Branch
  - b. Sask Environment - Re: Transfer Stations
  - c. Sask Lotteries Re: Community Grant 2024
  - d. Rivers West AGM – June 20, 2023
  - e. Provincial Association of Resort Communities of Sask
  - f. Northbound Planning Notes
  - g. Chamber of Commerce
  - h. Waste Management Environmental – Transfer Station
13. **Other Business**
14. **Meeting dates**
15. **Adjournment**

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**June 23, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor  
Zane Delainey, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO

Mayor Peter Delainey called meeting to order at 9:00 A.M.

Interviews:

- Adam Avery, Foreman – 9:30 a.m.
- Ed Neufeld, Fire Chief – 10:00 a.m.
- Ben Clipperton, Northbound Planning – 10:30 a.m. via Zoom

Audience:

132/23

**ADOPTION OF AGENDA**

BUDNICK/Z.DELAINEY

That the agenda be adopted and form part of these minutes with the addition of:

- Meota Regional Park

**Carried.**

133/23

**Minutes**

BUDNICK/BAKER

That the Minutes of the May 19, 2023 meeting be approved as circulated with the amendment to rescind Resolution #124/23 – Discretionary Use Permit.

**Carried.**

BAKER/WOUTERS

That the Minutes of the June 5, 2023 Special meeting and Public Hearing be approved as circulated and forming part of these minutes.

Carried.

BAKER/Z.DELAINEY

That the Minutes of the Fire Board meeting as held on May 13, 2023 be approved as circulated.

Carried.

BUDNICK/BAKER

That the Minutes of the Fire Board meeting as held on June 10, 2023 be approved as circulated.

Carried.

*P.D.*  
*[Signature]*

134/23

**Employee Appointments**

BUDNICK/BAKER

That the Village Council recognizes the appointment of Claire Coakwell as Summer Student for 2023.

Carried.

WOUTERS/Z.DELAINEY

That the Village Council recognizes the appointment of Mason Balan as Summer Student for 2023.

Carried.

WOUTERS/BAKER

That the Village Council recognizes the appointment of Meadow Carver as the part time Summer Student for 2023.

Carried.

BUDNICK/BAKER

That the Village Council recognizes and approves the CAO appointment of Marjorie Carver as a Water Treatment Operator.

Carried.

135/23

**Bylaw #4/2021 – 1<sup>st</sup> Reading**

BAKER/WOUTERS

That Council read Bylaw #4/2021 being a Bylaw to Amend the Zoning Bylaw #19/89 a 1<sup>st</sup> time at this meeting.

Carried.

136/23

**Bylaw #1/2022 – 1<sup>st</sup> Reading**

BUDNICK/Z.DELAINEY

That Bylaw #1/2022 being a Bylaw to provide for Tax Incentives be read a 1<sup>st</sup> time at this meeting.

Carried.

137/23

**Bylaw #1/2022 – 2<sup>nd</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #1/2022 be read a 2<sup>nd</sup> time at this meeting.

Carried.

138/23

**Bylaw #1/2022 – Approval for 3<sup>rd</sup> Reading**

BAKER/WOUTERS

That Bylaw #1/2022 Being a Bylaw to provide for tax Incentives be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

P.D.  
BB

139/23 **Bylaw #1/2022 – 3<sup>rd</sup> Reading**

BUDNICK/WOUTERS

That Bylaw #1/2022 Being a Bylaw to Provide for Tax Incentives be read a 3<sup>rd</sup> time at this meeting and approved.

Carried.

140/23 **Financials**

BUDNICK/WOUTERS

That the Monthly Financial Statement for the month of May 2023 be approved as presented.

**Carried.**

BAKER/Z.DELAINEY

That the List of Accounts Paid be accepted in the amount of \$88,036.06;  
Payroll for the Month of May in the amount of \$7,802.48; and  
Council for the Month of May in the amount of \$1,548.50.

**Carried.**

141/23 **Audited Financial Statement**

BAKER/Z.DELAINEY

WHEREAS the Auditing firm is reluctant to pass over the Annual Financial without a thorough review;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo put into motion a Bylaw to Extend the submission for the Audited Financial Statement for 2022 at this meeting; and

BE IT EVEN FURTHER RESOLVED that the Audited Financial Statement Review be tabled until the July 31, 2023 Regular meeting date.

Carried.

142/23 **Bylaw #3/2023 – 1<sup>st</sup> Reading**

WOUTERS/BUDNICK

That Bylaw #3/2023 being a Bylaw for the Extension of Time to submit the 2022 Annual Financial Statement be read a 1<sup>st</sup> time at this meeting.

Carried.

143/23 **Bylaw #3/2023 – 2<sup>nd</sup> Reading**

BAKER/Z.DELAINEY

That Bylaw #3/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

144/23 **Bylaw #3/2023 – Approval**

BUDNICK/WOUTERS

That Bylaw #3/2023 Being a Bylaw for the Extension of Time to Submit the 2022 Annual Financial Statement be approved to be given three (3) readings at this meeting.

Carried Unanimously.

145/23 **Bylaw #3/2023 – 3<sup>rd</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #3/2023 Being a Bylaw for the Extension of Time to Submit the 2022 Annual Financial Statement be given three (3) readings at this meeting and adopted.

Carried.

146/23 **Reserve Account-Fire Department**

BAKER/WOUTERS

WHEREAS the Village Council would like to work with the Fire Department in the installation of a hard surface at the Fire Hall truck entrance; and

WHEREAS the Village received \$3,500.00 for the purchase of the older fire truck in 2023;

THEREFORE BE IT RESOLVED that the Council instruct the CAO to transfer the \$3,500.00 to a reserve account for the purpose of assisting the fire department in the installation of the hard surface at the Fire Hall entrance, and

BE IT FURTHER RESOLVED that the Fire Chief and Village Foreman shall work together and bring forward a quote for the installation

Carried.

Peter Delaineey declared pecuniary interest at 10:38 a.m. for discussions on the Discretionary Permit application on 331 Mariner Avenue.

Zane Delaineey took the chair at 10:38 a.m.

147/23 **Discretionary Use Permit – 331 Mariner Avenue**

BAKER/WOUTERS

WHEREAS a discretionary use permit for 331 Mariner Avenue has been received for the purpose of putting a Recreational Vehicle on the property and building an accessory building on the property; and

WHEREAS an RV is a discretionary use application on Residential zoned property; and

WHEREAS the Council held a public hearing on June 5, 2023 for the purpose of hearing information on the discretionary use of the RV on residential property;


THEREFORE BE IT RESOLVED that, through consultation with Northbound Planning and hearing the concerns at the public hearing that Council has come to the decision as follows:

That the Council for the Resort Village of Aquadeo deny the application for a Discretionary Permit in accordance with the Zoning bylaw.

Carried.

Peter Delaineey returned to the Council meeting at 10:52 a.m.

Mayor, Peter Delaineey took the chair over at 10:52 a.m.



148/23      **ABR Access**

BUDNICK/BAKER

WHEREAS the Resort Village of Aquadeo is working together with the Aquadeo Beach Resort who are the owners of the East Campground located east of Beach Avenue; and  
WHEREAS the back alley needs to be moved in order to accommodate the encroachments;  
THEREFORE BE IT RESOLVED that the Resort Village of Aquadeo work with the Aquadeo Beach Resorts and transfer the right of way from the back alley to the lane known as Option #3 as attached to and forming part of these minutes.

Carried.

150/23      **BPS Amendment - #4/2023 – 1<sup>st</sup> reading**

BAKER/Z.DE LAINEY

That Bylaw #04/2023 being a Bylaw to amend the Basic Planning Statement #18/89 be read a first time at this meeting.

Carried.

151/23      **Zoning bylaw Amendment - #5/2023 – 1<sup>st</sup> reading**

BUDNICK/WOUTERS

That Bylaw #05/2023 being a Bylaw to amend the Zoning Bylaw #19/89 be read a first time at this meeting.

Carried.

152/23      **Post Office**

BAKER/WOUTERS

That the Council instruct the CAO to write a letter to Canada Postal Services requesting the placement of post office boxes within the Resort Village of Aquadeo; and  
Be it further resolved that the Council authorizes the use of the Village property located at NW-15- as a potential site for the boxes.

Carried.

153/23      **Signing Authority**

BUDNICK/Z.DE LAINEY

That the Council authorize signing authority to Alexandria Bernier for all documents, banking institutions and government agencies as a representative for the Resort Village of Aquadeo.

Carried.

Handwritten signatures of Alexandria Bernier and Z. Delaney.

154/23      **Office Hours**

BUDNICK/BAKER

WHEREAS the Resort Village has been going through changes; and

WHEREAS the Resort Village now has a permanent office employee;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo have their office hours as follows:

Open to the Public from Wednesday to Friday from 9:00 a.m. to 4:30 p.m. closed for 1/2 hour at dinner; and

Open to the Public on Saturdays from 9:00 a.m. to 12:00 noon from beginning of May to end of September.

Carried.

155/23      **In-Camera session – 11:37 a.m**

BAKER/Z.DE LAINEY

That the Council go to in camera session to discuss legal and labour.

Carried.

Mayor, Peter Delainey called the meeting back to order at 11:50 a.m.

156/23      **Annual General Meeting**

Z.DE LAINEY/BAKER

That Council set the Annual General Meeting to take place on July 30, 2023 at 10:00 a.m. to 12:00 p.m. (noon) and that it be located at Aquadeo Community Hall, in Aquadeo, Sask.

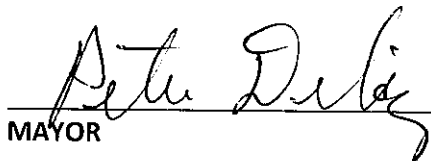
Carried.

157/23      **Adjournment – 11:52 a.m.**

BAKER

That this meeting is adjourned at

Carried.

  
MAYOR

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE SPECIAL MEETING OF COUNCIL**  
**June 30, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delaine, Mayor – sent regrets  
Tolanda Baker, Councillor  
Carla Budnick, Councillor  
Zane Delaine, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO

Deputy Mayor Zane Delaine called meeting to order at 9:00 A.M.

158/23

**ADOPTION OF AGENDA**

WOUTERS/BUDNICK

That the agenda be adopted and form part of these minutes

Carried.

159/23

**Annual Financial Statement for 2022**

BAKER/BUDNICK

That the Annual Financial Statement for 2022 as presented by Deputy Mayor, Zane Delaine, be accepted.

Carried.

160/23

**In Camera Session**

BUDNICK/BAKER

That the Council for the Resort Village of Aquadeo go to an In-Camera session for the purpose of discussions on Policies, Procedures, and Human Relation.

Carried.

Deputy Mayor, Zane Delaine called the meeting back to order at 11:43 a.m.

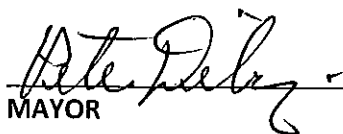
161/23

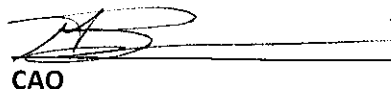
**Adjournment – 11:50 a.m.**

BAKER/BUDNICK

That this meeting is adjourned at 11:50 a.m.

Carried.

  
MAYOR

  
CAO



**RESORT VILLAGE OF AQUADEO**

MINUTES OF THE Public Hearing  
For Bylaw #4/2021, #4/2023, #5/2023  
July 21, 2023 – 10:00 A.M.

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Councillor  
Zane Delainey, Councillor - Electronic  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant Administrator  
Ben Clipperton, Northbound Planning Ltd.  
Jared Stephenson, Northbound Planning Ltd. - Electronic

Mayor Peter Delainey called meeting to order at 10:00 A.M.

Audience - 1

Number of Submissions as attached – none

Comments:

This is a lake and the lady would like to keep it as a lake atmosphere and not a big city. Council agreed and would like to keep it simple while keeping with the rules that are set by the Senior governments.

Bylaw #4/2023 – was reviewed by Council – 10:00 a.m. – 10:15 a.m.

Bylaw #5/2023 – was reviewed by Council – 10:15 a.m. – 10:30 a.m.


