

RESORT VILLAGE OF AQUADEO- MINUTES

LEVEL: REGULAR MEETING OF COUNCIL
LOCATION: Resort Village of Aquadeo Council Chambers
DATE: WEDNESDAY December 18, 2019
TIME: 10:00 am
PRESENT: Mayor Peter Delainey and Councillors – Ken Milnthorp, Larry Foster, Pam Wack,
STAFF: Foreman – Adam Avery and Administrator – Brian de Montbrun
ABSENT: Merv Gray
VISITORS: Sharon Spencer and Jim Hamel

Mayor Delainey called the meeting to order at 10:00 am.

AGENDA

208-19 Wack: THAT the agenda be adopted as presented. **Carried**

FOREMAN’S REPORT

209-19 Milnthorp: THAT the Foreman’s Verbal Report be accepted as presented **Carried**

210-19 Milnthorp: THAT Council the Administrator to file an insurance claim with SGI for the damage to the tractor. **Carried**

MINUTES – REGULAR MEETING

211-19 Foster: THAT Council approve the Regular Meeting minutes of November 20, 2019 as presented. **Carried**

CORRESPONDENCE

212-19 Foster: THAT Council receive and file the following correspondence: **Carried**

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|--------------------------------------|---|
| a. Firetruck Replacement Commr | e: Nov 22, 2019 Minutes from Nov 22, 2019 Meeting |
| b. Gord Krismer & Associates | re: Nov 25, 2019 Board of Revision – Fee Schedule |
| c. NorSask Board of Revision | re: Nov 29, 2019 Board of Revision – Fee Schedule |
| d. HRO (Auditors) | re: Dec 1, 2019 Audit Committee |
| e. HRO (Auditors) | re: Dec 1, 2019 Independence Letter |
| f. HRO (Auditors) | re: Dec 1, 2019 Engagement Letter |
| g. HRO (Auditors) | re: Dec 1, 2019 Objective and Scope of Work |
| h. Ministry of Gov. Relations | re: Dec 2, 2019 Boundary Alternation |
| i. UMAAS | re: Dec 3, 2019 Newsletter & Salary Guidelines |
| j. Hudec Law Office | re: Dec 4, 2019 Third Party Claim |
| k. Munisoft | re: Dec 9, 2019 Security Standard |
| l. Stewards of Jackfish/Murray Lakes | re: Dec 10, 2019 Development Application |
| m. RCCG | re: Dec 11, 2019 Agenda for Meeting |
| n. Gov. & Community Affairs | re: Dec 12, 2019 Post Office Boxes |

213-19 **BOARD OF REVISION**

Milnthorp: THAT Council appoint Gord Krismer & Associates to represent the Resort with respect to Property Tax Appeals for the year 2020. **Carried**

214-19 **2019 AUDIT ENGAGEMENT LETTER**

Wack: THAT Council authorizes the Mayor and the Administrator to sign the Engagement letter for the 2019 Annual Audit. **Carried**

215-19 **FIREWORKS PERMIT AND DONATION**

Wack: THAT Council does not support the discretionary use Development Application with respect to Phase I of the development which consists of 9 campground sites with SE ¼ Section 18-47-17-W3M until a Lake Capacity Study has been completed and discussed. **Carried**

ACTION ITEMS

BYLAW 03/2019 COUNCIL PROCEDURES

216-19 Wack: THAT Bylaw 03/2019 Council Procedures be introduced to the meeting and be read a first time by Council. **Carried**

217-19 Milnthorp: THAT Bylaw 03/2019 be read a second time by Council. **Carried**

218-19 Foster: THAT Bylaw 03/2019 receive three readings at this meeting. **Carried Unanimously**

219-19 Wack: THAT Bylaw 03/2019, as attached to and forming part of these minutes, be read a third time and adopted. **Carried**

ACCOUNTS FOR RATIFICATION

220-19 Minthorp: THAT Council approve the payment of the list of accounts from Oct 16 to Nov 15, 2019, as attached and summarized below:

1.	Cheques:	9295 - 9309	\$ 61,990.37	
	EFT:	260 - 265	\$ 4,211.20	
	Others:	300 - 310	<u>\$ 7,242.50</u>	\$ 73,444.07
2.	Payroll: Biweekly	- EFT Nov 23, 2019	\$ 2,761.11	
		- EFT Dec 7, 2019	\$ 2,756.84	
	Payroll: Council	- EFT Nov 29, 2019	<u>\$ 1,694.04</u>	<u>\$ 7,211.99</u>
		Total		\$ 80,656.06

Carried

BANK RECONCILIATIONS AND BANK STATEMENTS

221-19 Wack: THAT the November 30, 2019 Bank Reconciliation and Bank Statements be accepted as presented. **Carried**

FINANCIAL STATEMENTS

222-19 Foster: THAT the November 30, 2019 Financial Statements be accepted as presented. **Carried**

ADMINISTRATORS REPORT

223-19 Milnthorp: THAT the Administrators report be accepted as presented. **Carried**

UTILITY ARREARS

224-19 Wack: THAT Council authorize the Administrator to transfer of utility arrears to Their respective property tax accounts. **Carried**

OPERATING BUDGET

225-19 Milnthorp: THAT Council approves the 2020 Annual Operating Budget as presented. **Carried**

CAPITAL BUDGET

226-19 Milnthorp: THAT Council tables the 2020 Capital Budget. **Carried**

GIC INVESTMENT

227-19 Wack: THAT Council authorize the Administrator to purchase two (2) \$100,000 – one (1) year GIC's from ICU prior to December 31, 2019. **Carried**

MUNICIPAL REVENUE SHARING GRANT

228-19 Foster: THAT Council of the Resort Village of Aquadeo confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- a) Submission of the 2018 Audited Financial Statements
- b) Submission of the 2018 Public Reporting on Municipal Waterworks
- c) In Good Standing with respect to the reporting and remittance of Education Property taxes
- d) Adoption of a Council Procedures Bylaw
- e) Adoption of an Employee Code of Conduct
- f) All members of council have filed and annually updated their Public Disclosure Statements,

and that we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. **Carried**

NOVEMEBR 1, 2019 SPECIAL MEETING

229-19 Milnthorp: THAT Council advise the Administrator that the November 1, 2019 was a Special Council Meeting and not a Committee Meeting. **Carried**

FOREMAN – ANNUAL SALARY

230-19 Wack: THAT Council acknowledges that the Foreman's salary is \$62,400 per annum. **Carried**

ADJOURMENT:

231-19 Foster: THAT the meeting be adjourned at 12:30 pm and that the next scheduled meeting shall be on January 15, 2019 at 10:00 am. **Carried**

 MAYOR

 ADMINISTRATOR