



EVERLASTING

Community Services



Thank you for selecting Everlasting Services. In order to make this transition smooth and avoid delays, we have provided the following check-list and information for you. If you have any questions, please do not hesitate to contact us. We are looking forward to assisting you with your move-in!

STEP ONE

- Complete the **Medical Practitioner's Plan of Care and sign ALL PAGES, THIS INCLUDES...**
- TB skin test or results of chest x-ray** completed in the last 12 months AND
- Complete **medication list**
- Notify your Primary Care** Provider and other providers you or your loved one will be residing at our facility
- Complete the **Advance Directives** and have them signed by medical practitioner
- IF DNR**, complete the required State of Arizona form (also in the Plan of Care packet)
- Complete the **Non-Ambulatory form** in the Plan of Care Packet and have provider sign
- Complete the **Behavioral Consent** in the Plan of Care Packet and have provider sign

ONCE COMPLETED AND SIGNED BY MEDICAL PROVIDER Please fax OR deliver OR email along with the additional items show in STEP TWO and STEP THREE below to:

Fax: 602.340.1777 attn: Alicia

Email: alicia@everlastingservices.com

STEP TWO

- Complete the **Resident Information Packet** (be sure to fill it out in its' entirety).
- Provide **POA, MPOA or Guardianship** or other applicable paperwork copies
- Copy of **SS card**
- Copy of **Medicare and/or Insurance cards**
- IF you choose to transfer Primary Care services in-house, please complete and return the **Active Vital Care packet**
- IF you choose to seek psychiatric care in-house, please complete the **Consent to Treat form** for Judith Hahn, PMHNP-BC

STEP THREE

- Complete the **Residency Agreement (This will be sent to you separately after paperwork is received).**

Please fax OR deliver OR email to:

Fax: 602.340.1777 attn: Alicia

Email: alicia@everlastingservices.com

Questions? We are happy to help!

602.830.2161

WHAT IS INCLUDED

- Basic cable (Cox)
- WIFI
- Twin bed, twin mattress, dresser, night-stand (*you may choose to bring your own mattress – NEW in packaging with zip-styple plastic mattress cover, small furniture items. Please coordinate with staff prior to move-in*).
- 3 Chef-prepared meals daily and snacks
- Call cords in bathrooms, call pendants for residents who would like to have them
- Medication management
- Enrichment programs, activities, transportation to appointments/outings/shopping

WHAT TO BRING

- Clothing, hangers
- Hygiene items/toiletries (soap, shampoo, toothbrush/paste, deodorant, etc.
- Towels, wash items, shower chair if applicable
- Bedding: mattress pad, fitted sheet, top sheet, blanket, bedspread, pillow, pillowcases
- Laundry hamper with lid
- Assistive devices if needed: walker, cane, wheelchair – must be accompanied by footrests, items required for activities of daily living

OPTIONAL ITEMS

- Television and wall mounts. (Must be wall-mounted for safety. Our maintenance team will mount for you). 32-42” best
- Cell phone / charger
- Bedside or wall clock
- Personal items (photographs, art, calendar)
- If needed: Dentures and cleaning supplies, hearing aids and batteries, eyeglasses
- Kleenex
- Trash can (must include liner)
- Lamp(s)

FREQUENTLY ASKED QUESTIONS

- Yes, we provide transportation. Please notify us as soon as possible about scheduled appoints.
- No food is allowed in rooms. If you wish to bring in snacks/sodas, please bring individual/serving sizes, marked with resident name. Staff will keep secure for residents to enjoy when requested at snack time. No stainless-steel water bottles, only soft-silicone type personal water bottles please.
- Smoking privileges: See smoker self-assessment and guidelines, Resident Agreement
- Visiting hours are 8am-6pm, guests must sign in and out at the front desk. Refer to Resident Agreement for specifics.
- Housekeeping is provided weekly and includes vacuuming, dusting, toilets, however, Residents are to keep their rooms tidy as part of the ADLs and rehab goals/service plans
- Laundry services are provided weekly (or more as needed). This includes laundry in the hamper and linens. Laundry is returned in a basket and staff can assist residents who may need help putting items away. Some residents prefer to do their own laundry.
- Primary Care, Psychology, Pharmacy, Dental, Vision, Podiatry, Mobile Xray, Mobile labs and select vaccines can be provided on-site.

3100 N. 91st Avenue | Phoenix, Arizona 85037

Phone: 623.934.4411 | Fax: 602.340.1777



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