Bylaw #4/2021 – was reviewed by Council – 10:30 a.m. – 10:45 a.m.

**Adjournment – 10:51 a.m.**

**BUDNICK/WOUTERS**

That this meeting adjourned at 10:51 a.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**July 21, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Councillor  
Carla Budnick, Deputy Mayor/Councillor  
Zane Delainey, Councillor – Electronic attendance  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant Administrator

Mayor Peter Delainey called meeting to order at 9:00 A.M.

Interviews:

- Adam Avery, Foreman – 9:30 a.m.

Audience: 1

162/23

**ADOPTION OF AGENDA**

BAKER/BUDNICK

That the agenda be adopted and form part of these minutes.

Carried.

Conflict of Interest Declarations - None

163/23

**Minutes**

Wouters/BAKER

That the Minutes of the June 23, 2023 meeting be approved as circulated.

Carried.

BUDNICK/WOUTERS

That the Minutes of the Special Meeting held on June 30, 2023 be approved as circulated.

Carried.

164/23

**Aquadeo Beach Resort – Commercial Agreement**

BAKER/WOUTERS

That the Council for the Resort Village of Aquadeo approved the Commercial Agreement attached to and forming part of these minutes for the purpose of a Trailer Court with the Aquadeo Beach Resort Ltd., and;

That authorization be given to the Deputy Mayor and CAO to sign the attached Agreement.

Carried.

165/23 **Green Acres Estates – Commercial Agreement**

WOUTERS/BAKER

That the Council for the Resort Village of Aquadeo approved the Commercial Agreement attached to and forming part of these minutes for the purpose of a Trailer Court with the Green Acres Estates, and;

That authorization be given to the Mayor and CAO to sign the attached Agreement.

Carried.

166/23 **Aquadeo Seasonal Campgrounds – Development Agreement**

BUDNICK/WOUTERS

That the Council for Resort Village of Aquadeo approve the Development Agreement as attached to and forming part of these minutes for the purpose of a Trailer Court with the Aquadeo Seasonal Campgrounds.

Carried.

167/23 **Aquadeo Seasonal Campgrounds – Commercial Agreement**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo approved the Commercial Agreement attached to and forming part of these minutes for the purpose of a Trailer Court with the Aquadeo Seasonal Campgrounds, and;

That authorization be given to the Deputy Mayor and CAO to sign the attached Agreement.

Carried.

168/23 **Financials**

BUDNICK/BAKER

That the Monthly Financial Statement for the month of June 2023 be approved as presented.

Carried.

BUCNICK/WOUTERS

That the List of Accounts Paid be accepted in the amount of \$77,519.12;  
Payroll for the Month of June in the amount of \$16,899.42; and  
Council for the Month of June in the amount of \$5,491.40.

Carried.

169/23 **Ford F550 - Repairs**

WOUTERS/BAKERS

That the Council for the Resort Village of Aquadeo authorize the repair of the Ford F550 in an approximate amount of \$4,000.00.

Carried.

Zane Delainey left the Council meeting at 10:15 a.m.

170/23 **Recess Meeting for Public Hearing – 10:00 a.m.**

BUDNICK/BAKER

That the meeting be recessed for the purpose of a Public Hearing.

Carried.



Mayor, Peter Delainey called the meeting back to order at 11:51

171/23

**Bylaw #8/2023 – 1<sup>st</sup> Reading**

BAKER/BUDNICK

That Bylaw #8/2023 being a Bylaw to Amend Bylaw #19/89 Being the Zoning Bylaw be read a first time at this meeting.

Carried.

172/23

**Bylaw #4/2021 – 2<sup>nd</sup> Reading**

BUDNICK/WOUTERS

That Bylaw #4/2021 being a Bylaw to Amend the Zoning Bylaw #19/89 be read a 2<sup>nd</sup> time at this meeting.

Carried.

173/23

**Bylaw #4/2021 – 3<sup>rd</sup> Reading**

BAKER/BUDNICK

That Bylaw #4/2021 being a Bylaw to Amend the Zoning Bylaw #19/89 be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

174/23

**Bylaw #4/2023 – 2<sup>nd</sup> Reading**

WOUTERS/BUDNICK

That Bylaw #4/2023 being a Bylaw to Amend the Basic Planning Statement Bylaw #18/89 be read a 2<sup>nd</sup> time at this meeting.

Carried.

175/23

**Bylaw #4/2023 – 3<sup>rd</sup> Reading**

BAKER/BUDNICK

That Bylaw #4/2023 being a Bylaw to Amend the Basic Planning Statement Bylaw #18/89 be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

176/23

**Bylaw #5/2023 – 2<sup>nd</sup> Reading**

BUDNICK/BAKER

That Bylaw #5/2023 being a Bylaw to Amend the Zoning Bylaw #19/89 be read a 2<sup>nd</sup> time at this meeting.

Carried.

177/23

**Bylaw #5/2023 – 3<sup>rd</sup> Reading**

WOUTERS/BAKERS

That Bylaw #5/2023 being a Bylaw to Amend the Zoning Bylaw #19/89 be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.



178/23      **Administration – Amendments**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo appoint Northbound Planning Ltd. for the purpose of submission of the Bylaw for the Amendment to the Basic Planning Statement.

Carried.

179/23      **Mission Statement – GG-000**

BAKER/WOUTER

That the Council adopt Mission Statement as known as Policy GG-000.

Carried.

180/23      **Council Committees – GG-003**

BUDNICK/WOUTERS

That the Council adopt the Policy GG-003 known as the Council Committees.

Carried.

181/23      **Council Appointments**

WOUTERS/BAKER

That the Council table the list of appointments until such time as the Bylaw #3/2019 being a Council Procedure Bylaw has been reviewed; and

That the Council request the CAO bring forward the Council Procedure Bylaw to the August 2023 Regular Council meeting.

Carried.

182/23      **Chief Administrative Officer – GG-005**

BAKER/BUDNICK

That the Council adopted the Policy GG-005 known as the Chief Administrative Officer Policy.

Carried.

183/23      **Purchasing/AP Procedures Policy – GG-012**

BAKER/WOUTERS

That the Council adopt the Policy GG-012 known as the Purchasing and Accounts Payable Procedures Policy.

Carried.

184/23      **Fraud Policy – GG-016**

BUDNICK/BAKER

That the Council adopt the Policy GG-016 known as the Fraud Policy.

Carried.

185/23      **Organizational Policy and Chart – HR-000**

WOUTERS/BUDNICK

That the Council adopt the Policy HR-000 known as the Organizational Policy and Chart.

Carried.

186/23 **Bylaw #6/2023 – 1<sup>st</sup> Reading**

BUDNICK/BAKER

That Bylaw #6/2023 being a Bylaw to Repeal Bylaws be read a 1<sup>st</sup> time at this meeting.

Carried.

187/23 **Bylaw #6/2023 – 2<sup>nd</sup> Reading**

BAKER/WOUTERS

That Bylaw #6/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

188/23 **Bylaw #6/2023 – Approval Reading**

BUDNICK/BAKER

That Bylaw #6/2023 being a Bylaw to Repeal Bylaws be approved to be given three readings at this meeting.

Carried Unanimously.

189/23 **Bylaw #6/2023 – 3<sup>rd</sup> Reading**

BAKER/WOUTERS

That Bylaw #6/2023 being a Bylaw to Repeal Bylaws be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

190/23 **Golf Cart Bylaw**

BAKER/WOUTERS

WHEREAS the Provincial Government has updated the rules and regulations on Golf Carts; and  
WHEREAS the Resort Village of Aquadeo presently has a Bylaw for Golf Carts that requires upgrading;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo have the CAO bring forward a new bylaw to comply with the Provincial Legislation.

Carried.

191/23 **Donation Request – Volleyball Group**

BAKER/BUDNICK

WHEREAS a local group in Aquadeo organize a community beach volleyball event each summer; and

WHEREAS this group is requesting a sum of money as a donation to the event;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo donate \$500.00 to the Beach Volleyball Tournament in care of Luke Boutin.

Carried.

192/23 **Fire Commissioner/Local Assistant**

BUDNICK/WOUTERS

In accordance with Section 14 of *The Fire Safety Act, 2015*, every Municipality jurisdiction in Saskatchewan is required to designate a local assistant;

The Local Assistant designation comes with the powers and duties of the Fire Commissioner to fulfill the mandate of *The Fire Safety Act, 2015*;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo recognize Gina Bernier, CAO as the Local Assistant; and

BE IT FURTHER RESOLVED that the Council for the Resort Village of Aquadeo will immediately begin looking for a Local Assistant to replace the CAO as the Local Assistant.

Carried.

193/23 **Sask. Energy Surcharge Program**

BAKER/WOUTERS

WHEREAS the residents of the Resort Village of Aquadeo who are paying for natural gas to Sask. Energy are being charged a Municipal Surcharge on each invoice they received; and

WHEREAS the Municipal Surcharge is then passed along to the Resort Village of Aquadeo; and WHEREAS Sask. Energy has requested the Council for the Resort Village of Aquadeo whether they would like to continue the surcharge program;

THEREFORE BE IT RESOLVED that the Council authorize the CAO to send notification to Sask. Energy to continue the Surcharge.

Carried.

194/23 **In-Camera Session – 12:29 p.m.**

BAKER/WOUTERS

That the Council go to an in-camera session at 12:29 p.m. to discuss Labour Relations and Legal correspondence.

Carried.

Mayor, Peter Delainey called the meeting back to order at 12:55 p.m.

195/23 **Traffic Bylaw**

BUDNICK/BAKER

That the Council for the Resort Village of Aquadeo request that the CAO bring forward a new and updated Traffic Bylaw to the August 2023 Regular Council meeting.

Carried.

196/23 **Adjournment – 12:58 a.m.**

BAKER/BUDNICK

That this meeting is adjourned at

Carried.

  
MAYOR

  
CAO

**RV of Aquadeo  
Agenda  
Regular Meeting of Council  
July 21, 2023 – 9:00 A.M.**

1. **CALL TO ORDER**
2. **ADDITIONS / DELETIONS TO THE AGENDA**
3. **APPROVAL OF THE AGENDA**
4. **CONFLICT OF INTEREST DECLARATIONS**
5. **DELEGATIONS/PUBLIC PRESENTATIONS**
  - a. 9:30 a.m. Adam Avery – Foreman Report
  - b. 10:00 a.m. – Public Hearing for Bylaw #4/2023
  - c. 10:15 a.m. – Public Hearing for Bylaw #5/2023
  - d. 10:30 a.m. – Public Hearing for Bylaw #4/2021
6. **APPROVAL OF MINUTES**
  - a. Regular Meeting – June 23, 2023
  - b. Special Policy Meeting Minutes – June 30, 2023
7. **BUSINESS ARISING OUT OF THE MINUTES**
  - a. Bylaw #4/2021 – 2<sup>nd</sup> and 3<sup>rd</sup> Readings
  - b. Bylaw #4/2023 – 2<sup>nd</sup> and 3<sup>rd</sup> Readings
  - c. Bylaw #5/2023 – 2<sup>nd</sup> and 3<sup>rd</sup> Readings
8. **Old Business**
  - a. Trailer Park Agreements
    - i. Aquadeo Beach Resort
    - ii. Green Acres
    - iii. Aquadeo Seasonal Campground
9. **FINANCIAL REPORTS**
  - a. Monthly Financial Statement - June 2023
  - b. List of Accounts Paid
10. **NEW BUSINESS**
11. **POLICIES**
  - a. Mission Statement – GG-000
  - b. Council Committees – GG-003
  - c. Appointments
  - d. Chief Administrative Officer – GG-005
  - e. Purchasing and Account Payable Procedures – GG-012
  - f. Fraud Policy – GG-016
  - g. Organizational Policy and Chart – HR-000
12. **BYLAWS**
  - a. Bylaw #6/2023 – Repeal Bylaw
  - b. Bylaw #7/2023 – Golf Cart Bylaw
  - c. Discussion on Traffic Bylaw #01/16
  - d. New Incentive Builds Program – Res #208/2021
13. **CORRESPONDENCE**
  - a. Luke Boutin, Volleyball Tournament
  - b. Fire Designation of Local Assistant
  - c. Robert Stewart
  - d. Sask. Energy Surcharge Program
  - e. Kevin and Patsy Olson
  - f.
14. **Other Business**
  - a. Discussion on Update of OCP/Zoning Bylaws
  - b. Discussions on the Boat Compounds
15. **Adjournment**



Handwritten signature in blue ink, possibly reading "CB".



