

Minutes of the Council Meeting of Castle Gresley Parish Council

Held on Thursday 11th June 2020 (via Zoom)

Present

Cllr N Sellers (vice chair), Cllr I Woods, Cllr Miss L Johnson

Also present

Mrs S Lloyd (Clerk and RFO) District Cllr Dan Pegg, District Cllr Mel Bridgen
7 members of the public

1/20 Apologies for absence

Cllr Mrs J Pallett (Chair), Cllr O Pallett, Cllr T Dowd, Cllr Mrs S Jackson, County Cllr Pat Murray

2/20 Declarations of Interest

None

3/20 Public Speaking

a) Public

A resident local to Mount Pleasant Recreation Ground has offered to support and be involved in a 'mini Olympic games' for children over the summer (if Covid 19 allows). This will be looked at by council once the restrictions on social distancing are lifted.

The Council was asked for its view on the possibility of the rail station and line re opening for passenger trains in Castle Gresley. Discussion took place around this and the parishioner will keep the PC informed and once a feasibility study has taken place the council will discuss again.

The Council was advised by a resident that County Cllr Pat Murray has advised some residents of Linton Road that a 7.5 tonne weight restriction sign will not be installed on Linton Road and that there is no record of one being there in the past, the residents disagree.

A question was raised to the District Council with regards to any new developments with the planning application for Oak Close. District Cllr Mel Bridgen advised that the planning committee has not sat since lockdown, however there had recently been a remote meeting and two meetings are planned soon. The first agenda should be issued publicly next week.

b) County Council

No representative

District Council

District Cllr Dan Pegg said he didn't expect the planning application for Oak Close to be reviewed before the end of July. He has been involved with helping people with small business grants and dealing with increasing fly tipping issues.

District Cllr Mel Bridgen advised that the District Council have been busy with Covid 19, a testing centre has been in use in Swadlincote, the Forestry Centre car park and facilities remain closed.

c) Crime reports

March - 01/03 – Arthur Street. GBH/Common Assault. 10/03 – Arthur Street .ABH/Common Assault. 20/03 – Bass's Crescent. ABH/Common Assault. 22/03 – Oak Close..Criminal Damage. (house door damaged. 22/03 – Oak Close. Harassment.

April - 01/04 - Burton Road. Theft of number plates. 05/04 – Burton Road. Possession of cannabis. 16/04 – Bath Road. Theft of tools from van. 16/04 – Burton Road. Theft from motor vehicle. 16/04 - Linton Road. ABH/Common Assault. 16/04 – Oak Close. ABH/Common Assault. 16/04 – Oak Close. Criminal Damage. 19/04 – Arthur Street. ABH/Common Assault. 28/04 – Cross Street. Miscellaneous Communications

May - 03/05 – Arthur Street. Vehicle Crime. (tyres slashed on vehicle). 13/05 – Appleby Glade. Criminal Damage. 18/05 – Burton Road. ABH/Common Assault. 24/05 – Hillside Road. Theft of Vehicle. 25/05 – Appleby Glade. Public Order.

RESOLVED that the reports be noted.

4/20 Minutes

RESOLVED that the minutes of the Parish Council meeting held on 12th March 2020 be approved as a true record and signed by the chair.

5/20 Exclusion of the Public

None

6/20 Chairs Announcements

Cllr Neil Sellers (vice chair and acting chair for this meeting) thanked other councillors for attending and also members of the public for joining. He also asked that residents understand this is a new way of holding meetings for all attending. Cllr Sellers advised that Cllr Brian Greaves had resigned from the Council last week. The District Council have been informed and will serve notice that there is a casual vacancy in due course.

7/20 Clerks report

Dead Silver Birch Tree at entrance to Appleby Glade	Now been felled
Manhole cover tarmac damage (outside of chemist on Linton Road)	Works completed
White Lady stiles	Need adjustments
Bus shelter application	26/2 – application sent to DCC May – chased with DCC, the inspection is on hold until pandemic over
Grit bin for Appleby Glade	May, chased DCC, on hold until pandemic over
Broken slabs on path from A44 to Appleby Glade	Reported to DCC 17/3, ref: F685001, chased 28/5
Broken stile on Footpath 2 (to Castle Knob)	Reported to DCC 16/5, ref F696581
Graffiti on Railway Bridge	Reported to the Clean team on 27/5. 11/6, Cllr Dan Pegg to chase

8/20 Items for Discussion/Decision

- a) **Consider CVS foodbank donation**
Council approved a donation of £250 to be made. Clerk to also ask the CVS for their financial position currently and feedback to council at the next meeting
- b) **Consider DALC membership for 2020-2021**
Deferred to the next meeting
- c) **Consider donation to West Leicestershire Ambulance Service**
Council approved a donation of £250 to be made
- d) **A444 road safety response from DCC Highways**
The report from DCC (24/4/20) was discussed and District Cllr Dan Pegg suggested the Parish Council and District Councils Chief Executive Frank McArdle should re-appeal the

decision not to make changes to the A444. A discussion took place around the Parish Council commissioning an independent survey of the roads safety once the schools are back and the road in normal use. This item to be discussed at a future meeting, post Covid 19.

- e) **Review of asset register and risk assessments**
Deferred to next meeting
- f) **Review of financial regulations, standing orders**
Deferred to next meeting
- g) **Clerk appraisal too place in April with the Chair**
This took place as a phone call on 23rd April, no issues raised
- h) **Clerk requests permission to employ the services of a surveyor to prepare a specification of works for the planned footpath on Mount Pleasant recreation ground to ensure works quotes fulfil all regulations and works are completed appropriately.**
Defer to next meeting
- i) **Castle knob broken stile and attached footpath**
Clerk reported to DCC
- j) **Castle Gresley Rest rooms fund**
Cllr Sellers explained that council have received an email from solicitors advising there is a sum of money which they are instructed to transfer to a Charity status group which will benefit the community of Castle Gresley. The solicitors has asked the Parish Council to recommend any such groups. Council advised the clerk to post a notice on the Parish Council webpage and Facebook group.
- k) **Container kitchen consideration**
Deferred to next meeting

9/20 Finance (updated)

- a) The following payments were approved.

