

**VILLAGE OF LEWISTON  
BOARD MEETING AGENDA  
MONDAY, JULY 21, 2025 – 6:00 PM**

**I. CALL TO ORDER**

**II. RESIDENTS**

**III. MINUTES**     A motion to approve the June 16, 2025 minutes and the July 7, 2025 Organization meeting minutes

**IV. BILLS**             Trustee Conde

<b>V. REPORTS</b>	Police	Planning Commission
	Building Inspector	Zoning Board of Appeals
	Zoning Officer	Parks, Rec & Cons Board
	Fire Inspector	Historian
	Recreation Director	Historic Preservation

**VI. LIAISON REPORTS**

Administration	Mayor/Tr. Eydt
Personnel	Tr. Conde/Tr. Eydt
LNR Chamber of Commerce	Mayor/Tr. Fittante
Beautification	Mayor/Tr. Coppins
Artpark	Mayor/Tr. Coppins
Lewiston Council on the Arts	Tr. Coppins/Mayor
Law Enforcement	Tr. Coppins/Tr. Conde
Fire Company	Tr. Eydt/Tr. Fittante
Recreation, Parks & Environment	Tr. Fittante/Tr. Conde
Planning Commission	Mayor/Tr. Fittante
Zoning Commission	Tr. Conde/Tr. Eydt
Dept. of Public Works	Tr. Conde/Tr. Eydt
Community Sewer Commission	Tr. Eydt/Tr. Conde
Amer. Legion & VFW	Tr. Eydt/ Tr. Coppins
Lewiston Library	Tr. Coppins/Tr. Fittante
Hist. Preservation Commission	Mayor/Tr. Fittante

**VII. OLD BUSINESS**

1. Other

**VIII. NEW BUSINESS**

1. A motion to approve the following resolution:


WHEREAS, the Village of Lewiston is a community rich in history which has been fortunate to have a Historian who has been and remains dedicated to preserving its heritage; and  
WHEREAS, the Village Historian, Russell H. Piper, Jr., has provided his extensive collection of historical paintings, artifacts, and other items of significance for display at the Village Red Brick Building; and  
WHEREAS, the Village Historian, Russell H. Piper, Jr., has devoted countless hours and effort to the care and refurbishment of the Village Cemetery, the condition of which had previously been largely bypassed; and  
WHEREAS, the Village of Lewiston recognizes that the stipend provided for the efforts of the Village Historian is markedly less than the contributions received by the Village of Lewiston;  
NOW, THEREFORE, in consideration of the premises, and upon Motion duly made, seconded, and carried, it is  
RESOLVED, that in lieu of an increase in stipend and in recognition of the extraordinary dedication and devotion of the Village Historian, Russell H. Piper, Jr., to the Village of Lewiston, he is hereby presented with ownership of two (2) graves at the Village of Lewiston Cemetery, being Section F, Row 6, Plots 17 and 18, and the Mayor and the Village Clerk are authorized to issue a deed or other written document to Russell H. Piper, Jr. evidencing the same.

2. A motion to approve the façade renovations for 441 Center Street as recommended and approved by the Historic Preservation and Planning Commissions at the July 14, 2025 meetings.
3. A motion to approve the façade renovations for 445 Center Street as recommended and approved by the Historic Preservation and Planning Commissions at the July 14, 2025 meetings.
4. A motion to approve the request by Recreation Director Brendan McDermott to hire Beau Duggan for the position of Recreation Leader at the pay rate of \$17.00 an hour.
5. A motion to approve the request made by Paul Beatty, Jr. to host the 11<sup>th</sup> annual Mighty Fitz 5K & 10K on Saturday, November 8, 2025 at 2pm.
6. A motion to approve the budget amendment request from Treasurer Longwell as follows:  
From: A00-3120-4052 – Consolidation – \$23,667.00  
To: A00-1325-4010 – Admin Telephone - \$23,667.00

From: A00-9785-6000 – Installment Purchase Debt – \$327.03  
To: A00-9785-7000 – Installment Purchase Interest - \$327.03

7. A motion to adopt the following resolution,  
**WHEREAS**, the Office of the New York State Comptroller requires that the governing body establish the Standard Work Day for reporting days worked to the New York State and Local Employee’s Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the Clerk of this body; and  
**WHEREAS**, the New York State and Local Employee’s Retirement System Regulation for Reporting Time for Elected or Appointed Officials, Section 315.4, Record of Activities, (b)(5) Completion of the Standard Work Day and Reporting Resolutions, prescribes as a standard work day for elected or appointed official to no fewer than six hours nor more than eight hours for each such elected or appointed office or position for the purposes of calculating days worked for those who are enrolled in the New York State and Local Employee’s Retirement System; and  
**WHEREAS**, officials who begin a new or subsequent term of office are required to complete a three-month record of activities (ROA) within 150 days of the start of the term and submit it to the secretary or clerk of the governing board withing 30 days of completion; and  
**WHEREAS**, a summary of the three-month record of activities submitted by Village of Lewiston officials has been summarized on New York State and Local Retirement Systems (NYSLRS) Standard Work Day and Report Resolution Form RS 2417-A.  
**THEREFORE, BE IT RESOLVED**, the Village of Lewiston Board of Trustees adopts the Record of Activities as presented on Form RS 2417-A and authorizes the Village Clerk to post form RD 2417-A for at least 30 days on the Village of Lewiston Website and at the entrance of the Village Hall at 145 N 4<sup>th</sup> Street, Lewiston, NY, in accordance with the requirements of public notice established by the New York State and Local Retirement System.

Office of the New York State Comptroller



NYSLRS

New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Please type or print clearly in blue or black ink

Employer Location Code

4

0

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2

3

Received Date

Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev.12/23)

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

BE IT RESOLVED, that the Village of Lewiston / 40323 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Kenneth Candella			Building Inspector/Zoning Officer	7/2022-7/2026	6	12.06	<input type="checkbox"/>	Monthly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

- 8. A motion to enter into Executive Session immediately following the close of this meeting to discuss real property.
- 9. Other

**IX. DISCUSSION**

- 1. Storm Sewer Project
- 2. Other

**X. REPORTS**

Clerk                      Treasurer                      Supt. Public Works                      Law Counsel                      Engineer

**XI. BOARD REPORTS**

Tr. Conde              Tr. Coppins              Tr. Fittante              Tr. Eydt              Mayor Welch

**XII. ANNOUNCEMENTS**

The Zoning Board of Appeals is canceled.

The Historic Preservation Commission meeting is at 6pm, immediately followed by the Planning Board meeting on Monday, August 11, 2025.

The Village Board of Trustees meeting is at 6pm on Monday, August 18, 2025.

**XIII. ADJOURN**