Resort Village of Aquadeo – Annual General Meeting – July 30, 2023 – 10:00 a.m.

Minutes of the Annual General Meeting for the Resort Village of Aquadeo as held on July 30, 2023 beginning at 10:00 a.m.

Call to Order at 10:00 a.m. by Gina Bernier, CAO.

Appointment of Moderator – Val L’Heureaux

Appointment of Resolutions Committee – Sharon Spence appointed

Persons in Attendance – 70 ratepayers, Mayor and 4 council members, CAO, Gina Bernier and Assistant, Alex Bernier

Agenda additions:

- Verbal RCMP Report
- Verbal Report on Swimming Pool by Chris Dushire

Mayor, Peter Delainey asked for a moment of silence for the people who have passed away.

Mayor, Peter Delainey gave a welcome and Mayor’s report.

- Introduction of Staff, Fire Chief and Volunteer Fire Department, and Aquadeo Community Recreation Association (ACRA) personnel.

Chris Dushire reported on the Water Treatment Plant and Swimming Pool

Zane Delainey gave report on the Annual Financial Statement

Claude Parent, RCMP Report given

Question Period – 10:50 to 11:20 a.m.

11:20 a.m. – Resolutions

GAIL DRIEGER/MIKE VOROS

Whereas there is a change proposed for the Golf Cart Bylaw; and

Whereas there is concern on where and when golf carts can be driven, as well as parking area for drop off;

THEREFORE BE IT RESOLVED that the Council provide detailed information on the rules and regulations for Golf Carts.

Carried.

KEN MILENTHROP/BETTY STEPHAN

WHEREAS there is a need to have more roadways between Poplar Crescent and Beach Avenue to link the community together;

THEREFORE BE IT RESOLVED that the Council investigate the potential of developing a road that will link the community together by way of a street.

Carried.

CAL DREIDGER/BETTY GROVES

WHEREAS there is a concern about the water level and the cleanliness of the pool; and

WHEREAS the swimmers are coming out of the water dirty and need to be rinsed off;

THEREFORE BE IT RESOLVED that the Council look into the placement of a wash off shower/facility for the pool area.

Carried.

Adjournment

BEV VINSLOVAS

That the meeting be adjourned at 11:35 a.m.

Carried.

UNOFFICIAL

**RESORT VILLAGE OF AQUADEO**

MINUTES OF THE Public Hearing  
For Bylaw #8/2023  
August 18, 2023 – 10:00 A.M.

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delaine, Mayor – Sent Regrets  
Tolanda Baker, Councillor  
Carla Budnick, Councillor/Deputy Mayor  
Zane Delaine, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant Administrator  
Ben Clipperton, Northbound Planning Ltd.  
Jared Stephenson, Northbound Planning Ltd. - Electronic

Deputy Mayor Carla Budnick called meeting to order at 10:00 A.M.

Audience - 2

Number of Submissions as attached – none

Comments:


Ben Clipperton and Jared Stephenson went over the  
Bylaw #8/2023 – was reviewed by Council – 10:00 a.m. – 10:15 a.m.

**Adjournment – 10:15 a.m.**

**BAKER/WOUTERS**

That this meeting adjourned at 10:15 a.m.

Carried.

  
Mayor

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**August 18, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor – Sent Regrets  
Tolanda Baker, Councillor  
Carla Budnick, Deputy Mayor/Councillor  
Zane Delainey, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant CAO

Deputy Mayor Carla Budnick called meeting to order at 9:00 A.M.

Interviews:

- Adam Avery, Foreman – 9:30 a.m.
- Ben Clipperton, Northbound Planning – 10:00 a.m.

Audience: 1

197/23

**ADOPTION OF AGENDA**

WOUTERS/Z.DELAINEY

That the agenda be adopted and forming part of these minutes.

Carried.

Conflict of Interest Declarations – None Declared.

198/23

**Minutes**

BAKER/WOUTERS

That the Minutes of the Regular Meeting dated July 21, 2023 meeting be approved as circulated.

Carried.

199/23

Z.DELAINEY/BAKER

That the Minutes of the Public Hearing held on July 21, 2023 be approved as circulated.

Carried.

200/23

WOUTERS/BAKER

That the Minutes of the Fire Board Meeting held on July 22, 2023 be accepted as circulated.

Carried.

201/23

Z.DELAINEY/BAKER

That the Minutes of the Annual General Meeting held on July 30, 2023 be reviewed as circulated.

Carried.



202/23

**AGM Resolution #1**

BAKER/WOUTERS

WHEREAS the Citizens of the Resort Village of Aquadeo put a resolution together at the Annual General Meeting held on July 30, 2023 at the Community Hall requesting that information be given to them about the rules and regulations of Golf Cart use; and

WHEREAS the Resort Village of Aquadeo only administer the registering of the Golf Carts within the Resort Village; and

WHEREAS all the liability insurance is through the individual's insurance brokers; and

WHEREAS all the enforcement of the regulations as set by Saskatchewan Government Insurance is through the RCMP;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo request that a link to the Sask. Government Insurance site for Golf Carts be placed on the Resort Village of Aquadeo website for informational to the citizens of Aquadeo.

Carried.

203/23

**AGM Resolution #2**

WOUTERS/Z.DELAINEY

WHEREAS the Citizens of the Resort Village of Aquadeo put a resolution together at the Annual General Meeting held on July 30, 2023 at the Community Hall requesting that the Resort Village of Aquadeo investigate into connecting the Village from Poplar Crescent to Aqualane;

THEREFORE, BE IT RESOLVED that the Council of the Resort Village begin the investigations on a connecting route.

Carried.

204/23

**AGM Resolution #3**

BAKER/WOUTERS

WHEREAS the Citizens of the Resort Village of Aquadeo put a resolution together at the Annual General Meeting held on July 30, 2023 at the Community Hall requesting that the Resort Village look into the placement of a wash off/shower area for the swimmers that are coming out of the manmade pool;

THEREFORE, BE IT RESOLVED that the Council have their staff look into the style of wash off/shower facility that would be appropriate for the citizens and report back with the costs and type of facility that may be appropriate; and

BE IT FURTHER RESOLVED that upon receipt of the costs and type of facility, that the Council will review the needs again and make a decision on the viability of the facility.

Carried.

205/23

**Financials**

BAKER/WOUTERS

That the Monthly Financial Statement for the month of July 2023 be approved as presented.

Carried.

206/23

Z.DELAINEY/WOUTERS

That the List of Accounts Paid be accepted in the amount of \$134,686.09;

Payroll for the Month of July in the amount of \$18,645.53; and

Council for the Month of July in the amount of \$3,044.95.

Carried.





207/23

**Fireworks Donations**

BAKER/WOUTERS

That the Council recognize the fireworks donation in memory of Vincent Turchak.  
Carried.

208/23

**CSO Report**

Z.DELAINEY/WOUTERS

That the Council for the Resort Village of Aquadeo acknowledge and accept the information about a Community Safety Officer as presented.

209/23

**Fire Hydrant Quotes**

BAKER/Z.DELAINEY

WHEREAS the staff have obtained 2 quotes of equal equipment for Fire Hydrants to be placed by Parcel A and Parcel B in the Resort Village of Aquadeo;  
THEREFORE, BE IT RESOLVED that the Council authorize the CAO to purchase the 2 Fire Hydrants and materials from Flocor at a cost of \$19,717.75 plus taxes; and  
BE IT FURTHER RESOLVED that the CAO obtain quotes from contractors for the installation of these fire hydrants with the authority given to the CAO to hire the suitable contractor.  
Carried.

210/23

**1990 – John Deere Mower**

BAKER/Z.DELAINEY

That the Council for the Resort Village of Aquadeo authorize the advertising for the 1990 John Deere mower to be offered for tender.  
Carried.

211/23

**General Procedures Policy – GG-004**

BAKER/Z.DELAINEY

That Policy GG-004 being a General Procedures Policy be adopted as presented.  
Carried.

212/23

**Council Conflict of Interest Policy – GG-007**

WOUTERS/Z.DELAINEY

That Policy GG-007 being a Council Conflict of Interest Policy be adopted as presented.  
Carried.

213/23

**Elections Policy – GG-008**

Z.DELAINEY/BAKER

That Policy GG-008 being an Elections Policy be adopted as presented.  
Carried.

214/23 **Recess Regular Meeting – 9:59 a.m.**

Z.DELAINEY/BAKER

That the Council recess this meeting to move to the Public Hearing for Bylaw #8/2023 at 9:59 a.m.

Carried.

Deputy Mayor, Carla Budnick called the meeting back to order at 10:15 a.m.

215/23 **Bylaw #8/2023 – Zoning Bylaw Amendment – 2<sup>nd</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #8/2023 being an Amendment to the Zoning Bylaw #19/89 be read a 2<sup>nd</sup> time at this meeting.

Carried.

216/23 **Bylaw #8/2023 – Zoning Bylaw Amendment – 3<sup>rd</sup> Reading**

WOUTERS/Z.DELAINEY

That Bylaw #8/2023 being an Amendment to the Zoning Bylaw #19/89 be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

217/23 **Exploration of Amendments – Lots 1,2&3 Blk 12**

BAKER/WOUTERS

That the Council for the Resort Village of Aquadeo authorize Northbound Planning Consultants to begin the exploration of the amendments required for the Trailer court for Aquadeo Beach Resort located on Lots 1, 2, & 3, Block 12 Plan 84B14643 and all of Lot 5, Block 12 & Yamaha Crescent Plan 86B17785 within SE-16-48-17-W3 and part of SE-16-48-17-W3 and that Northbound send the information to Community Planning for consultation.

Carried.

Zane Delaineey left the meeting at 10:55 a.m. and returned at 10:57 a.m.

218/23 **Contracting/Contractors Policy – GG-009**

WOUTERS/BAKER

That Policy GG-009 being a Contracting and Contractors Policy be adopted as presented.

Carried.

219/23 **Bylaw #7/2023 – Golf Cart Bylaw – 1<sup>st</sup> Reading**

BAKER/Z.DELAINEY

That Bylaw #7/2023 being a Golf Cart Bylaw be read a first time at this meeting with amendments.

Carried.



220/23 **Bylaw #7/2023 – 2<sup>nd</sup> Reading**

Z.DELAINEY/WOUTERS

That Bylaw #7/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

221/23 **Bylaw #7/2023 – Approval Reading**

BAKER/Z.DELAINEY

That Bylaw #7/2023 being a Golf Cart Bylaw be approved to be given three readings at this meeting.

Carried Unanimously.

222/23 **Bylaw #7/2023 – Golf Cart Bylaw – 3<sup>rd</sup> Reading**

WOUTERS/Z.DELAINEY

That Bylaw #7/2023 being a Golf Cart Bylaw be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

223/23 **In-Camera Session – 11:32 a.m.**

BAKER/WOUTERS

That the council go to an in-camera session at 11:32 a.m. to discuss legal issues.

Carried.

Deputy Mayor, Carla Budnick called the meeting back to order at 11:48 a.m.

224/23 **Bylaw #9/2023 – Council Procedures Bylaw – 1<sup>st</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #9/2023 being a Council Procedures Bylaw be given a first reading at this meeting.

Carried.

225/23 **Bylaw #9/2023 – Council Procedures Bylaw – 2<sup>nd</sup> Reading**

BAKER/WOUTERS

That Bylaw #9/2023 be given a 2<sup>nd</sup> reading at this meeting.

Carried.

226/23 **Bylaw #9/2023 – Council Procedures Bylaw – Approval Reading**

Z.DELAINEY/BAKER

That Bylaw #9/2023 being a Council Procedures Bylaw be approved to be given three readings at this meeting.

