



THE OAKS

Community Association

5607 Jackson Valley Road | Lone, CA 95640 | 209-274-6056 | office@theoaksone.com

CLUBHOUSE RENTAL AGREEMENT

Resident's Name: _____ Phone Number: _____

Address: _____ Lot Number: _____

Date clubhouse is requested for: _____ Hours: _____ to _____

Is this for the personal use of residents? Yes or No Purpose of use: _____

A \$200.00 Security Deposit and a \$25.00 User Fee are required. The \$200.00 Security Deposit will be refunded if: 1) No damage is done to the facility or personal property in the Clubhouse, 2) The facility is left clean and in good order, and 3) The activity that takes place is as requested above and does not violate The Oaks Rules and Regulations. In case of damage or if cleaning by the Association is necessary, the actual cost will be deducted from the Security Deposit. The \$25.00 User Fee is not refundable. Please pay by check or money order made payable to:

The Oaks Community Association

The deposit needs to be received by the office at least 10 days in advance from the event, payable by check or money order. The check or money order will be deposited upon receipt by The Oaks. A refund check will be issued within 10 days after the event, providing all requirements have been met. The clubhouse is available from 9am – 9pm for use. Please pickup keys for rental during business hours M – F, 9:30am – 4:30pm, prior to rental.

ALL COMMUNITY RULES MUST BE ADHERED TO OR THE DEPOSIT WILL BE FORFEITED.

NO ALCOHOL IS ALLOWED (including beer & wine) The only exception to this is if a \$1,000,000.00 insurance policy is provided covering the Association in the event of any accident or injury. Any violation of this requirement will result in forfeiture of the deposit and will be subject to further disciplinary steps will be taken. It is understood that I will be responsible for any damage to the building and its furnishings. Further, it will be my responsibility to ensure the facility is left clean and orderly at the end of the activity. I agree that if the property is not left clean there is any damage or if guests violate any community rule (e.g. parking in the street) the Security Deposit may be forfeited, and I agree to pay any costs above \$200.00 necessary for cleanup or repairs.

The community swimming pool and spa cannot be “reserved” for private use. Your guest may use the pool at the time of the event, but **ALL RULES MUST BE OBEYED**. This includes proper supervision of all children under the age of 16 by a responsible adult over the age of 18. Also, the residents of The Oaks have the priority right of use of the pool and if the pool capacity is exceeded, guests will be required to vacate the pool.

I have read and agree to the above conditions.

SIGNATURE

DATE

PRINTED NAME

LOT NUMBER



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CLUBHOUSE CLEAN-UP CHECKLIST

- ★ **Do not** use nails or tacks on the walls. **PLEASE ONLY USE TAPE.**
- ★ **NO** drinks or food on the game tables.
- ★ **DO NOT MOVE THE POOL TABLE.**
- ☐ Wipe down all tables and countertops.
- ☐ Clean sink.
- ☐ If you use the oven, please clean it.
- ☐ Vacuum carpet.
- ☐ Make sure bathrooms are clean and empty trash cans.
- ☐ Make sure the heating or air conditioning is turned off.
- ☐ All garbage **must be taken home** with you. We do not have public garbage disposal containers
- ☐ Lock and close all windows.
- ☐ Lock and close all doors, including the interior hallway door.
- ☐ Leave keys in office drop box.

KEY SIGN-OUT

I, _____, have taken possession of key set #_____ for the clubhouse and pool.

I understand I am responsible for these keys and if lost I will be charged \$75.00 replacement fee.

I will not duplicate keys.

Keys are to be returned in the night drop box after locking all doors. If keys are not left in the night drop box, keys will be returned to the office within 24 hours.



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POOL & SPA RULES

- a. The pool and spa are open year-round.
- b. Pool hours are 9:00 AM to 9:00 PM for general swimming.
- c. No smoking, including electronic or vapor cigarettes, allowed in the pool area.
- d. All persons requiring diapers or incontinence products must wear diapers or other incontinence products approved for swimming. Regular diapers are banned.
- e. No one under 14 shall be permitted into the pool area without a parent or adult guardian.
- f. No one under the age of 14 is allowed in the spa.
- g. Absolutely no glassware is allowed in the common areas, including the pool and spa areas.
- h. No food allowed in the pool and spa area.
- i. Only approved swimwear shall be worn in the pool or spa, no cut-offs, t-shirts, etc. as they damage our filters.
- j. No hair clip or pins made of metal shall be worn in the pool or spa, nor any sharp objects of any kind be allowed in the pool area, playground, etc. at any time.
- k. No horseplay, running, diving, jumping, or throwing of others into the pool or spa is allowed.
- l. No obscene or vulgar language is allowed, and this will be a basis for being banned from community areas.
- m. No lifeguard is provided. Use of pool/spa is at the user's own risk, regardless of any pool attendant who may be on site.
- n. If coming in from the pool, no wet swimsuits are allowed in the clubhouse. Prior to use of the restroom facilities, please towel-dry yourself to avoid damage to the carpeted area.
- o. Any and all additional or temporary rules so posted will be enforced.

NO wet swimsuits are allowed in the clubhouse. Please towel-dry yourself prior to use of the restroom facilities to avoid damage to the carpeted areas.

No cotton-fiber clothing — jeans cut-offs, t-shirts, etc. — is allowed in the pool as cotton fibers plug the pump, possibly to the extent of its replacement.

I have read and understand the above rules. I acknowledge I will lose my security deposit if these rules are not followed.

Signature

Date

PRINTED NAME

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FOR OFFICE USE ONLY

Request: ☐ Approved ☐ Disapproved

Reason: ☐ Date already booked

☐ Unauthorized function

☐ Resident not in good standing

☐ Other

Deposit Refunded: ☐ Yes ☐ No

For Office Use Only:

Key set # _____ was returned on _____ Received by: _____