

NAME:

Section 1 The name of the organization shall be the Palos Verdes Shores Golf Club.

PURPOSE:

- Section 1 To create an atmosphere wherein members can share their enthusiasm for the game of golf through competition, camaraderie, etc.
- Section 2 To enforce uniformity in the rules of the game guided by USGA in matters of rules, regulations and handicapping.
- Section 3 To conduct tournaments and other events from time to time as the general membership may desire and as the Board shall deem proper.

DUES AND MEMBERSHIP:

- Section 1 Residents of Palos Verdes Shores (PVS) and Permanent Guests shall be eligible for membership in the golf club. Permanent guests must be 55 years or older, pay a permanent guest yearly fee, establish a handicap, and will be allowed to participate in all winnings, but not in points. A Permanent Guest must always be accompanied by a Club member while on the golf course. Honorary membership is granted to the course superintendent and shall be non-paying.
- Section 2 Membership shall be defined as a resident/permanent guest whose club dues are current and who abides by the rules. Annual dues will be proposed by the outgoing and incoming boards with the approval by the membership no later than the February general meeting. Dues are due and payable on February 1 of each year.
- Section 3 Members of Palos Verdes Shores Golf Club (PVSGC) and Permanent Guests with an established handicap may participate in club tournaments. To establish a handicap, participation is required in five (5) tournaments and club dues must be current. To maintain a handicap, participation in ten (10) tournaments (including the five played to establish a handicap.) Once a handicap has been established (5 tournaments) and is eligible to be maintained (10 tournaments), it stands for as long as the members' dues are current. If membership lapses, the handicap expires, and the member must repeat the process for establishing and maintaining a handicap. Members establishing a handicap and members' guests are welcome to play in tournaments if there is space available, but they are not eligible for points toward the championship.
- Section 4 Each member and permanent guest in good standing shall have one vote at any meeting of the members. A quorum shall consist of 25% of the total voting members. A majority of the votes cast at a meeting of the members at which a quorum is present shall constitute the action of the members.
- Section 5 These rules may be amended by a vote of 2/3 of the members and permanent guests present at any general meeting, provided that notice of the proposed amendment shall have been provided to the general membership at least 30 days prior to such meeting.

OBLIGATION AND DISCIPLINE:

- Section 1 The acceptance of membership and permanent guest status in the club shall bind each member to abide by all conditions, rules and regulations of the club.
- Section 2 Refusing or neglecting an honorable compliance with the rules and regulations of the club shall render any member or permanent guest liable for suspension or expulsion by a 2/3 vote of the elected board at a regular, special or executive session of the board.
- Section 3 No member or permanent guest shall be suspended or expelled without written formal charges and an opportunity for the member to be heard.

Obligation and Discipline cont.

- Section 4 The golf club rules (posted at the course and adopted by management as part of the rules and regulations for PVS) are as follows: The PVS golf course is a private golf course open only to residents of the community and their authorized guests. The course may not be used for any other purpose without the express written permission of the management of PVS.
- **Playing and etiquette rules:** The playing and etiquette rules of the course shall be the latest version of the United State Golf Association's (USGA) Rules of Golf. Certain playing rules are modified for local course conditions, the details of which are on the back of the course scorecard. Any person using the course shall abide by all instructions and requests of the management or the superintendent.
 - **Guests of residents:** Unless otherwise approved in advance by management, guests may only use the course with permission of, and if accompanied by, a resident of PVS. A resident may allow no more than three (3) guests to play at any one time. Management reserves the right to limit the number of guests if necessary to allow residents reasonable access and enjoyment of the PVS course. It is the responsibility of every resident and member to make sure all guests are aware of, and follow, these rules.
 - **Limitation of Use by Residents and Guests:** Any violation of these rules may result in loss of golf privileges by the offending resident and/or his/her guests for a temporary or permanent period of time. Any observed violation must be reported to management.
 - **No irresponsible Behavior Allowed:** It shall be considered a violation of these rules for any resident or his/her guests to engage in disruptive behavior on the PVS course. Disruptive behavior includes, but it not limited to, violation of these rules, damage to the PVS course, use of profanity, excessive use of alcohol, causing loud or disruptive noise, dangerous acts or play or verbal or physical threats.
 - **Pace of Play:** All persons or groups using the PVS course shall

ensure that a reasonable pace of play is always maintained. Slower players or groups shall allow others to play through.