Carried Unanimously.



227/23 **Bylaw #9/2023 – Council Procedures Bylaw – 3<sup>rd</sup> Reading**

WOUTERS/Z.DE LAINEY

That Bylaw #9/2023 being a Council Procedures Bylaw be read a third time at this meeting and adopted.

Carried.

228/23 **Bylaw #10/2023 – Traffic Bylaw – 1<sup>st</sup> Reading**

BAKER/WOUTERS

That Bylaw #10/2023 being a Traffic Bylaw be read a first time at this meeting.

Carried.

229/23 **Bylaw #10/2023 – 2<sup>nd</sup> Reading**

WOUTERS/BAKER

That Bylaw #10/2023 be read a second time at this meeting.

Carried.

230/23 **Bylaw #10/2023 – Traffic Bylaw - Approval Reading**

Z.DE LAINEY/BAKER

That Bylaw #10/2023 being a Traffic Bylaw be approved to be given three readings at this meeting.

Carried Unanimously.

231/23 **Bylaw #10/2023 – Traffic Bylaw – 3<sup>rd</sup> Reading**

Z.DE LAINEY/WOUTERS

That Bylaw #10/2023 being a Traffic Bylaw be read a third time at this meeting and adopted.

Carried.

232/23 **ACRA Agreement**

WOUTERS/Z.DE LAINEY

WHEREAS in 2016 the Resort Village of Aquadeo and the Aquadeo Community Recreation Association (ACRA) signed an agreement; and

WHEREAS it was not recorded in the 2016 minutes;

THEREFORE BE IT RESOLVED that Council approve the adopted agreement and have it form part of minutes.

Carried.



233/23 **Tax Abatement – 301 Poplar Crescent**

BAKER/WOUTERS

WHEREAS a request from the owner of 301 Poplar Crescent in Aquadeo, Sask has been received stating that they had removed their cabin in 2021, and

WHEREAS the assessment for the cabin was not removed from the tax roll in 2022 and thereby remained on for 2023; and

WHEREAS the taxable assessed value of the cabin was \$21,920.00;

THEREFORE BE IT RESOLVED that the CAO write off the taxes as follows on 301 Polar Crescent:

2022 – Municipal Improvement taxes - \$63.57

2023 – Municipal Improvement taxes - \$63.57

Carried.

234/23 **ASC – Maintenance Fees**

Z.DELAINEY/WOUTERS

WHEREAS the Aquadeo Season Campgrounds (ASC) maintains their own roads within their campsite and completes any snow removal; and

WHEREAS they were charged \$214.50/site for maintenance and snow removal in 2021 and 2022;

THEREFORE BE IT RESOLVED that the CAO refund Aquadeo Seasonal Campgrounds as follows:

2021 - \$214.50 x 5 campsites - \$1,072.50

2022 - \$214.50 x 18 campsites - \$3,861.00

Total - \$4,933.50

Carried.

235/23 **Budget Meeting**

Z.DELAINEY/BAKER

That the Council for the Resort Village of Aquadeo set the day of October 14, 2023 at 9:00 a.m. at the Village Office in Aquadeo, Sask to begin the Budget review for the 2024 year.

Carried.

236/23 **Policy Meeting**

WOUTERS/BAKER

That the Council for the Resort Village of Aquadeo set the day of October 14, 2023 at 1:00 p.m. at the Village Office in Aquadeo, Sask to review and adopt policies.

Carried.

237/23 **Adjournment – 12:28 p.m.**

WOUTERS/Z.DELAINEY

That this meeting is adjourned at 12:28 p.m.

Carried.

  
MAYOR

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**September 15, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delaine, Mayor – Sent Regrets  
Tolanda Baker, Councillor  
Carla Budnick, Deputy Mayor/Councillor – Sent Regrets  
Zane Delaine, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant Administrator

**Interviews:**

- Adam Avery, Foreman – 9:30 a.m.
- Glen Bahm, Resident – 10:00 a.m.
- Kris Dushire, Sask. Water – 10:00 a.m.
- Owen Kaye – 10:45 a.m.

238/23

**Nominations for Deputy Mayor**

Z.DELAINEY/WOUTERS

Nominated Tolanda Baker for Deputy Mayor for this meeting.

Carried.

Tolanda Baker, Deputy Mayor called this meeting to order at 9:06 a.m.

239/23

**ADOPTION OF AGENDA**

Z.DELAINEY/WOUTERS

That the agenda be adopted and form part of these minutes with the addition of:

14.b – Aquadeo Volunteer Fire Department

14.c – Aquadeo Community Recreation Association

14.d – 481 Evinrude Street Discussions

Carried.

Conflict of Interest Declaration - None

240/23

**Minutes – Regular Meeting**

WOUTERS/Z.DELAINEY

That the Minutes of the August 18, 2023 meeting be approved as circulated.

Carried.

P. P. 

241/23 **Minutes – Public Hearing**

BAKER/Z.DELAINEY

That the Minutes of the August 18, 2023 Public Hearing be approved as circulated  
Carried.

242/23 **Minutes – Fire Board Meeting**

BAKER/Z.DELAINEY

That the Minutes of the August 19, 2023 Fire Board meeting be approved as circulated.  
Carried.

243/23 **Fire Chief Advertisement**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo authorize the Assistant Administrator to post a notice of request for fire chief for the Resort Village of Aquadeo.  
Carried.

244/23 **Minister of Education**

Z.DELAINEY/WOUTERS

WHEREAS the Resort Village of Aquadeo is to pay the School Division taxes collected each month that they are received; and

WHEREAS in 2021 and 2022 the School Division taxes collected were not paid in time and the Resort Village incurred Penalty and Interest in approximately \$10,000.00 from the Minister of Education;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo have the CAO send a letter to the Minister of Education requesting a refund of the Penalty and Interest.  
Carried.

245/23 **Development – Owen Kaye**

BAKER/WOUTERS

WHEREAS a property in the Trailer Court B had a building placed on the property; and

WHEREAS this building did not comply with the bylaws of the day and the property owner was requested to remove this structure on or before July 31, 2023; and

WHEREAS the developer was unable to remove the structure during the busy summer; and

WHEREAS the developer is unable to attend this meeting due to other situations;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo table the discussions and decisions to their October 2023 Regular meeting.

Carried.

P. P. - JB

246/23      **Skid steer Rental**

WOUTERS/BAKER

WHEREAS the skid steer owned by the Resort Village is presently under repairs; and  
WHEREAS the skid steer is a highly used piece of equipment for the staff;  
THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the CAO to look into the rental of a skid steer until such time as the Council reviews the future needs of a skid steer.

Carried.

247/23      **Sale of Skid steer**

Z.DELAINEY/WOUTER

That the Council for the Resort Village of Aquadeo put the John Deere skid steer for sale; and  
That should the value offered is too low, then the Council authorizes the CAO to review the option of putting the skid steer into an auction.

Carried.

248/23      **872 Poplar Brush Removal**

WOUTERS/Z.DELAINEY

WHEREAS the owner of 872 Poplar Crescent is wanting to remove brush along his property;  
and

WHEREAS in accordance with Environment, he will require an Aquatic Habitat Protection Permit;

THEREFORE, BE IT RESOLVED that the Resort Village of Aquadeo council authorize the approval of for the removal of the brush and landscaping of the property to stabilize the slope, and  
BE IT FURTHER RESOLVED that the RV of Aquadeo would require a copy of the Aquatic Permit.

Carried.

249/23      **801 Poplar Crescent Agreement**

WOUTERS/Z.DELAINEY

WHEREAS the property of 801 Poplar Crescent has a fire hydrant belonging to the Resort Village of Aquadeo; and

WHEREAS the property of 801 Poplar Crescent has been used as a placement of snow during the winter months in the past;

THEREFORE, BE IT RESOLVED that the Resort Village of Aquadeo authorize the CAO and Mayor to enter into an Agreement with the owner of the property 801 Poplar Crescent as follows:

1. Fire hydrant being allowed on the property; and
2. The Resort Village of Aquadeo being allowed to place the snow from removal of snow on streets on the property;

BE IT FURTHER RESOLVED that the CAO bring the Agreement forward to a Regular Council meeting for final approval.

Carried.

*PS*      *AB*

250/23      **Development Application Form**

Z.DELAINEY/WOUTERS

That the Council for the Resort Village of Aquadeo acknowledge and amend the Application for a Development Permit as recommended and have the form attached to and form part of these minutes.

Carried.

251/23      **Business License Bylaw**

WOUTERS/Z.DELAINEY

WHEREAS there is a lot of business' coming to the Resort Village of Aquadeo; and  
WHEREAS the Resort Village should be aware of the various contractors and business. that  
operate with the Resort Village of Aquadeo;

THEREFORE, BE IT RESOLVED that the CAO bring forward a Business License Bylaw for Council  
review and approval.

Carried.

252/23      **Patent of Name**

Z.DELAINEY/WOUTERS

WHEREAS the Council are interested in obtaining a copy right for the Resort Village of Aquadeo  
name;

THEREFORE, BE IT RESOLVED that the Resort Village of Aquadeo Council authorize the CAO to  
apply for a copy right for the name Resort Village of Aquadeo.

Carried.

253/23      **Purchasing Policy**

Z.DELAINEY/BAKER

WHEREAS the Council has placed a Public Notice on the Resort Village of Aquadeo website, the  
Municipal Office Billboard and the billboard in the Aquadeo Golf Course Club house advertising  
that a Purchasing Policy was going to be reviewed by the Council at this meeting;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo adopt their  
Purchasing Policy in accordance with Public Notice Bylaw #02/2006.

Carried.

254/23      **Tangible Capital Assets Policy**

BAKER/WOUTERS

That the Council for the Resort Village of Aquadeo adopt the Tangible Capital Assets Policy  
#TCA-001.

Carried.

255/23      **Asset Management Policy**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo adopt the Asset Management Policy.

Carried.

256/23      **Building Bylaw #12/2023 – 1<sup>st</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #12/2023 being a Building Bylaw be read a first time at this meeting.

Carried.

257/23      **Building Bylaw #12/2023 – 2<sup>nd</sup> Reading**

BAKER/WOUTERS

That Bylaw #12/2023 being a Building Bylaw be read a second time at this meeting.

Carried.

258/23      **Building Bylaw #12/2023 – Approval Reading**

WOUTERS/Z.DELAINEY

That Bylaw #12/2023 being a Building Bylaw be approved to give this bylaw three readings at this meeting.

Carried Unanimously.

259/23      **Building Bylaw #12/2023 – 3<sup>rd</sup> Reading**

Z.DELAINEY/WOUTERS

That Bylaw #12/2023 being a Building Bylaw be read 3<sup>rd</sup> time at this meeting and adopted.

Carried.

260/23      **Golf Cart Bylaw #11/2023 – 1<sup>st</sup> Reading**

BAKER/WOUTERS

That Bylaw #11/2023 being a Golf Cart Bylaw be read a first time at this meeting.

Carried.

261/23      **Golf Cart Bylaw #11/2023 – 2<sup>nd</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #11/2023 being a Golf Cart Bylaw be read a second time at this meeting.

Carried.

262/23      **Golf Cart Bylaw #11/2023 – Approval Reading**

WOUTERS/Z.DELAINEY

That Bylaw #11/2023 being a Golf Cart Bylaw be approved to give this bylaw three readings at this meeting.

Carried Unanimously.

P. P.  
JB

263/23 **Golf Cart Bylaw #11/2023 – 3<sup>rd</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #11/2023 being a Golf Cart Bylaw be read 3<sup>rd</sup> time at this meeting and adopted.  
Carried.

264/23 **Letter to SGI Minister re: Golf Carts**

BAKER/WOUTERS

WHEREAS the Municipalities within Saskatchewan are now required to put through the Bylaws for Golf Carts; and

WHEREAS the Municipalities do not have jurisdiction on the enforcement of the Golf Cart Rules and regulations;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo have the CAO send a letter to the Minister of Saskatchewan Government Insurance requesting more information on the golf cart rules and regulations and request that the SGI take over the registration, implementation and enforcement of the golf carts; and

BE IT FURTHER RESOLVED that the Council have the CAO send a copy of this letter to the surrounding communities and to the Saskatchewan Urban Municipalities Association.