Cheque	Recipient	Amount	VAT	Total	Item
DD	Eon	89.00	0.00	89.00	DD electric
DD	South Staffs Water	20.59	0.00	20.59	DD Water (1/5, Mount pleasant)
3114	Payroll (clerk salary is contracted and can therefore be paid without further approval)	680.29	0.00	680.29	March salary (paid 27/4 chq 3113)
		5.28	1.05	6.33	Mobile phone March
		5.28	1.05	6.33	Mobile phone April
		5.28	1.05	6.33	Mobile phone May
		7.32	0.00	7.32	Stamps
		34.16	6.83	40.99	Poo bags
		7.80	0.00	7.80	Stamps
		628.33	0.00	628.33	April salary (paid 4/6, Chq 3122)

		11.99	2.40	14.39	Zoom meetings (over 1 hour)
		119.99	0.00	119.99	Norton (annual subs for Laptop security)
		628.33	0.00	628.33	May salary
		42.49	7.33	43.98	Printer ink
				£2190.41	Less payments made o £1308.62
	TOTAL				Outstanding to pay to £881.79
3115	SDDC	118.04	23.61	141.65	Service of litter bin on Linton Road
3116	SDDC	278.00	55.60	333.60	Installation of litter bin On Linton Road
3117	Bloomin Gardens				
	Inv: 646389	35.00	7.00	42.00	Memorial
	Inv: 646526	320.00	64.00	384.00	Memorial, Cut grass on Recreation ground and Underpass x 2
	Inv: 646750	65.00	13.00	78.00	Call out for tree works a White Lady
3118	S & R Landscapes				CHEQUE CANCELLED AS WORKS NOT FULL COMPLETED
3119	Mrs J Pallett	200.00	0.00	200.00	Chairs annual allowanc
3120	D Hemsell	200.00	0.00	200.00	Annual website fee
3121	HMRC	275.40	0.00	275.40	Outstanding income tax bill from 2017 (paid 11/4 to avoid interest)
3123	Lifestyle Accounting	15.00	3.00	18.00	March salary prep

3124	Joanne Taylor	125.00	0.00	125.00	Internal Audit
3125	West Leicestershire Community First Respo	250.00	0.00	250.00	Donation for ambulance Calls to Castle Gresley
3126	Swadlincote CVS Food Bank	250.00	0.00	250.00	Foodbank donation
	TOTAL			£3289.03	

b) Payments in £120, allotments all paid. SDDC - £12543.50 precept, £2876.00 grant. 9/4/20.
HMRC VAT refund, £3779.31

c) Review year end budget, bank reconciliation and reserves

Clerk shared the year end budget review, bank reconciliation and reserves as below

Budget Monitoring Outturn as at 31 March 2020

	Budget t 2019- 20	Actual 2019-20
Income	£	£
Precept	23,369	23,369
Grant	2,876	2,876
Concurrent func	7,454	7,755
Minor Maintenance	315	
Allotments rent	330	270
VAT (variable)	2,500	3,550
Other	0	2,500
	0	
Total Income	36,844	40,320

Expenditure

	Budget t	Actual to date
Salaries	6,500	7,202
Chairs allowance	200	200
Admin	2,000	1,699
Elections	1,000	0
Audits	600	368
Insurance	1,200	814
DALC & train (inc. CILCA)	1,500	794
Sports Mobile	1,000	720
Utilities	700	547
Allotments inc water	330	119

Pavilion (inc container)	5,100	8,002
Grounds maint	12,000	5,151
S137 donations	300	200
Village events	1,000	70
VAT	3,500	3,740
Reserves expenditure		5,775
	<u>36,930</u>	<u>35,376</u>

Bank reconciliation 2019-2020

Receipts		40320
Payments		35401
2018/2019 payment		249
Closing balance	29/03/2020	67388
Balance on bank statement	29/03/2020	67913
Unpresented receipts		0
Unpresented payments		526
Total funds available	29/03/2020	67387
Difference		1

Reserves

6-month precept	11600
Into 20/21 budget	35000
Allotment drive (21/22)	1000
General reserve	20000
TOTAL	67600

d) Internal audit report, receive and note

Clerk shared the report, no issues raised. No questions raised from Council

e) AGAR section 1 for completion and signing

Clerk read out the statements and completed the form, acting chair to sign by post

f) AGAR section 2 for approval and signing

Clerk shared section 2, which was approved by council, acting chair to sign by post

10/20 Planning

No applications received.

RESOLVED that this be noted

11/20 Correspondence

Local Plan Substantive Review - Revised Sustainability Appraisal Scoping Report
PCC Unveils Funding Boost to Tackle Speeding In Villages and Neighbourhoods
Parishioner email regarding the recreation ground and councillor conversation
NALC corona virus information

Various other coronavirus updates
SDDC Planning policy, play areas closed
Residents comments on White Lady Springs and offer of help
SDDC summer activity dates planning to go ahead
South Derbyshire CVS thank you for donation
Numerous Covid 19 updates and support contacts (shared on website)
Allotment holders contact re gun pellets
Police notices
Request for an allotment
Resident reported fly tipping
Resident concerns over speeding traffic on A444

12/20 Date and Time of next meeting

The next meeting will take place on Wednesday 15th July 2020, 7pm via zoom unless government guidelines change.