

# Ocean Equine Training

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## Lesson Policy Agreement

**Pony Pals & One-time lessons** - these lessons require 24-hour notice for cancellations - these lessons are not guaranteed to be a reserved weekly spot and will be scheduled as available. Payment is due at the start of each lesson.

**Packages** - Students riding on a weekly package will receive 4 weekly lessons per month with one make-up lesson if needed. Make-ups will be scheduled the last Friday–Sunday of each month, which may result in two lessons in one weekend. In months that contain five weeks, the adjusted rate will be sent out to account for the additional lesson. Cancellations require 24-hour notice to qualify for a make-up. Cancellations with less than 24-hour notice, or more than one cancellation per month, will be considered forfeited. Payment is due by the 1st of each month. Please give advance notice if you are not renewing your package.

**Shows** - All current students are eligible to attend shows. Lessors have priority reserving their horses for classes. A show-prep lesson is required the week before the show—either during your regular lesson or in a show-prep group ride. Coaching, horse use, and trailering fees must be prepaid to reserve your spot. No refunds will be issued for cancellations made the week of the show. Ocean Equine Training is not responsible for any fees paid to the show venue.

**Payment** - Payment is accepted via cash, check (only for packages, lessors, or boarders), or Paypal (+\$5 fee). Payments need to be made promptly and in full for a time, horse, or trailer spot to be reserved.

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## Rules & Regulations

1. **Hours:** Open for lessons 8:00 AM – 8:00 PM. Students may arrive 15 minutes prior to lesson time.
2. **Minors:** All students under 18 must be supervised by a parent or guardian.
3. **No pets allowed.**
4. **No smoking on property.**
5. **No running or shouting**, especially near horses, in the barn, or in the fields.
6. **Do not feed the horses** without permission from your instructor or the owner.
7. **Do not enter** stalls, arenas, or fields unless invited by a staff member.
8. **Helmets are required** at all times while riding and strongly recommended when handling horses.
9. **Proper footwear is required.** Closed-toed shoes are mandatory for anyone near horses. Steel-toed boots are discouraged for safety reasons. Shoes with a heel are required for lesson students to advance beyond trotting in-hand.
10. **Use clear signals.** Call out "Gate!" or "Door!" when entering or exiting the arena or barn.
11. **Clean up after yourself.** Return all items, sweep up your area, and clean up after your horse.
12. **Report concerns.** If something seems wrong with a horse, the property, or equipment, inform your instructor.
13. **Lessons have right of way.** Be courteous to fellow riders—**never assume** others can steer around you.

**Acknowledgement:**

I have read, understand, and agree to abide by these policies.

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_