Carried.

265/23 **Public Notice Bylaw #13/2023 – 1<sup>st</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #11/2023 being a Public Notice Bylaw be read a first time at this meeting.  
Carried.

266/23 **Public Notice Bylaw #13/2023 – 2<sup>nd</sup> Reading**

WOUTERS/Z.DELAINEY

That Bylaw #13/2023 being a Public Notice Bylaw be read a second time at this meeting.  
Carried.

267/23 **Public Notice Bylaw #13/2023 – Approval Reading**

BAKER/WOUTERS


That Bylaw #13/2023 being a Public Notice Bylaw be approved to give this bylaw three readings at this meeting.

Carried Unanimously.

268/23 **Public Notice Bylaw #13/2023 – 3<sup>rd</sup> Reading**

Z.DELAINEY/WOUTERS

That Bylaw #13/2023 being a Public Notice Bylaw be read 3<sup>rd</sup> time at this meeting and adopted.  
Carried.

P. D. 



268/23

**In Camera - 11:28 a.m.**

Z.DELAINEY/WOUTERS

That the Council go to an in-camera session at 11:28 a.m.

Carried.

Deputy Mayor, Tolanda Baker called the meeting back to order at 11:49 a.m.

269/23

**Assistant Administrator**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo recognize and acknowledge the 3 classes that Alexandria Bernier has completed in accordance with her contract and increase her salary in relation to the 3 classes retroactive to her start date.

Carried.

270/23

**RCL Donation**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo donate \$225.00 to the Royal Canadian Legion for a 1/10 page in the Military Service Recognition Book for the Saskatchewan Command.

Carried.

271/23

**PARCS Convention**

Z.DELAINEY/WOUTERS

That the following persons be authorized to attend the PARCS Convention on October 13 and 14, 2023 at the Hilton Garden Inn, Saskatoon, Sask:

- Alexandria Bernier

Carried.

272/23

**541 Elto Street – Building Incentive**

BAKER/WOUTERS

WHEREAS the owner of 541 Elto Street made an application under the Resort Village of Aquadeo then active Building Incentive Program in 2021 prior to constructing their home; and WHEREAS the home was constructed and taxes were being levied as of the taxation year of 2022; and

WHEREAS there was no Building Incentive rebate on the property;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo acknowledge the application for the Building Incentive Program on 541 Elto Street and rebate the amount of Municipal Taxes that was not given for 2022 or 2023 in the amounts of \$1098.53 (2022) and \$1273.53 (2023); and

BE IT FURTHER RESOLVED that this property be given the property tax rebate under the Building Incentive Program that has been repealed for the 2024 taxation year.

Carried.

P.P.

JB

273/23      **Monthly Financial Statement**

WOUTERS/Z.DE LAINEY

That the Monthly Financial Statement for the month of August 2023 be approved as presented.  
Carried.

274/23      **List of Accounts Paid**

Z.DE LAINEY/WOUTERS

That the List of Accounts Paid be accepted in the amount of \$225,335.79 (understanding that the School Division amount was \$111,425.69);

Payroll for the Month of August in the amount of \$21,599.47; and

Council for the Month of August in the amount of \$1,198.50.

Carried.

275/23      **Term Deposit**

WOUTERS/Z.DE LAINEY

That the Council authorize the CAO to reinvest the Term Deposit GIC in the amount of \$40,000.00.

Carried.

276/23      **Water Reports**

Z.DE LAINEY/WOUTERS

That the Council for the Resort Village of Aquadeo acknowledge the receipt and review of the Water Reports dated from January 2023 to August 2023.

Carried.

277/23      **Development – 642 Aqualane Avenue**

Z.DE LAINEY/WOUTERS

WHEREAS a proposed development of a garage has been submitted for 642 Aqualane Avenue; and

WHEREAS this property has been deemed a hazard land because of its location below the Safe Building Elevation of 531.2 meters as listed by the Provincial Water Security Agency for Jackfish Lake; and

WHEREAS the developer would be installing helical piles well above the 531.2 safe elevation levy with techno Metal post Engineers determining the size, dept, and location of these piles; and

WHEREAS there will be no basement;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo approve the proposed garage development on 642 Aqualane Avenue with the conditions as follows:

1. Landowner assumes all liability for any future issues due to the hazardous land situations;
2. Landowner shall provide the engineer information for the Village's files on the property.

Carried.

P. D.

AB

278/23

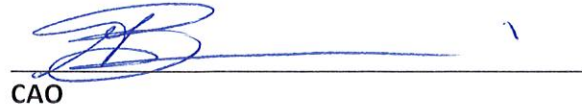
**Adjournment – 12:42 p.m.**

Z.DELAINEY/WOUTERS

That this meeting is adjourned at 12:42 p.m

Carried.

  
MAYOR

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**October 20, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delaine, Mayor  
Tolanda Baker, Deputy Mayor/Councillor  
Carla Budnick, Councillor  
Zane Delaine, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant CAO

Mayor Peter Delaine called meeting to order at 8:57 A.M.

Interviews:

- Elaine Delaine, ACRA – 9:00 a.m.
- Adam Avery, Foreman – 9:30 a.m.
- Patsy and Kevin Olson – 10:00 a.m.

Audience:

279/23

**ADOPTION OF AGENDA**

WOUTERS/BAKER

That the agenda be adopted and form part of these minutes with the addition of:

- Walk way between 792 and 802 Poplar Avenue

**Carried.**

280/23

**ACRA Donation**

BAKER/Z.DELAINEY

WHEREAS the Aquadeo Community Recreation Association (ACRA) has raised funds over the year for the purpose of the Aquadeo Community Hall maintenance, repair and upgrades; and WHEREAS ACRA is looking to have the Resort Village of Aquadeo hold, in trust, some of the funds that has been raised;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo acknowledge the acceptance of a sum of \$30,000.00 from the Aquadeo Community Recreation Association; and

BE IT FURTHER RESOLVED that the Council for the Resort Village of Aquadeo acknowledge the acceptance of a sum of \$10,000.00 from the ACRA for the purpose of shower installation at the beach area;

BE IT FURTHER RESOLVED that the Council authorize the CAO to place the \$30,000.00 into a special GIC account at the Resort Village Banking institution with all interest incurred to be placed backed into the GIC upon coming due each term; and

BE IT EVEN FURTHER RESOLVED that the funds of \$30,000.00 be set up as a reserve account for the use of any maintenance, repair or upgrades that may be required for the Aquadeo Community Hall.

**Carried.**

*P. P.*

281/23 **Minutes – Regular Meeting**

Z.DELAINEY/BAKER

That the Minutes of the September 15, 2023 meeting be approved as circulated.

Carried.

282/23 **Minutes – Fire Board**

BAKER/P.DELAINEY

That the Minutes of the September 30, 2023 meeting of the Aquadeo Fire Department be accepted as circulated.

Carried.

283/23 **Patent of Name**

WOUTERS/BAKER

WHEREAS the Council passed a resolution #252/23 regarding getting information for the copy right of the name Resort Village of Aquadeo; and

WHEREAS information has been provided by the office staff through the Information Services Corporation that, because the Resort Village of Aquadeo is incorporated Provincially, that they have the exclusive use of their corporate name in the Province of Saskatchewan;

THEREFORE, BE IT RESOLVED that all persons, groups or organizations who have or will be using the Resort Village of Aquadeo name shall cease the use of the name; and

BE IT FURTHER RESOLVED that if any person, group or organization who wishes to use the name of the Resort Village of Aquadeo, that they will be required to obtain written approval from the Council.

Carried.

284/23 **Sask. Lotteries Grant**

Z.DELAINEY/WOUTERS

WHEREAS the Resort Village of Aquadeo received a grant of \$1,040.00 for 2023 from Sask Lotteries for the purpose of recreation and culture within Aquadeo; and

WHEREAS the monies can only be allocated to projects and are limited to the types of activities;

THEREFORE, BE IT RESOLVED that the Resort Village of Aquadeo authorize the CAO to pay \$1,000.00 to the Aquadeo Community Recreation Association (ACRA) for the rental of the golf course for which they raised money to fund recreation in the community; and

BE IT FURTHER RESOLVED that \$40.00 be allocated to the utility billing for the community hall which was paid by the Resort Village of Aquadeo.

Carried.

285/23 **Bylaw #14/2023 – 1<sup>st</sup> Reading**

BAKER/WOUTERS

That Bylaw #14/2023 being a Business License Bylaw be read a first time at this meeting.

Carried.

*P. P.*

286/23 **Bylaw #14/2023 – 2<sup>nd</sup> Reading**

Z.DELAINEY/BAKER

That Bylaw #14/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

287/23 **Bylaw #14/2023 – Approval reading**

BUDNICK/Z.DELAINERY

That Bylaw #14/2023 being a Business License Bylaw be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

288/23 **Bylaw #14/2023 – 3<sup>rd</sup> Reading**

WOUTERS/BUDNICK

That Bylaw #14/2023 being a Business License Bylaw be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

289/23 **Business License Policy – GG-015**

BAKER/WOUTERS

That Policy GG-015 Business License Policy be approved and adopted at this meeting.

Carried.

290/23 **Freedom of Information and Access Policy – GG-018**

WOUTERS/P.DELAINERY

That Policy GG-018 Freedom of Information and Access to Information Policy be approved and adopted at this meeting.

Carried.

291/23 **Subdivision/Development Procedure Policy – PD-002**

P.DELAINERY/BUDNICK

That Policy PD-002 Subdivision/Development Procedure Policy be approved and adopted at this meeting.

Carried.

292/23 **Historical Book**

WOUTER/BAKER

BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the CAO to begin the process of finding and producing a history book for the Resort Village of Aquadeo and area.

Carried.

293/23

**Financials**

WOUTERS/Z.DE LAINEY

That the Monthly Financial Statement for the month of September 2023 be approved as presented.

Carried.

294/23

**List of Accounts Paid**

P.DE LAINEY/BAKER

That the List of Accounts Paid be accepted in the amount of \$58,628.56; Payroll for the Month of September in the amount of \$19,064.23; and Council for the Month of September in the amount of \$899.00.

Carried.

295/23

**Water Report – September 2023**

BUDNICK/P.DE LAINEY

That the Water Report as submitted for the month of September 2023 be acknowledged as received.

Carried.

296/23

**Fire Department Donation**

Z.DE LAINEY/WOUTERS

That the Resort Village of Aquadeo Council acknowledge the receipt of a donation to the Fire Department from Jaymon Hill in the amount of \$2,500.00; and That this amount be paid to the Aquadeo Fire Department for the purpose of Fire Breathing apparatus for the Fire Department.

Carried.

297/23

**Firearm use authorization**

WOUTERS/BUDNICK

WHEREAS the Resort Village of Aquadeo have occurrences where a nuisance pests come into the boundaries of the Village; and

WHEREAS the only way to remove the pest is to use a firearm;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the foreman, Adam Avery to operate a firearm within the Resort Village of Aquadeo boundary to control pests under the following conditions:

1. That all regulations under the Sask. Wildlife Act and Regulations are followed;
2. That the Foreman must supply a copy of his active "PAL" license as obtained under the Firearms act to the Village office.

Carried.

298/23

**Water Inspection Report**

BAKER/BUDNICK

That the Council for the Resort Village of Aquadeo acknowledge the Water Inspection Report as submitted by Water Security Agency and completed on September 18, 2023.

Carried.

*P. D.*

299/23 **Lagoon Compliance Inspection Report**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village of Aquadeo acknowledge the Lagoon Compliance Inspection Report as submitted by Water Security Agency and completed on September 18, 2023.

Carried.

300/23 **In-Camera – 11:00 a.m.**

P.DELAINEY/BAKERS

That the Council go to an in-camera session at 10:52 a.m.

- Human Resources
- Legal Issues

Carried.

Mayor, Peter Delaineey calls the meeting back to order at 11:38 a.m.

Carla Budnick left the meeting at 11:38 a.m.

