Schedule for Calculating Vehicle and Mileage Reimbursements

Code	Description	Vehicle Reimbursement Monthly Rate	Miles per Gallon Classification	Mileage Reimbursement Rate (Gas)
E	Construction Estimators	$ 300.00	20	$ 0.2042
P	Construction Project Managers	$ 300.00	15	$ 0.2723
S	Showroom Sales	$ 150.00	20	$ 0.2042
F	Field Employees	$ 150.00	15	$ 0.2723

Mileage Reimbursement Calculation

Average Cost per Gallon Regular Gasoline $ 4.08

http://www.eia.gov/dnav/pet/pet_pri_gnd_a_epm0_pte_dpgal_m.htm

GOALS:

1. To simplify and standardize mileage reimbursement for all employees
2. To minimize the amount of paperwork to claim mileage reimbursement
3. To eliminate gray areas of reimbursement such as:
   - 25 mile radius
   - jobsite-to-jobsite mileage
   - vehicle miles for personal use
4. Improve professional image, branding, and exposure
5. Increase productivity and efficiency of operations by rewarding employees for driving appropriate vehicles mutually beneficial to the company and the employees employment.
6. Create an accountable plan according to IRS guidleines for reimbursement and compensation.
7. To be FAIR.

KEY POINTS:

1. 6 Month transitional period.
2. Inspections and suspension of VR if vehicle falls below standards. (ACCOUNTABILITY)
3. Comprehensive change that address's all concerns in a mutually beneficial way.
4. Employee should consult their accountant for additional benefits of a reimbursement and tax deduction plan

Ohio Regular Conventional Retail Gasoline Prices (Dollars per Gallon)