- **Use of Carts:** Players are permitted to walk, use a pull cart or use a power cart. The operator of a power cart must be at least sixteen (16) years of age. Overloading of golf carts is prohibited. Management reserves the right to prohibit the use of any golf cart that management believes is causing, or will cause, damage to the PVS course or which may be dangerous in its operation on the course. Power cart operators shall drive on the cart paths or on any part of the fairways that don't specifically restrict carts as designated by posted signs. Driving carts onto any tee box, green or bunker is prohibited.
- **Golf Practice:** Practice is not permitted anywhere on the PVS course during tournaments. Golfers must pick up all practice balls upon completion of practice and always yield to players coming through.
- **Responsibility:** It is the responsibility of each member to report any observed misuse of the course by members or members' guests to management.
- **Dress Code:** All persons using the PVS course shall abide by this dress code:
 - All shirts/blouses shall cover the midriff.
 - No foul language or offensive symbolism is allowed on attire.
 - No short shorts or cut-offs are allowed.
 - Only golf shoes, golf sandals with rubber soles or soft-soled exercise shoes are allowed.
 - No metal spikes are allowed.
- **Littering:** No littering on the course at any time, in any place: No cigarette or cigar butts, sunflower seeds, used balls or other trash.

OFFICERS AND DUTIES:

- Section 1 The control and management of the club shall be vested in the elected board consisting of the following officers: President, Vice President of Tournaments and Rules, Vice President of Membership and Handicaps, Secretary, and Treasurer. The board may appoint a social chair or other committee chairs as necessary. The term of office for board members shall be February 1 through January 31.
- Section 2 The President shall preside at all meetings of the club and officiate under Robert's Rules of Order. He/she will be an ex-officio member of all committees except the nominating committee, be responsible for appointing the special committee chairs for the club and will see that the rules of the club are enforced.
- Section 3 In case of a vacancy in the office of President, the Vice President of Tournaments and Rules will be responsible for setting up the regular events of the club. In case of a vacancy in Vice President of Tournaments and Rules, the Vice President of Membership and

Handicaps will be responsible for setting up the regular events of the club. In case of a vacancy in Vice President of Membership and Handicaps, the Secretary will be responsible and in the event of a vacancy in Secretary, the Treasurer will be responsible. He/she may appoint assistants to handle any of these events. These may include but are not limited to any of the players in the women's, men's, mixed, championship, holiday or twilight tournaments. He/she will determine dates and schedules for special tournaments throughout the year. He/she will appoint a rules chairperson to address all matters involving the rules of golf.

Section 4 The Vice President of Memberships and Handicaps is responsible for collecting all membership dues and contacting new resident in the community to invite them to join the club, as well as updating and maintaining the club roster and email list. He/she may appoint assistants to help with the task. The Vice President will also appoint a person to maintain monthly handicaps for all members.

Section 5 The Secretary shall take minutes of all meetings. Minutes shall be read at the following meeting for approval by the membership and shall be made available upon request after approval of the general membership. He/she will be responsible for all official correspondence of the club. A record of these minutes will be kept in a binder for review for five (5) years.

Section 6 The Treasurer will be responsible for receiving all income of this organization and for disposition of all monies. All disbursements will be made upon the approval of the board. An itemized record of all receipts and disbursements will be reported at every meeting. A yearly report will be given prior to the annual meeting of the board. The financial records shall be open to the board at all times.

Section 7 Special committees shall include but are not limited to, a nominating committee, auditing committee and rules committee. The Handicap Committee will be composed of member(s) with the responsibility to establish a fair and proper system of handicapping that conforms to the procedures set forth by the USGA and these rules. The committee shall report to the 2nd Vice President. The Rules Committee will be composed of member(s) with the responsibility to promote the knowledge and adherence to the USGA and local rules. The committee shall also review, draw up and recommend to the members special local rules of play and procedures to be observed by members of the club. The committee shall report to the 1st Vice President. The Nominating Committee will consist of two men and two women whenever possible and will be formed by a random drawing from the membership roster at the November general meeting. The slate of candidates will be presented in December and will be voted on prior to the annual banquet. Nominations may be made from the floor with prior consent of the nominee. The Auditing Committee will be appointed by the board in December and will consist of one man and one woman. They will examine the records of the treasurer and make a report at the next general membership meeting.

Officers and Duties, cont.

Section 8 In the event that the entire board is vacated, a special meeting of the general membership must be held, and an interim board shall be voted on by the general membership.

MEETINGS:

Section 1 General membership meetings will be held as necessary. Notice of time, date and place of all meetings shall be given to members at least three (3) days in advance of the meeting. A general meeting will be held prior to the annual banquet at which time, officers for the coming year will be elected.

Section 2 The board shall meet as necessary, or a minimum of four (4) times per year. Minutes of the board meeting shall be taken and included in the secretary's meetings binder, and shall be available upon request to the membership, excluding executive sessions. Executive sessions shall include but not be limited to discipline issues, conduct violations and related matters.

7/3/24