301/23 **Agreement – Freshwater Infrastructure**

WOUTERS/Z.DELAINEY

WHEREAS the Council has a freshwater line and hydrant which is located running beneath the roadway which is described as Poplar Crescent with the land of registered owner being Lot 15 block 7 Plan 101938653; and

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the Mayor and CAO to enter into a Grant of Easement (Freshwater Infrastructure) with the landowner of Lot 15, Block 7 Plan 101938653 as attached to and forming part of these minutes.

Carried.

302/23 **Waste Water Operator**

Z.DELAINEY/P.DELAINEY

That the CAO be given authority to contract a waste water operator to help with the training and operations of the waste water treatment and lagoon.

Carried.

303/23 **Training for Water/Waste Water**

P.DELAINEY/BAKER

That the CAO be authorized to enroll Marjorie Carver into the Water Treatment Class and the Waste Water Treatment Class.

Carried.

304/23 **Fireworks Display**

Z.DELAINEY/BAKER

That the Resort Village of Aquadeo authorize the maximum expense of \$2,000.00 for the purpose of the December 31, 2023 New Years Eve fireworks display.

Carried.

P. D.



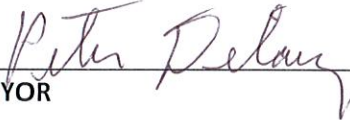
305/23

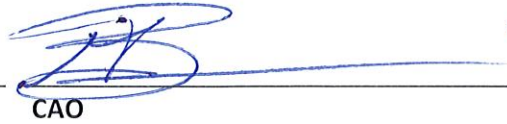
**Adjournment – 11:52 a.m.**

BAKER/Z.DELAINEY

That this meeting is adjourned at 11:52 a.m.

Carried.

  
MAYOR

  
CAO

**Resort Village of Aquadeo**  
**Statement of Financial Activities - Summary**  
For the Period Ending September 30, 2023

|  | Current            | Year To Date        | Budget              |
|--|--------------------|---------------------|---------------------|
| <b>Revenues</b>                                    |                    |                     |                     |
| Taxation   | 371.93             | 416,836.21          | 377,700.00          |
| Fees and Charges                                   | (28,863.37)        | 79,469.47           | 67,400.00           |
| Utilities  | 37,221.12          | 224,433.65          | 231,000.00          |
| Grants   | 8,946.20           | 64,976.50           | 58,000.00           |
| Grants in Lieu of Taxes                            | 286.22             | 3,234.80            | 4,640.00            |
| Investment Income and Commissions                  | 12,818.84          | 16,714.28           | 6,000.00            |
| Other Revenues                                     |                    | 941.77              | 1,000.00            |
| <b>Internal Transfers</b>                          |                    |                     |                     |
| 490-100-100 - Transfer from Reserves               |                    |                     | 190,000.00          |
| <b>Total Internal Transfers:</b>                   | <b>0.00</b>        | <b>0.00</b>         | <b>190,000.00</b>   |
| <b>Total Revenues:</b>                             | <b>30,780.94</b>   | <b>806,606.68</b>   | <b>935,740.00</b>   |
| <b>Expenditures</b>                                |                    |                     |                     |
| General Government Services                        | 22,662.74          | 209,758.58          | 236,800.00          |
| Protective Services                                | 5,430.90           | 23,204.23           | 50,200.00           |
| Transportation Services                            | 19,424.83          | 216,599.54          | 319,500.00          |
| Environmental Health Services                      | 3,686.07           | 17,381.40           | 38,500.00           |
| Planning and Development Services                  | 5,419.40           | 34,696.70           | 45,000.00           |
| Recreation and Cultural Services                   | 709.71             | 12,532.74           | 26,000.00           |
| Utilities  | 5,161.28           | 77,692.79           | 183,500.00          |
| <b>Total Expenditures:</b>                         | <b>62,494.93</b>   | <b>591,865.98</b>   | <b>899,500.00</b>   |
| <b>Change in Net Financial Assets</b>              | <b>(31,713.99)</b> | <b>214,740.70</b>   | <b>36,240.00</b>    |
| Change in Net Financial Assets                     | (45,403.74)        | 203,856.20          |                     |
| Change in Non-Financial Assets                     |                    | 300.00              |                     |
| <b>Change in Net Assets</b>                        | <b>(31,713.99)</b> | <b>214,440.70</b>   | <b>36,240.00</b>    |
| Transfer to Reserves                               |                    |                     | 30,000.00           |
| <b>Change in Surplus</b>                           | <b>(31,713.99)</b> | <b>214,440.70</b>   | <b>6,240.00</b>     |
| <b>Account Balances</b>                            | <b>Current</b>     | <b>Year to Date</b> | <b>Balance</b>      |
| <b>Cash</b>  |                    |                     |                     |
| 110-110-110 - Cash - On Hand - Petty Cash          | (56,277.18)        | 183,215.54          | 828,035.22          |
| 110-120-100 - Short Term Investments               | 16,100.00          | 16,100.00           | 824,134.02          |
| <b>Total Cash:</b>                                 | <b>(40,177.18)</b> | <b>199,315.54</b>   | <b>1,652,169.24</b> |
| <b>Municipal Taxes Receivable</b>                  |                    |                     |                     |
| 110-200-100 - Municipal - Tax Receivable - Current | (5,043.55)         | 21,887.92           | 49,569.97           |
| 110-200-110 - Municipal - Tax Receivable - Arrears | 2.13               | (27,478.56)         | (31,538.09)         |


*[Handwritten signature]*

**Resort Village of Aquadeo**  
**Statement of Financial Activities - Summary**  
For the Period Ending September 30, 2023

|                                   | Current    | Year To Date | Budget    |
|-----------------------------------|------------|--------------|-----------|
| Total Municipal Taxes Receivable: | (5,041.42) | (5,590.64)   | 18,031.88 |

Certified correct and in accordance with the records presented to council on October 20, 2023

  
\_\_\_\_\_  
CAO

  
\_\_\_\_\_  
Mayor

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE BUDGET MEETING OF COUNCIL**  
**October 21, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Deputy Mayor/Councillor  
Carla Budnick, Councillor  
Zane Delainey, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant CAO

Mayor Peter Delainey called meeting to order at 9:00 A.M.

306/23 **ADOPTION OF AGENDA**

BUDNICK/BAKER

That the agenda be adopted and form part of these minutes with the addition of:  
Carried.

307/23 **In-Camera – 9:01 A.M.**

P.DELAINEY/BUDNICK

That the Council move to an in-camera session to discuss strategic planning.  
Carried.

Mayor, Peter Delainey called the meeting back to order at 12:00 noon

308/23 **Recess – 12:00 noon**

BUDNICK/BAKER

That the meeting be recessed.

Carried.

Mayor, Peter Delainey called the meeting back to order at 12:30 p.m.

309/23 **In-Camera – 12:31 p.m.**

P.DELAINEY/BAKER

That the Council move to an in-camera session to discuss strategic planning.  
Carried.

Mayor, Peter Delainey called the meeting back to order at 2:25 p.m.

P. D.

JB

310/23      **Office Camera**

BAKER/P.DELAINEY

That the Resort Village of Aquadeo install cameras in the office for the purpose of protection and security.

Carried.

311/23      **Inflation Policy**

P.DELAINEY/BUDNICK

That the Inflation Policy be tabled to the November 2023 Regular Council meeting.

Carried.

312/23      **Lakeside Trailer Parking**

WOUTERS/P.DELAINEY

WHEREAS the trailer parking located at the lakeside is located on Public Reserve property; and  
WHEREAS the site incumbers the visual aspect of the lake and view for many property owners;  
and

WHEREAS the Resort Village of Aquadeo is expanding the fenced compound by the Community Hall;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo close the existing lakeside compound; and

BE IT FURTHER RESOLVED that anyone who is presently listed with a lot on the lakeside compound be given first right of approval to receive a spot on the expansion of the fenced compound.

Carried.

313/23      **Fenced Compound**

Z.DELAINEY/BUDNICK

That the council for the Resort Village of Aquadeo authorize the Mayor to hold discussions on the upgrade and expansion of the fenced compound located north of the Community Hall for a plan and program; and

That the outside crew begin the expansion and upgrade immediately in order to have the site ready for the May 2024 long weekend.

Carried.

314/23      **Credit Limit – Discovery coop**

BUDNICK/P.DELAINEY

That the council increase the credit limit at the Discovery Co-Op to \$5000.00.

Carried.

315/23      **Visa Card**

BAKER/Z.DELAINEY

That the Council for the Resort Village of Aquadeo authorize Alexandria Bernier to obtain a Visa Card with a credit Limit of \$5000.00 for the Resort Village of Aquadeo.

Carried.

RR

JB

316/23      **Visa Card**

WOUTERS/Z.DELAINEY

That the Resort Village of Aquadeo obtain a Visa card for Adam Avery, Foreman with a \$1000.00 limit under the Resort Village of Aquadeo.

Carried.

317/23      **Change Phone system**

Z.DELAINEY/BUDNICK

That the council of the Resort Village authorize the CAO to change the phone service from landline and obtain a cellular phone for the office.

Carried.

318/23      **Credit Card Machine**

BAKER/P.DELAINEY

That the Council for the Resort Village of Aquadeo authorize the CAO to obtain a credit card machine for the purpose of use at the Office at the Resort Village of Aquadeo.

Carried.

319/23      **Memorial Bench**

P.DELAINEY/BAKER

That the idea of a memorial bench be tabled until the November Regular Meeting.

Carried.

320/23      **Hydrant Installation**

WOUTERS/BUDNICK

That the Council for the Resort Village of Aquadeo authorize the CAO to apply for funding under the Canada Community Building Fund (formerly Gas Tax) for the purpose of the installation of the 2 hydrants along the south side of the community hall and fire hall in the Resort Village of Aquadeo.

Carried.

321/23      **Committee Appointments**

P.DELAINEY/BAKER

That the Committee appointments be tabled until the November regular Council meeting.

Carried.

322/23      **Honorariums – Committee Members**

Z.DELAINEY/WOUTERS

That the Committee member, as appointed by Council, honorarium be tabled to the November regular Council meeting.

Carried.

P. D.



323/23

**Table Budget**

BUDNICK/WOUTERS

That the 2024 Budget be tabled until December 2023 Regular Meeting.  
Carried.

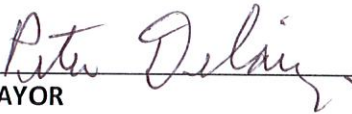
324/23

**Adjournment – 2:40 p.m.**

BAKER/P.DELAINEY

That this meeting is adjourned at 2:40 p.m.

Carried.

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CAO



**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE POLICY MEETING OF COUNCIL**  
**October 21, 2023 – 2:43 P.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delaine, Mayor  
Tolanda Baker, Deputy Mayor/Councillor  
Carla Budnick, Councillor  
Zane Delaine, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant CAO

Mayor Peter Delaine called meeting to order at 2:43 P.M.

325/23 **Media and Public Relation – GG-019**

Z.DE LAINEY/BAKER

That the Council for the Resort Village adopt the Policy GG-019 Media and Public Relations.  
Carried.

326/23 **Municipal Employee Code of Conduct – HR-001**

BAKER/P.DE LAINEY

That the Council for the Resort Village adopt the Policy HR-001 Municipal Code of Conduct.  
Carried.

327/23 **Vacation Policy – HR-002**

P.DE LAINEY/BUDNICK

That the Council for the Resort Village adopt the Policy HR-002 Vacation Policy.  
Carried.

328/23 **Statutory Holidays – HR-003**

BUDNICK/WOUTERS

That the Council for the Resort Village adopt the Policy HR-003 Statutory Holidays.  
Carried.

329/23 **Sick Leave – HR-004**

WOUTERS/Z.DE LAINEY

That the Council for the Resort Village adopt the Policy HR-004 Sick Leave.  
Carried.

P. D.





330/23      **Hiring, Probation Policy – HR-005**

Z.DELAINEY/BAKER

That the Council for the Resort Village adopt the Policy HR-005 Hiring, Probation Policy.  
Carried.

