

Minutes of the Annual Parish Council Meeting of Castle Gresley Parish Council

Held on Thursday 22nd 2021 (via Zoom)

Present

Cllr N Sellers, Cllr Mrs S Jackson, Cllr I Woods, Cllr R Bennett, Cllr Ms R Lees, Cllr N Barker

Also present.

Mrs S Lloyd (Clerk and RFO), District Cllr D Pegg, Mr N Mushrow (member of the public)

3/21 Late addition

Clerk requested a late addition to the agenda, to consider donation towards purchase of table and chairs for the patio at the container. Council **RESOLVED** to accept this.

4/21 Election of Chair for Civic Year 2021/22

Cllr Sellers declared he will step down as chair for the forthcoming year but will remain as councillor. He elected Cllr R Lees for chair. Cllr Lees accepted the proposal. Members voted and it was **RESOLVED** that Cllr Lees will take the position of Chair for 2021/22

5/21 Declaration of Acceptance of Office

Cllr Lees accepted the position and will sign the acceptance form by post

6/21 Apologies for absence

Cllr Miss L Johnson, County Councillor P Murray

7/21 Declarations of Interest

Cllr Sellers declared an interest in planning application for 9 Mount Road

8/21 Election of Vice Chair for Civic Year 2021/22

Cllr N Barker was proposed and accepted the proposal. Members voted and it was **RESOLVED** that Cllr Barker will take the position of Vice Chair for 2021/22

9/21 Public Speaking

a) Public

Mr Neil Mushrow asked the council to consider allowing his company to use the Mount Pleasant Recreation Ground during the school summer holiday to run some activity sessions for both children and families. He is a qualified sports coach working with children from 5 upwards with various sports and leisure activities. He would like to use part of the recreation ground Mon-Fri, offering different sessions to different age groups. He emphasised there would be activities to suit all the community. Cllr Sellers added that the container and patio area (purchased by the Parish Council) will be a great asset to the community for this type of event.

Mr Mushrow also raised the current condition of the football pitch, where there is a drainage issue. A report has been conducted and the Football Association involved. The works would cost in the region of £16k, which the majority may be funded by the FA, however he suggested the PC may wish to contribute. Council requested Mr Mushrow to send a

proposal for activities and the pitch drainage to the clerk for consideration at the next meeting.

b) County Council

No representative attended

c) District Council

Cllr Pegg expressed his wish to join the Parish Council. He advised that if he is successful in the elections to take the position of County Councillor, this would help with the Parish Council role. Council to consider at the next meeting.

On Parish Council issues currently, he requested the clerk to email the locations for the dog waste bins in the village. He advised he is doing his best to have the bus shelter on A444 by Mount Road repaired asap. A discussion took place between Cllr Woods and Cllr Pegg with regards to inconsiderate and sometimes dangerous parking in the village, particularly around Bridge Street. It may be that planning regulations are not being adhered to with regards to a new build. Cllr Pegg is working with SDDC colleagues to support the Parish Council with improving this issue. Cllr Woods also advised the white lines to have worn away at the exit of Bridge Street, confirming the "No Entry". Clerk to log with DCC to have this repainted.

d) Crime reports

March crime report not received to date. Current PCSO retired and new person in place. Clerk to contact new PCSO to arrange a meet with councillors outside in the village with regards to improving anti-social behaviour.

RESOLVED that these reports be noted.

10/21 Minutes

RESOLVED that the minutes of the Parish Council meeting held on 11th March 2021 be approved as a true record and signed by the Chair.

11/21 Exclusion of the Public

No such items

12/21 Chairs Announcements

The Chair thanked all members and said she hoped everyone would continue to work well together

13/21 Clerks report

Bus shelter application	DCC confirmed the suppliers have a delay, but everything is completed for the installation asap.
Grit bin for Appleby Glade	Now installed
Overgrown pathway at the bottom of Bridge Street leading to the recreation ground	8/10, reported by the public. April - DP chasing again with Savills (land agent) & SDDC
Move Noticeboard from Mount Pleasant rec to the top of Mount Pleasant.	Completed

Patio by the container on Mount Pleasant Recreation Ground	Completed
Dog poo bag dispensers	April – Awaiting SDDC to confirm if they can provide poo bins 1 st .
Bridge Street underpass	Jan – 7/1, requested completed of cleaning graffiti and litter to be collected. SDDC to get the work done ASAP.
Bus shelter glass A444/Mount Road	Jan – reported originally Sept 20. April, still not completed. SDDC have had staff shortage, will be completed asap
DCC Lights out in underpass	19/1, reported to DCC ref: F765577 DCC state it is on the schedule of works.
DCC Drain broken and missing at underpass	19/1, reported to DCC ref: F765592. April, one end has been repaired, but not the other.
Minor Maintenance claim	Approved by DCC
VAT return	Claim submitted
Damaged kerb on Linton Road	DCC F796067. Reported 23/3 April, no update available

