

Raffle Committee Chairperson

- 1. Encourage members from all different facilities to encourage their department to donate a basket or a prize during CTSGNA monthly meetings**
- 2. Potential donors could include anesthesia, private MD practices, individual members, or departments**
- 3. Send out Email reminders to all members in September and October**
- 4. Create a poster board with raffle ticket prices and the reason for raising the money**
- 5. Organize the gifts on the raffle table and number them with a container in front of each gift for the tickets**
- 6. 3 volunteers assist selling tickets before the conference starts and during breaks**
- 7. Announcements are made during introduction and break**
- 8. Tickets are drawn during lunch time, and the winning tickets are taped to the prize**
- 9. Revenues are totaled and provided to the Treasurer to be deposited in the CTSGNA account**
- 10. Thank you letters are sent**