331/23      **Employee Supervision – HR-006**

BAKER/P.DELAINEY

That the Council for the Resort Village adopt the Policy HR-006 Employee Supervision  
Corrections Discipline and Discharge Policy.

Carried.

332/23      **Harassment Policy – HR-007**

P.DELAINEY/BUDNICK

That the Council for the Resort Village adopt the Policy HR-007 Harassment Policy.  
Carried.

333/23      **Employee Benefits – HR-008**

BUDNICK/WOUTERS

That the Council for the Resort Village adopt the Policy HR-008 Employee Benefits.  
Carried.

334/23      **Employee Leave/Retirement Policy – HR-009**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village adopt the Policy HR-009 Employee leave and Retirement  
Policy.

Carried.

335/23      **Personal Information – HR-010**

Z.DELAINEY/BAKER

That the Council for the Resort Village adopt the Policy HR-010 Personal Information Policy.  
Carried.

336/23      **Occupation Health and Safety – HR-011**

BAKER/P.DELAINEY

That the Council for the Resort Village table the Policy HR-011 Occupational Health and Safety  
Policy; and

That the CAO bring forward the OHS Manual to be attached to the HR-011 Policy  
Carried.

A. K. B.

337/23

**Drug and Alcohol – HR-012**

P.DELAINEY/BUDNICK

That the Council for the Resort Village adopt the Policy HR-012 Drug and Alcohol Policy.  
Carried.

338/23

**Employee Development – HR-013**

BUDNICK/WOUTERS

That the Council for the Resort Village adopt the Policy HR-013 Employee Development Policy.  
Carried.

339/23

**Use of Village Property/Assets – HR-014**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village adopt the Policy HR-014 Use of Village Property and Assets Policy.

Carried.

340/23

**Fraud/Theft – HR-015**

Z.DELAINEY/BAKER

That the Council for the Resort Village adopt the Policy HR-015 Fraud and Theft Policy.  
Carried.

341/23

**Security of Village Information – HR-016**

BAKER/P.DELAINEY

That the Council for the Resort Village adopt the Policy HR-016 Security of Village Information Policy.

Carried.

342/23

**Gifts/Entertainment – HR-017**

P.DELAINEY/BUDNICK

That the Council for the Resort Village adopt the Policy HR-017 Gifts and Entertainment Policy.  
Carried.

343/23

**Political/Community Activities – HR-018**

BUDNICK/WOUTERS

That the Council for the Resort Village adopt the Policy HR-018 Political and Community Activities Policy.

Carried.

P. D.

B

344/23      **Outside Business Activities – HR-019**

WOUTERS/Z.DELAINEY

That the Council for the Resort Village adopt the Policy HR-019 Outside Business Activities Policy.

Carried.

345/23      **Quality assurance/Quality Control – WS-004**

Z.DELAINEY/BAKER

That the Council for the Resort Village adopt the Policy WS-004 Quality Assurance and Quality Control Policy.

Carried.

346/23      **Waterworks Emerg Policy – WS-005**

BAKER/P.DELAINEY

That the Council for the Resort Village adopt the Policy WS-005 Waterworks Emergency Response Plan Policy.

Carried.

347/23      **Waterworks Rate Policy – WS-006**

P.DELAINEY/BUDNICK

That the Council for the Resort Village table the Policy WS-006 Waterworks Rate Policy.

Carried.

348/23      **Water Rates Bylaw**

BUDNICK/WOUTERS

That the CAO bring forward a new Water Rates Bylaw to the November 2023 regular meeting.

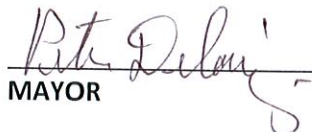
Carried.

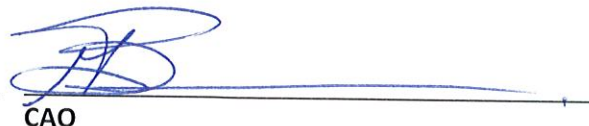
349/23      **Adjournment – 3:35 p.m.**

BAKER/P.DELAINEY

That this meeting is adjourned at 3:35 p.m.

Carried.

  
MAYOR

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**November 17, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delainey, Mayor  
Tolanda Baker, Deputy Mayor/Councillor  
Carla Budnick, Councillor – Via Electronic Media  
Zane Delainey, Councillor – Sent Regrets  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant CAO

Mayor Peter Delainey called meeting to order at 9:02 a.m.

Declaration of Conflict of Interest

Interviews:

- Adam Avery, Foreman – 9:30 a.m.
- Ed Neufeld, Fire Chief – 10:00 a.m.
- Robert Stewart – 11:30 a.m.

Audience:

351/23

**ADOPTION OF AGENDA**

BAKER/WOUTERS

That the agenda be adopted and form part of these minutes.

Carried.

352/23

**Minutes – Regular Meeting**

WOUTERS/BAKERS

That the Minutes of the October 20, 2023 Regular meeting be approved as circulated.

Carried.

353/23

**Minutes – Budget Meeting**

BAKER/P.DELAINEY

That the Minutes of the October 21, 2023 Budget Meeting be approved as circulated.

Carried.

354/23

**Minutes – Policy Meeting**

P.DELAINEY/WOUTERS

That the Minutes of the October 21, 2023 Policy Meeting be approved as circulated.

Carried.



355/23

**Minutes – Fire Board**

BUDNICK/WOUTERS

That the Minutes of the October 21, 2023 meeting of the Aquadeo Fire Department be accepted as circulated.

Carried.

356/23

**Logo Information**

WOUTERS/BAKER

WHEREAS the Resort Village of Aquadeo has been looking into adopting a new logo for the Resort Village; and

WHEREAS there is a number of recommendations from individuals around the community;

THEREFORE BE IT RESOLVED that the Council carry forward with the present logo as on their letterhead.

Carried.

361/23

**Bylaw #16/2023 – 1<sup>st</sup> Reading**

BAKER/P.DELAINEY

That Bylaw #16/2023 being a Records Retention Bylaw be read a first time at this meeting.

Carried.

362/23

**Bylaw #16/2023 – 2<sup>nd</sup> Reading**

BUDNICK/WOUTERS

That Bylaw #16/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

363/23

**Bylaw #16/2023 – Approval reading**

BAKER/P.DELAINEY

That Bylaw #16/2023 being a Records Retention Bylaw be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

364/23

**Bylaw #16/2023 – 3<sup>rd</sup> Reading**

WOUTERS/BUDNICK

That Bylaw #16/2023 being a Records Retention Bylaw be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

365/23

**Bylaw #17/2023 – 1<sup>st</sup> Reading**

P.DELAINEY/BUDNICK

That Bylaw #17/2023 being an Administrative Bylaw be read a first time at this meeting.

Carried.

*P.D*

*AB*

366/23 **Bylaw #17/2023 – 2<sup>nd</sup> Reading**

BUDNICK/WOUTERS

That Bylaw #17/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

367/23 **Bylaw #17/2023 – Approval reading**

WOUTERS/BAKER

That Bylaw #17/2023 being an Administrative Bylaw be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

368/23 **Bylaw #17/2023 – 3<sup>rd</sup> Reading**

BAKER/P.DELAINEY

That Bylaw #17/2023 being an Administrative Bylaw be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

369/23 **Bylaw #18/2023 – 1<sup>st</sup> Reading**

WOUTERS/BAKER

That Bylaw #18/2023 being a Noise Bylaw be read a first time at this meeting.

Carried.

370/23 **Bylaw #18/2023 – 2<sup>nd</sup> Reading**

BAKER/P.DELAINEY

That Bylaw #18/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

371/23 **Bylaw #18/2023 – Approval reading**

P.DELAINEY/BUDNICK

That Bylaw #18/2023 being a Noise Bylaw be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

372/23 **Bylaw #18/2023 – 3<sup>rd</sup> Reading**

BUDNICK/WOUTERS

That Bylaw #18/2023 being a Noise Bylaw be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

373/23 **Bylaw #19/2023**

WOUTERS/BAKER

That Bylaw #19/2023 being a Water Rates Bylaw be tabled to the December 2023 Regular Meeting.

Carried.

P. D.



374/23      **Tree Policy – EH-001**

P.DELAINEY/BUDNICK

That Policy EH-001 Tree Policy be approved and adopted at this meeting.

Carried.

375/23      **Garbage Collection Policy – EH-002**

BAKER/BUDNICK

That Policy EH-002 Garbage Collection Policy be approved and adopted at this meeting.

Carried.

376/23      **Appointments – GG-003**

BAKER/BUDNICK

That the Appointments as listed and attached to these minutes be approved and adopted at this meeting.

Carried.

377/23      **Fire Department Donation**

BAKER/BUDNICK

WHEREAS the Aquadeo Fire Department has raised money in 2023 through Fund raising and donations; and

WHEREAS the Aquadeo Fire Department has written a cheque for \$3,561.32 to the Resort Village of Aquadeo which represents the 50% of the funds raised by the Aquadeo Volunteer Fire Department;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo set up a GIC for the funds acquired from the Aquadeo Fire Department and that these funds be added to the Fire Truck Reserve Account for the updating and maintenance of the Fire Truck for the Aquadeo fire department.

Carried.

378/23      **TOR – Equipment Committee – GG-003 01**

BUDNICK/WOUTERS

That the Terms of Reference (TOR) for the Equipment Committee GG-003 01 be approved and adopted at this meeting.

Carried.

379/23      **TOR – Development Committee – GG-003 02**

P.DELAINEY/WOUTERS

That the Terms of Reference (TOR) for the Development Committee GG-003 02 be approved and adopted at this meeting.

Carried.

P. D.



280/23 **TOR – Recreation Board – GG-003 03**

WOUTERS/BAKER

That the Terms of Reference (TOR) for the Recreation Board GG-003 03 be approved and adopted at this meeting.

Carried.

281/23 **TOR – Watershed Authority – GG-003 05**

WOUTERS/P.DELAINEY

That the Terms of Reference (TOR) for the Watershed Authority GG-003 05 be approved and adopted at this meeting.

Carried.

282/23 **Inflation Policy**

BAKER/P.DELAINEY

That the Policy GG-011 Inflation Policy be approved and adopted at this meeting.

Carried.

283/23 **Community Association (Recreation) Policy – RC-003**

WOUTERS/BUDNICK

That Policy RC-003 Community Association (Recreation) Policy be approved and adopted at this meeting.

Carried.

384/23 **Snow Removal Policy – TS-001**

P.DELAINEY/BAKER

That Policy TS-001 Snow Removal Policy be tabled to the December Regular meeting.

Carried.

385/23 **Water Works Rates Policy – WS-006**

WOUTERS/BAKER

That Policy WS-006 Water Works Rate Policy be talked until the December Regular meeting.

Carried.

386/23 **Recessed – 10:31 a.m.**

BUDNICK/WOUTERS

That the meeting be recessed at 10:31 a.m.

Carried.

Mayor, Peter Delainey called the meeting back to order at 10:45 a.m.

387/23 **Committee Honorariums**

P.DELAINEY/BUDNICK

That discussions on committee honorariums be tabled to the December 2023 Regular Meeting.

Carried.

P. B.





388/23

**Wastewater Contract**

BUDNICK/BAKER

WHEREAS the Provincial Government has required that the Resort Village of Aquadeo contract/hire a qualified Wastewater Operator for the operation of the Lagoon;

THEREFORE, BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the CAO to enter into a contract with Nathan Martell for the purpose of Wastewater operator and trainer for staff.

Carried.

389/23

**Bylaw #15/2023 – 1<sup>st</sup> Reading**

BUDNICK/P.DELAINEY

That Bylaw #15/2023 being a Bylaw to Repeal Bylaw be read a first time at this meeting.

Carried.

