



Our mission is to support, promote, and enhance the arts in Nassau County and to provide a framework to network and address common concerns.

Grants for Seniors and Youth Programming & Projects

Purpose

These Arts & Culture Nassau (ACN) grant programs are intended to foster appreciation of and participation in arts and culture for the senior citizens and youth of Nassau County. It is our belief that fostering arts and culture appreciation will benefit the quality of life for all Nassau County residents. Grants are designed to encourage new projects, enhance existing facilities, and/or expand existing programs.

Guidelines

1. Organizations applying for the ACN grant must be non-profit (501(c)3), located in Nassau County, and dedicated to arts and/or culture.
2. Projects must be either new or an expansion of an existing project, to include enhancements to facilities or supplies to support project and programming, that serves Nassau County youth or seniors and relates to art and culture.
3. An award one year does not guarantee or imply an award in following years.
4. Grants are limited to \$500 per organization, in each category (youth/senior). It is anticipated that up to four grants will be offered each year. If additional funds become available, this amount may be increased.
5. Grants to eligible organizations must be expended within a calendar year.
 - a. Grant awards will be disbursed AFTER the award organization has disbursed funds for the eligible expenditure.
 - b. The award organization must submit a reimbursement form along with a copy of the invoice(s) paid as well as a copy of the cancelled payment check(s) if applicable, in order to receive the grant funds.
 - c. These should be submitted to: Parks and Recreation 2500 Atlantic Avenue Fernandina Beach, FL 32034 Attention: Scott Mikelson
 - d. Reimbursements can be incremental.

- e. The organization will be expected to submit a grant close-out form of how the grant funds were used within 2 months of the end of the calendar year in which the funds were expended along with copies of the reimbursement form(s) used to secure reimbursement. The organization should review the grant close-out form to be sure that the requested data is collected concerning the funded event. The close out form should be sent to: Parks and Recreation 2500 Atlantic Avenue Fernandina Beach, FL 32034 Attention: Scott Mikelson
- f. Grant recipient organizations may be expected to participate in projects promoting the awareness of Arts and Culture Nassau.
- g. Grant approval requires Arts and Culture Nassau logo advertisement on the organization's website and brochures, where possible.

Submission instructions & information:

- The following application should be submitted in writing to Fernandina Beach Parks and Recreation Department, 2500 Atlantic Avenue, Fernandina Beach, FL 32034. Attention: Scott Mikelson
- Applications will be accepted from October 15 through November 15 for Senior Grants and November 15-December 15 for Youth Grants. No applications will be accepted after the announced deadline.
- Applications will be judged, and grants awarded by a panel of 3 persons selected by the County and not affiliated with any of the Arts Council organizations and not a part of any county arts and culture organization. Awards will be announced by January 15.



Application for Grant

Please Select One: _____ Youth Grant _____ Senior Grant

Date: _____

Name of Organization _____

Address _____

FEIN _____

Is Organization located within Nassau County? Yes _____ No _____

Is Organization recognized as a 501 (c) 3 by the Internal Revenue Service? _____

Calendar Year in which the funds will be expended: _____

Contact Person: _____

Email _____ Phone _____

Organization's Mission Statement:

Amount of Grant request (\$500 maximum) \$ _____

Please describe the intended project; if the grant will expand or enhance an existing program, please explain the current program and how I will be expanded or enhance.

What is the goal of this project/program?

How does this project/program encourage participation in arts and culture?

How does this project/program relate to the organization's mission?

Is this an ongoing project? Yes _____ No _____

If the grant will be applied to program expansion, when did the project/program begin?

How has it been received by the community?

Please describe the number of planned participants for this project, this year according to the following tables:

YOUTH	
Pre-school	
Primary Grades	
Middle School	
High School	
Total (A)	
SENIOR	
55 -60	
61 -65	
66 - 70	
Over 70	
Total (A)	

Participant's residency:

Amelia Island (non Fernandina Beach)	
Bryceville	
Callahan	
Fernandina Beach	
Hilliard	
Rural	
Yulee	
Total – must agree with Total A above	

If the grant is for program/project expansion, how has the project been funded previously?

If the program/project is new, what is the budget for the new program?

If the program/project is for expansion or enhancement of an existing program, how will the grant funds impact the existing budget?

How do you expect the project to impact or benefit your community?

The Board of Directors approved submittal of this grant application at their meeting on

_____:

The organization will be expected to submit a statement of how the grant funds were actually used by March 1 of the year following the calendar in which the funds were expended. Please indicate your acceptance of this condition by your initials _____

Please attach any additional information you consider pertinent such as brochures, etc. and forward to:

Parks and Recreation Department
2500 Atlantic Avenue Fernandina Beach, FL 32034
Attention: Scott Mikelson

Signed:

Title: _____

Printed _____

Date: _____

Email: _____

Phone: _____

(for Art & Culture Nassau use only)

Prerequisites approved:

Art & Culture Nassau Chair

Art & Culture Nassau Vice-Chair

Art & Culture Nassau Member

(for Nassau County use only)

Nassau County Senior Grants Award Committee

Grant awarded: yes no

Amount awarded: \$ _____

Date awarded _____

If Grant request declined, reason for decline: