



## Castle Gresley Parish Council

c/o Barn Farm Cottage, Main Street, Walton on Trent, Derbyshire. DE12 8LZ  
email: clerk.castlegresleypc@gmail.com

2<sup>nd</sup> May 2023

To the Chair and Members of Castle Gresley Parish Council Ward members of South Derbyshire District Council and Derbyshire County Council

Dear Councillor

The next meeting of Castle Gresley Parish Council, to which you are summoned to attend, will be held in the Brick Room, Linton at 7pm on Thursday 9<sup>th</sup> May 2024.

**This will be the Annual Parish Council meeting.  
It will be preceded by the Annual Parish meeting at 6.45pm.**

The Public and Press are welcome to attend.

Yours faithfully

*Steph Lloyd*  
Clerk and RFO

The public and press may view the agenda on the councils' website at  
<https://www.castlegresleyparishcouncil.co.uk/>

### **AGENDA**

- 1 **Election of Chair for Civic Year 2024/25** To Elect a Chair for the Civic Year 2024/25
- 2 **Declaration of acceptance of Office (Chair)**
- 3 **Apologies**  
To note or accept any apologies for absence
- 4 **Declaration of Members Interests**  
To enable members to declare the existence and nature of any disclosable pecuniary interest they have in subsequent agenda items in accordance with the Parish Council code of conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.
- 5 **Election of Vice Chair for Civic Year 2024/25**  
To Elect a Vice Chair for the Civic Year 2024/25

## **6 County Council**

To consider any matters to be put before the County Council and receive any reports from the Councillor

## **7 District Council**

To consider any matters to be put before the District Council and receive any reports from the Councillor

## **8 Public Speaking**

A period of not more than 30 minutes will be made available for members of the public to comment on any matter. Comments should be directed to the Chair. It is not possible to debate matters in this session. The Council may respond to your comment on email (within 2 weeks of the meeting)

**PC Shaun Murray**

## **9 Police**

To consider any matters to be reported to the police and note the crime figures and any other matters from the Safer Neighbourhood Team Crimes reported in April 2024.  
April crimes: To be reported at the meeting

## **10 Minutes**

To approve as a correct record the minutes of the Councils meeting held on 11<sup>th</sup> April 2024.

## **11 To determine which items (except those already notified on the agenda), if any, of the agenda should be taken with the public excluded**

The press and public may be excluded from the meeting during any item of business whenever it is likely that there would be a disclosure of exempt information as defined in section 1001 and schedule 12A to the Local Government Act 1972

## **12 Chairs announcements**

## **13 Clerks report**

To receive the clerks report

## **14 Finance**

a) To authorise payments as set out below. Any additional payments received since the agenda was distributed will be reported at the meeting.

Recipient	Value	VAT	Total	Item
<b>Source for</b>				
<b>Business</b>	<b>45.91</b>	<b>0</b>	<b>45.91</b>	<b>Water bill (Rec) DD</b>
<b>Eon</b>	<b>383.19</b>	<b>0</b>	<b>383.19</b>	<b>Electricity DD</b>
Payroll (clerk)	744	0	744	April salary & homeworking
Expenses (clerk)	9	0	9	Travel (meet & Pavilion)
Expenses (clerk)	7.01	1.4	8.41	Mobile
Expenses (clerk)	9.99	0	9.99	HP Instantink
HMRC	25.6		25.6	Income tax
R Evans		0		Grounds maintenance
<b>C Moore</b>	<b>50</b>	<b>0</b>	<b>50</b>	<b>Refund allotment fee</b>
<b>SDDC</b>	<b>118.04</b>	<b>23.61</b>	<b>141.65</b>	<b>Emptying bin on Linton Road</b>
Legionella Safe	45	9	54	Awareness Course
EMA Audit Ltd	137.5	0	137.8	Internal Audit
<b>TOTAL</b>			<b>1609.55</b>	

- b) Internal audit report, receive and note completion and comments (attached)
- c) AGAR section 1 for completion and signing by the Chair
- d) AGAR section 2 for approval and signing by the Chair

**15 Planning**

No new applications

**16 Outside meetings and training**

To receive reports from any members who have attended meetings/training since the last Parish Council meeting

**17 Correspondence**

Clerk to report on any items of correspondence not dealt with elsewhere on the agenda

**18 Items for Discussion/ Decision**

- a) New councillors. Acceptance of Office
- b) Container report from Cllr Sellers and actions required
- c) Football pitch improvements and grants
- d) Play equipment monthly inspections, rota, signage, risk assessment, annual inspection for May 2025
- e) Consider change of website and email management, inc. gov.uk site and email
- f) Items for next agenda. Review of Financial Regulations, Asset register, Risk register, Standing Orders. Consider GDPR policy, Grievance Policy and Disciplinary Policy

**19 Items for information only**

The next meeting of the Parish Council will be held on **Thursday 13<sup>th</sup> June**, 7pm, at the Brick Room, Linton.