390/23

**Bylaw #15/2023 – 2<sup>nd</sup> Reading**

BAKER/WOUTERS

That Bylaw #15/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

391/23

**Bylaw #15/2023 – Approval reading**

P.DELAINEY/WOUTERS

That Bylaw #15/2023 being a Bylaw to Repeal Bylaw be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

392/23

**Bylaw #15/2023 – 3<sup>rd</sup> Reading**

BAKER/BUDNICK

That Bylaw #15/2023 being a Bylaw to Repeal Bylaw be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

393/23

**Signing Authority**

BAKER/P.DELAINEY

That the Council for the Resort Village of Aquadeo authorize the following Council members to be on the signing authority for financial purposes:

- Tolanda Baker
- Carla Budnick
- Zane Delaine
- Brenda Wouters
- Peter Delaine

Carried.

A. D.

AB

394/23 **Skid steer Lease Agreement**

BAKER/WOUTERS

WHEREAS the Resort Village of Aquadeo require a skid steer for the operations of the Resort Village; and

WHEREAS there is a need to have a repair facility closer to Aquadeo for any repairs or maintenance on the machine;

THEREFORE BE IT RESOLVED that the Council for the Resort Village of Aquadeo authorize the Mayor and the CAO to enter into a 3 year lease on a skid steer with Tingley's Harvest Center at a lease price of \$4,398.69 per month with a buyout option of \$1.00 at the end of the lease term.

Carried.

395/23 **Financials**

BAKER/WOUTERS

That the Monthly Financial Statement for the month of October 2023 be approved as presented.

Carried.

396/23 **List of Accounts Paid**

P.DELAINEY/BAKER

That the List of Accounts Paid be accepted in the amount of \$58,169.81;

Payroll for the Month of September in the amount of \$16,077.88; and

Council for the Month of September in the amount of \$3044.95.

Carried.

397/23 **Water Report – October 2023**

BUDNICK/P.DELAINEY

That the Water Report as submitted for the month of October 2023 be acknowledged as received.

Carried.

398/23 **Adjournment – 12:18 p.m.**

BAKER/P.DELAINEY

That this meeting is adjourned at 12:18 p.m.

Carried.

  
MAYOR

  
CAO

**RESORT VILLAGE OF AQUADEO**  
**MINUTES OF THE REGULAR MEETING OF COUNCIL**  
**December 15, 2023 – 9:00 A.M.**

**LOCATION:** Resort Village of Aquadeo Office

**PRESENT:** Peter Delaine, Mayor  
Tolanda Baker, Deputy Mayor/Councillor – via electronic  
Carla Budnick, Councillor – via electronic  
Zane Delaine, Councillor  
Brenda Wouters, Councillor  
Gina Bernier, CAO  
Alexandria Bernier, Assistant CAO

Mayor Peter Delaine called meeting to order at 9:00 a.m.

Declaration of Conflict of Interest

Interviews:

- Adam Avery, Foreman – 9:30 a.m.
- Ryan Shepard, Building Officials – 10:00 a.m.

Audience: 0

399/23

**ADOPTION OF AGENDA**

BUDNICK/BAKER

That the agenda be adopted and form part of these minutes.

Carried.

400/23

**Minutes – Regular Meeting**

P.DELAINEY/Z.DELAINEY

That the Minutes of the November 17, 2023 Regular meeting be approved as circulated.

Carried.

401/23

**Minutes – Fire Board**

BAKER/P.DELAINEY

That the Minutes of the November 18, 2023 meeting of the Aquadeo Fire Department be accepted as circulated.

Carried.

402/23

**Bylaw #19/2023 – 1<sup>st</sup> Reading**

P.DELAINEY/BUDNICK

That Bylaw #19/2023 being a Bylaw to Fix the Rates to be charged for the use and consumption of Water be read a first time at this meeting.

Carried.

P. D.



403/23 **Bylaw #19/2023 – 2<sup>nd</sup> Reading**

Z.DELAINEY/WOUTERS

That Bylaw #19/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

404/23 **Bylaw #19/2023 – Approval reading**

BAKER/Z.DELAINEY

That Bylaw #19/2023 being a Bylaw to Fix the Rates to be charged for the use and consumption of Water be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

405/23 **Bylaw #19/2023 – 3<sup>rd</sup> Reading**

BUDNICK/BAKER

That Bylaw #19/2023 being a Bylaw to Fix the Rates to be charged for the use and consumption of Water be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

406/23 **Water Works Policy – WS-006**

P.DELAINEY/Z.DELAINEY

That Policy WS-006 Water Works Rate Policy be approved and adopted at this meeting.

Carried.

407/23 **Serrated Blade**

P.DELAINEY/Z.DELAINEY

That the council for the Resort Village of Aquadeo authorize the purchase of a Serrated Blade at a cost of approximately \$670.00 from Triod Supply in North Battleford.

Carried.

408/23 **Snow Removal Policy – TS-001**

WOUTERS/BAKER

That Policy TS-001 Snow Removal Policy be approved and adopted at this meeting.

Carried.

409/23 **GIC's and Reserve Accounts**

P.D.

W.B.



BUDNICK/WOUTERS

That the Council for the Resort Village of Aquadeo set up their Reserve accounts in relation to their Savings accounts as follows:

1. Short Term Investment - \$3500.00 set to a Reserve Account for Fire Truck;
2. GIC 2736 - \$100,000.00 set to a Reserve Account for Shop Equipment;
3. GIC 2751 - \$100,000.00 set to a Reserve Account for Hydrant Upgrades;
4. GIC 3656 - \$104,100.00 set to a Reserve Account for General Streets;
5. GIC 3664 - \$ 41,700.00 set to a Reserve for Back alleys and Walkways;
6. GIC 3730 - \$ 41,700.00 set to a Reserve for Park Avenue Street;
7. GIC 3755 - \$ 41,700.00 set to a Reserve for Aqualane Avenue Street;
8. GIC 3763 - \$ 41,700.00 set to a Reserve for Poplar Crescent Street;
9. GIC RBC 6601 - \$308,034.02 set to a Reserve for the Water Plant;
10. GIC 1596 - \$ 30,000.00 set to a Reserve for the Community Hall;
11. GIC 1604 - \$ 10,000.00 set to a Reserve for Showers at the Swimming Pool.

Carried.

410/23

**Committee Member Honorariums**

P.DELAINEY/BAKER

That the Council for the Resort Village of Aquadeo set the Committee meeting Honorariums as follows:

Meeting attendance - \$25.00/hour unless otherwise paid by the organization the member is attending;

Mileage rate shall be set as the Canada Revenue Agency rate each year.

Carried.

411/23

**Maps for RVA**

WOUTERS/BAKER

That the Council authorize the CAO to begin the process of creating new mappings for the Resort Village of Aquadeo.

Carried.

412/23

**Development Permit – Lot 15 Blk 7**

WOUTERS/BUDNICK

That there is an application for a Sea can on Lot 15 Block 7; and

That there are no regulations allowing for shipping container in the Resort Village of Aquadeo Bylaw;

Therefore, be it resolved that the Council for the Resort Village table the development permit application on the Lot 15 Block 7 in the Resort Village of Aquadeo for the sea can.

Carried.

P. D.

B

413/23

**Pre-Authorized Debits**

BAKER/WOUTERS

That the Council authorize the pre-authorized debits for all tax, utility and Accounts Receivable programs for the customers for the Resort Village of Aquadeo; and

That the CAO be authorized to purchase the Pre-authorized debit program through Munisoft at a cost of \$1,299.00 to allow for the Resort Village office to complete the pre-authorized debits.

Carried.

414/23

**Bylaw #20/2023 – 1<sup>st</sup> Reading**

BAKER/P.DELAINEY

That Bylaw #20/2023 being a Bylaw to Establish property Tax Incentive and Penalties be read a first time at this meeting.

Carried.

415/23

**Bylaw #20/2023 – 2<sup>nd</sup> Reading**

BUDNICK/Z.DELAINEY

That Bylaw #19/2023 be read a 2<sup>nd</sup> time at this meeting.

Carried.

416/23

**Bylaw #20/2023 – Approval reading**

WOUTERS/P.DELAINEY

That Bylaw #20/2023 being a Bylaw to Establish property Tax Incentive and Penalties be approved to be read a 3<sup>rd</sup> time at this meeting.

Carried Unanimously.

417/23

**Bylaw #20/2023 – 3<sup>rd</sup> Reading**

P.DELAINEY/Z.DELAINEY

That Bylaw #20/2023 being a Bylaw to Establish property Tax Incentive and Penalties be read a 3<sup>rd</sup> time at this meeting and adopted.

Carried.

418/23

**Bylaw #47/98 and #57/02**

P.DELAINEY/Z.DELAINEY

That the Council for the Resort Village of Aquadeo authorize the CAO to bring forward a new Garbage Collection Bylaw and repeal Bylaw #47/98 and #57/02.

Carried.

419/23

**Rates and Charges Policy GG-006**

WOUTERS/BAKER

That Policy GG-006 Rates and Charges Policy be approved and adopted at this meeting.

Carried.

P. D. 

420/23

**Public Conduct Policy – GG-020**

P.DELAINEY/BAKER

That Policy GG-020 Public Conduct Policy be approved and adopted at this meeting.

Carried.

421/23

**GOS – Education Property Tax Penalty**

P.DELAINEY/Z.DELAINEY

WHEREAS the Resort Village of Aquadeo was not remitting the Education Property tax to the Government of Saskatchewan in the correct time line during 2021 and 2022; and

WHEREAS the Resort Village of Aquadeo was charged penalty and interest for the lack of remittance in time to the Government of Saskatchewan; and

WHEREAS the current CAO requested a waiver of the penalty and interest for the timeline for the 2021 and 2022 property tax year; and

WHEREAS the Council for the Resort Village of Aquadeo has now received a letter from the Government of Saskatchewan advising the Council that the penalty and interest charges for the April 1, 2022 to April 30, 2022 has been waived.

Carried.

422/23

**Asset Retirement Plan**

P.DELAINEY/BUDNICK

WHEREAS the Accounting Standard PS3280 – Asset Retirement Obligations (ARO) becomes effective for municipalities for periods beginning January 1, 2023 which include and are not limited to:

- Buildings containing asbestos;
- Hazardous materials such as lead paint or underground fuel storage;
- Closure and post closure of landfills;
- Sewage or wastewater facilities;

WHEREAS it is the responsibility of the Municipalities to file with the auditing firm that the municipality has made investigations and inquires as to determine that they meet the recognition criteria of the scope of Section PS 3280;

THEREFORE BE IT RESOLVED that the Council begin the audit of the Asset Retirement Obligation under Section PS 3280; and

BE IT FURTHER RESOLVED that the Council acknowledge that there may be extra cost incurred in this investigation.

Carried.

423/23

**Fire Hydrant Installation**

P.DELAINEY/BAKER

WHEREAS the Resort Village of Aquadeo has investigated the cost to install the fire hydrants south of the Community Hall; and

WHEREAS the cost to install the required fire hydrants are estimated at approximately \$100,000.00;

THEREFORE BE IT RESOLVED that the Council authorize the CAO to investigate into obtaining a loan through the banking institution for the installation and bring forward the results to the January 2024 meeting for Councils review.

Carried.

*P. D.* *JB*



424/23

**2024 Budget**

BUDNICK/P.DELAINEY

That the 2024 Budget as presented and forming part of these minutes be approved.

Carried.

425/23

**In-Camera Session**

BUDNICK/Z.DELAINEY

That the Council go to an in-camera session at 12:20 p.m. for the purpose of labour discussions.

Carried.

Mayor, Peter DelaineY called the meeting back to order at 12:33 p.m.

426/23

**Financials**

BAKER/Z.DELAINEY

That the Monthly Financial Statement for the month of November 2023 be approved as presented.

Carried.

427/23

**List of Accounts Paid**

WOUTERS/Z.DELAINEY

That the List of Accounts Paid be accepted in the amount of \$53,674.16; Payroll for the Month of September in the amount of \$17,128.64; and Council for the Month of September in the amount of \$2,163.30.

Carried.

428/23

**Water Report – November 2023**

P.DELAINEY/Z.DELAINEY

That the Water Report as submitted for the month of November 2023 be acknowledged as received.

Carried.

429/23

**Adjournment – 12:35 p.m.**

WOUTERS/Z.DELAINEY

That this meeting is adjourned at 12:35 p.m.

Carried.

  
MAYOR

  
CAO