

CHORE DESCRIPTIONS

**** EVERYONE CLEAN UP AFTER YOURSELF ****

BATHROOMS

Clean sink
Clean toilet – bowl and exterior
Clean tub/shower
Clean mirror
Empty trash
Wipe window sill
Replace hand towel
Refill hand soap
Sweep and mop

FLOORS

Sweep and mop kitchen, living room, hallways
Sweep or vacuum living room rug

TRASH

Place all trash in receptacles evening before trash day
Remove bag from receptacle and place on Wayne Street
curb no earlier than 9pm on day before trash day or no
later than 7am on trash days
TRASH DAYS ARE TUESDAY AND FRIDAY
Replace liner in receptacles

LAUNDRY ROOM

Wipe down washer and dryer
Clean dryer lint filter
Straighten items on shelves
Sweep and mop

LIVINGROOM

Dust all furniture and items
Straighten furniture

KITCHEN GENERAL

Wipe down all countertops and cabinets
Clean sink including drain
Change towels
Rinse coffee pot and filter basket, wipe down coffee
maker
Refill sugar, creamer, sugar substitute
Refill soap
Take out trash if needed

KITCHEN APPLIANCES

Clean stove and oven – top, front, sides, vent hood
Clean microwave – inside and out
Wipe down refrigerators – exterior
Empty and wipe down dishwasher

PORCHES

Wipe down tables & chairs
Clean out ashtrays/cigarette butt receptacles
Sweep (in front also sweep walkway)

PARKING LOT

Pick up any debris
Spot sweep

YARDS

Front (Wayne Street), Main (Pasadena Blvd) and Side
Pick up any debris and large sticks
Check for ant beds and wasp nests and treat
if needed

TREES: Monday-Wednesday-Friday

Pull weeds

EVERYONE:

FRIDGE & PANTRY – BY 8PM MONDAY AND THURSDAY

- Wipe down shelves
- Throw out old food
- All items in covered/closed containers w/date label

EVERYONE:

BEDROOMS MUST BE KEPT CLEAN AT ALL TIMES