

## NASHVILLE EMMAUS BOARD STANDING GUIDELINES

These Standing Rules shall not override any Article of Section contained in the Bylaws or contained in the Emmaus Guidelines as published by the Upper Room, but are recorded herein to maintain a record of same, to promote consistency and to facilitate making of changes without disturbing the continuity of the Bylaws. Some of the listed items may be a restatement of items contained in the Upper Room guidelines for the Walk to Emmaus.

**Candidates:** Candidates for the Walk to Emmaus must be sponsored by members of the Emmaus, Chrysalis, Face to Face or other Upper Room approved Fourth Day Program. Husbands and wives are encouraged to participate in the same set of Emmaus walks; however, reasonable exceptions will be made when there is no possibility of participation of both spouses.

**Teams and Walks:** Gifts are not to be exchanged between the Lay Directors and team members. A hand cross will be given to each walk Lay Director and Spiritual Director at the closing service by the Community Spiritual Director or designate on behalf of the Emmaus Board and Emmaus Community. No individual gifts are to be given to candidates during the weekend.

Sponsors and/or Spouses should not be observable by their candidate and/or spouse while working behind the scenes in any service area.

The Kitchen Crew should not initiate conversation with the pilgrims or team members while serving in the dining room, but should also not ignore conversation initiated by those pilgrims or team members.

While serving lunch after Dying Moments, all Kitchen Team and Crew should minimize contact in the dining room with the Team and pilgrims.

Prayer Chapel Community participants should have no contact outside the Prayer Chapel with the conference room team other than those for whom they pray prior to a talk.

The expectation for all Team Members is to fully attend all Team meetings and all 72 hours of the Walk weekend.

**Miscellaneous:**

The newsletter will be distributed via electronic distribution methods.

Conference Room Team members for each weekend should be limited to four (4) members from any one church community. Exceptions will be permitted for unfilled conference room positions.

The Laity Team member fee is \$75.00 toward weekend expenses. The Clergy Team member fee is \$75.00. The Kitchen Crew and Prayer Chapel Tea are not expected to pay this fee as they are not part of the Conference Room Team; however, as important members of the support crew, a dining table will be provided for the Prayer Chapel Team. The Kitchen Crew may eat as their duties permit. Prayer Chapel and Kitchen Teams may stay the entire weekend at the church if they so desire. Scholarships for team members may be applied at the request of the weekend Lay Director, the weekend Spiritual Director and the weekend Board Representative.

Conference room tables shall not exceed seven (7) tables consisting of 35 pilgrims, seven (7) table leaders and seven (7) speakers.

The relationship between Emmaus and Chrysalis is set forth in a document titled "Emmaus-Chrysalis relationship". This document is also important because it outlines the financial responsibilities of the Treasurers for Emmaus and Chrysalis, handling of cash monetary receipts and procuring and maintaining insurance policies covering Emmaus and Chrysalis.

These guidelines are to be made publicly available to the Nashville Emmaus Community.