

When Performance, Excellence & Results Matter



# MAIKEL BAILEY COACHING

## Executive Leadership and Emotional Intelligence Inventory

As a C-level leader in your organization, how do you score in the 25 points of executive leadership emotional intelligence?

Mark your responses under one of the columns 0-5 (only one response per line).

Executive Leadership Emotional Intelligence Skills		0	1	2	3	4	5
1.	I am skilled at winning people over.						
2.	I am able to raise morale and make others feel good.						
3.	I fine-tune presentations to appeal to the listener.						
4.	I am effective at give-and-take, registering emotional cues in attuning my message.						
5.	I deal with difficult issues straightforwardly.						
6.	I listen well, seek mutual understanding, and welcome sharing of information fully.						
7.	I handle difficult people and tense situations with diplomacy and tact.						
8.	I spot potential conflict, bring disagreement into the open, and help de-escalate.						
9.	I orchestrate win-win solutions.						
10.	I articulate and arouse enthusiasm for a shared vision and mission.						
11.	I lead by example.						
12.	I recognize the need for change and remove barriers.						
13.	I champion change and enlist others in its pursuit.						
14.	I model the changes I expect of others.						
15.	I provide encouragement and support to others who are seeking new growth and achievement in their career.						
16.	I guide the performance of others while holding them accountable.						
17.	I acknowledge and reward people's strengths and accomplishments.						
18.	I build rapport and keep others in the loop.						
19.	I make and maintain personal friendships among work associates.						
20.	I balance a focus on tasks with attention on relationships.						
21.	I promote a friendly, cooperative climate.						
22.	I spot and nurture opportunities for collaboration.						
23.	I model team qualities like respect, helpfulness, and cooperation.						
24.	I draw all members into active and enthusiastic participation.						
25.	I protect the group and its reputation; I share credit.						
	<b>Totals</b>						
	<b>FINAL TOTAL</b>						

1. Total each column and mark the total under its column.
2. Total the columns and place them in the far bottom right corner.

Scoring:

**Excellent:** 125-112

**Good:** 111–100

**Average:** 99–87

**Below Average:** 86 and below.

Self-analysis

1. What areas did you score well in?
2. What areas do you require improvement?
3. What areas require immediate attention?
4. Are there areas for improvement that are not covered in this inventory? Please, list them here.
5. Write out an action plan to make the necessary improvements you must make now.
6. Who can help you with your plan and its implementation?
7. Who will hold you accountable?

Thank you for taking the time to take this inventory to become better acquainted with your level of emotional intelligence as a leader. I invite you to a 30-minute consultation with me to review your survey and results at no cost.

Contact information:

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Here is my Calendly link: [calendly.com/maikelbailey](https://calendly.com/maikelbailey)