14/21 Items for Discussion/Decision

a) Review additions to Grit bin policy (Emailed to members)

RESOLVED to accept the proposed changes by the clerk to the Grit Bin policy

b) Approve Christmas tree and street lighting (Quote for lighting emailed to members)

RESOLVED that council would like to investigate this further. Council will look at locations and number of lamp posts to host the Christmas trees, inform the clerk so a firm quote can be obtained for consideration at the next meeting.

b) Consider applying to DCC to move the Cadley Hill planter

Council have been contacted by a resident living close to Cadley island who may be able to take care of any plants in it.

c) Wildflower planting on A44 verge, consider planting, location, and type of planting

Cllr Woods expressed his opinion that this is a great idea for wildlife and the environment, many other councils are already leaving verges uncut and planting wildflowers. SDDC may be able to recommend contractors and what the best process may be. Clerk to investigate and pursue the cultivation licence which would be needed from DCC.

d) Allotment's update

Considerable amount of rubbish left on plot 10 (now vacated) to be removed before it can be given to a new tenant. It was **RESOLVED** a skip will be needed. Chair to arrange. There are 7 people currently on the waiting list. It was **RESOLVED** that any household with more than one plot should be written to by the clerk, giving 12 months' notice to relinquish additional plots, the letter should also direct plot holders to return their agreement and emergency contact form by return.

e) Ground's maintenance contract for tender

Chair shared a quote for plants for the planters on email to members, which was approved for purchase.

Clerk advised the grounds maintenance contract was due to be put for tender, **RESOLVED** this should be prepared asap.

g) Community notices, noticeboards, newsletter, Facebook, website, consider what should be shared where

It was **RESOLVED** to keep information sharing as it currently is.

h) Confirm Councillor roles/responsibilities (Allotments, footpaths, finance, clerk, Recreation Ground working party, Flag flying)

Deferred to next meeting

i) Consider Councillor application

Deferred to next meeting

j) Next steps for recreation ground pathway, working group

Clerk reported the topographical survey has been completed and the surveyors expect to supply council with all documents by early May. Add to next agenda

k) Confirm 2021-2022 meeting dates and location from May 13th

Current situation is unclear with regards to online meetings continuing until the court case is completed. Clerk reported difficulty in finding a Covid safe venue, as we cannot predict the number of members of the public who may attend. Clerk will report updates to the council on email, however the council may not be able to meet in May. Meeting dates will remain the second Thursday of each month, apart from August when the council do not meet.

l) Consider moving to Unity Trust to allow online banking

Council **RESOLVED** to move to Unity bank to allow online banking

m) 106 monies, possible projects, and quotes for SDDC

Cllr Pegg to keep council up to date on this

n) Retrospective approval for the moving of the Mount Pleasant noticeboard

RESOLVED to approve the moving of the site for the noticeboard

o) Consider patio furniture for the patio at Mount Pleasant recreation ground

Chair advised council that Castle Crusaders have purchased tables and chairs to the value of £354.50 and asked council for a donation towards this. Cllr Sellers advised he would donate his chairs allowance of £200 for 2020/21 towards this.

Chair also reported that the Easter Egg hunt had gone well. 25 people entered the design competition and she had received thanks from those who took part for arranging it.

15/21 Finance

a) The following payments were approved.

	Recipient	Amount	VAT	Total	Item
DD	Eon	74.00	0.00	74.00	Electric for Pavilion & Container
DD	Source for Business	52.97	0.00	52.97	Water for Mount Pleasant – 6 months
DD	Waterplus	29.60	0.00	29.60	Water drainage for Mount Pleasant Rec.
3179	Payroll	644.66	0.00	644.66	March salary
		26.00	0.00	26.00	Home working allowance
		11.99	2.40	14.39	Zoom for March

		5.28 7.92 8.94	1.05 0.00 0.00	6.33 7.92 8.94	Mobile for March Stamps Allotment postage TOTAL: £706.65
3180	Bloomin Gardens	335.00	67.00	335.00	Inv. 647951, footpath & memorial
3181	Ibbs Electrical	166.00	0.00	166.00	Fix boiler fault
3182	Rebecca Lees	10.82	2.16	12.98	Reimburse for allotment gate lock
3183	Alan Baldwin	30.00	0.00	30.00	Reimburse for overpayment of allotment
3184	D Hemsell	200.00	0.00	200.00	Annual web fee 2020-21
3185	SDDC	118.04	23.61	141.65	Service litter bin on Linton Rd
	TOTAL			£1398.79	

Payments in

Allotments 1.2.3.4.5.6.7.8.9.11 £330 paid (Plot 11 overpaid by £30)

Outstanding plots 10. Plot 10 has given notice with immediate effect

Concurrent Functions payment of £7446.52 received from SDDC

Minor Maintenance payment approved by DCC, not yet received in bank

a) **Review end of year bank reconciliation and budget review**

Both were approved by council, no questions raised.

Bank Reconciliation 31/03/21 Year end

Opening balance

31/03/2020 67913

Receipts

39,801.00

107714

Payments

37,327.00

70387

Unpresented payments

767

Closing balance

71154

Balance on bank statement

29/03/2021 71153

Unpresented receipts

0

Cleared total from 2019/20

526

Total funds available

70387

Castle Gresley Parish Council
Budget Monitoring Outturn as of 31st March 2021

	Budget 2020- 21	Actual to date 2020-21	
Income	£	£	
Precept	23,369	25,309	
Grant	2,876	2,876	
Concurrent func	7,454	7,447	
Minor Maintenance	315	300	
Allotments rent	330	90	
VAT (variable)	3,500	3,779	
Other	35,000	0	
Total Income	<u>72,844</u>	<u>39,801</u>	
Expenditure			
	Budget 2020- 21	Actual to date 2020-21	
Salaries	7,550	8,280.00	
Chair's allowance	200	200.00	
Admin	1,500	1,841	
Elections	1,000	0	
Audits	400	325	
Insurance	1,000	813	
DALC & training (inc. CILCA)	1,000	733	
Sports Mobile	1,000	0	cxld Covid
Utilities	600	1,183	Boiler issue
Allotments inc water	350	0	
Container	12,000	11,280	
Ground's maintenance (nc. Memorial,WL)			
Grit bin refills & maintenance	500	120	
Village Improvements (inc. driveway on rec)	25,000	0	Covid delay -20
Variable Costs			
S137 donations	300	2,800	
Village events	3,500	0	Covid unspent Budget underspend
VAT	10,000	3,116	
Other		0	
Total Expenditure	<u>72,900</u>	<u>37,327</u>	
Reserves 01/04/21			
6-month precept	12655		

To 2021-22 budget	35000	
Allotment drive	1000	
General reserve	22345	
TOTAL	71000	<hr/> <hr/>

2021-22 budget. £35k
 £30k Rec path, £5 bus shelter

16/21 Planning

DMPA/2021/0341 The erection of a first-floor extension at 248 Hillside Road, Castle Gresley, Swadlincote, DE11 9HE

DMPA/2021/0528 Renewal of previously approved development for the erection of 4 semidetached dwellings under Outline Ref: 9/2016/0143 and Reserved matters approval: 9/2019/0518 at 9 Mount Road, Castle Gresley, Swadlincote, DE11 9ES

DMPA/2021/0557 The erection of a single storey rear extension at 36 Arthur Street, Castle Gresley, Swadlincote, DE11 9HG

DMPA/2021/0442 The variation of condition no.7 of permission ref. 9/2017/0265 (the erection of a dwelling with access from Bridge Street) relating to changes to the position of windows, installation of new windows and changes to the internal layout at 21A Bridge Street, Castle Gresley, Swadlincote, DE11 9HX

Council **RESOLVED** to pass no comment on the applications.

17/21 Correspondence

Talk to your commissioner online, East Midlands Freeport Briefing packs, National Cse Awareness Day, Hollie Guard App, Strategic Priorities Assurance Board Recording from 15 March, Worried about getting hacked, resident wishing to join a meeting, Merging of North and South Neighbourhood watch to one. External Audit instructions, Great British Spring Clean, Jail for man found with gun in South Derbyshire layby, New Funding Expands Support for Vulnerable People and Their Families, DALC remote meetings update, 20 is plenty Derbyshire Campaign, DCC Vehicular activated signs, Census 2021 info, DCC & Willshees meeting invitation, SDDC delay to lines in Arnold Street Car park, Neighbourhood watch launches protect your car campaign, SDDC Summer holiday activities cancelled South Derbyshire CVS newsletter, DALC newsletter, Rosliston PC letter to Heather Wheeler re crossroads, Neighbourhood Watch April newsletter, Policing retention survey.

RESOLVED that the correspondence report be noted

18/21 Date and Time of next meeting

The next meeting is due to take place on Thursday 13th May 2021. Guidelines are unclear, with regards to the legality of online meetings continuing past 6th May.