

Bullet Points for AV Set-up

ERCP Set up:

- (2) Easels
- (7) Round tables
- (1) Round table needs electrical outlet available

Saturday Day Long Program:

- (5) Easels
- Laptop (with Power Point)
- Remote to advance slides and pointer
- Internet capability for computer presentations
- Will speakers require sound or music?
- LCD and Screen Package
- Risers and podium- (water nearby for speakers)
- 4-channel mixer
- Podium with standing microphone
- Wireless lapel microphone

- (1) Exhibitor will need electrical outlet

- Contact person for AV's should they be needed during events

- Request estimate, including service fees