

- PRESENT** Mayor Welch, Trustee Conde, Trustee Coppins, Trustee Fittante, Law Counsel Leone, Engineer Marino, Superintendent Mang, Clerk Fundis, Treasurer Longwell, Deputy Clerk Cassick, Historian Piper
- EXCUSED** Deputy Mayor Eydt, Recreation Director McDermott, Police Captain Salada
- CALL TO ORDER** Mayor Welch called the meeting to order with the Pledge of Allegiance at 6:02pm
- MINUTES** A motion was made by Trustee Fittante seconded by Trustee Coppins and passed unanimously to approve the December 16, 2024 and January 6, 2025 minutes.
- BILLS** A motion was made by Trustee Fittante seconded by and Trustee Coppins passed unanimously to approve the January 2025 bills presented by Treasurer Longwell in the following amounts:
- General Fund: \$303,178.12
Capital Fund: \$48,995.25
Trust & Agency: \$7,342.86
Total: \$359,516.23
- REPORTS** Historian Piper gave an update and presented options for columbarium walls for the Village Cemetery and stated that he and Tom Collister are working on a compiled history of the Frontier House that they hope to have completed before its reopening.
- NEW BUSINESS** **Lewiston Harvest & Hops – September 27-28, 2025**
A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the Upward Niagara Chamber of Commerce request to host the Lewiston Harvest & Hops Festival on September 27-28, 2025; this request includes Village facilities use of the International Peace Garden, Hennepin Park, closing of Center Street from 4th to 7th Street, as well as waiving the Open Container Bottle Law for the two days of the festival.
- Smelt Festival – May 23, 2025**
A motion was made by Trustee Conde seconded by Trustee Fittante and passed unanimously to approve the request made by the Upward Niagara Chamber of Commerce for use of Academy Park, the bandshell and pavilion from May 22, 2025 through May 24, 2025 to host the annual Smelt Festival on Friday May 23, 2025 from 6pm to 10pm.
- Christmas Walk & Lights Parade**
A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the facilities use request from Upward Niagara Chamber of Commerce for use of the Peace Garden, Hennepin Park, Academy Park and The DiMino Bandshell, and the closing of Center Street from 4th Street to Portage Road to host the Annual Lewiston Christmas Walk December 6-7, 2025 and the Annual Christmas Lights Parade on Sunday, December 7, 2025.
- Farmer Pirates Compost Program**
A motion was made by Trustee Fittante seconded by Trustee Conde and passed unanimously to approve the request made by Rachel Jolbert of the Lewiston Artisan Market to host the Farmer Pirates Compost program, allowing this organization to place a garbage tote in the village in a location designated by Superintendent Mang for their members to drop their compost off and be picked up weekly, and in exchange they get completed soil compost back once per year. The organization is required to provide liability insurance.
- Lewiston Public Library Appointment – Christopher Pannozzo**
A motion was made by Trustee Coppins seconded by Trustee Fittante and passed unanimously to approve the appointment of the following to the Lewiston Public Library Board of Trustees effective January 1, 2025 for a term of five years:

Christopher Pannozzo

Change Order Request – Sicoli Construction Services

A motion was made by Trustee Conde seconded by Trustee Fittante and passed unanimously to approve the change order request from Sicoli Construction Services, Inc. to extend the completion date of the project to April 1, 2025 due to long lead time on materials.

Facilities Use Request @ Academy Park–Music/Culture Festival– July 19, 2025

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the facilities use request made by Justin DeLuca for use of Academy Park and the bandshell to host a music, art and culture festival on Saturday, July 19, 2025. Approval is conditional upon providing the required insurance and safety plans approved by the police and fire chief.

Budget Transfer Request

A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to approve the budget transfer requests from Treasurer Longwell as follows:

From: A00-1620-4152 – RB Electrical Upgrade - \$38,427.50

To: A00-1940-4000 – Grants - Village Share - \$38,427.50

Lew-Port Youth Football – Use of Richard F. Soluri Park

A motion was made by Trustee Fittante seconded by Trustee Coppins and passed unanimously to approve the facilities use request from Lew-Port Youth Football & Cheer for use of Richard F. Soluri Park for football and cheerleading practice from April 14, 2025 through June 8, 2025 and July 20, 2025 through November 9, 2025 from 5:00pm – 8pm. This motion includes approval for a storage container to be placed in the approved location near the parking lot, and the requirement for the organization to provide the required insurance.

Facilities Use Request at Academy Park – Lewiston Assembly of God

A motion was made by Trustee Conde seconded by Trustee Coppins and passed unanimously to approve the facilities use request made by Lewiston Assembly of God for the following events, conditional upon providing the required insurance and safety plans approved by the police and fire chief:

April 20, 2025 from 9am to 1pm for an Easter Service – Academy Park Pavilion

June 7, 2025 from 3:30pm to 9pm for a carnival/worship night – Academy Park and Bandshell

Support Letter – Certificate of Need to Ambulance Service

A motion was made by Trustee Fittante seconded by Trustee Conde and passed unanimously to approve Clerk Fundis sending a support letter on behalf of the Village to obtain a Certificate of Need to operate an ambulance service in the County of Niagara.

Executive Session

A motion was made by Trustee Conde seconded by Trustee Fittante and passed unanimously to enter into Executive Session immediately following the close of this meeting to discuss personnel.

DISCUSSION**New Garbage Truck**

A discussion ensued on a DPW garbage truck needing to be replaced.

Superintendent Mang provided cost estimates for new garbage trucks and discussed finance options. Further information on financing details was requested. No action was taken.

Lewiston Landing Stairs

Mayor Welch addressed the wooden stairs at the south end of Lewiston Landing. Welch said we did not receive enough grant money to replace this staircase. I am proposing we remove this completely. They are not used frequently and we are installing a new fence at the top this year. Instead of having a break in the fence for this staircase, we can remove and run the fence continually all the way down.

A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to approve the DPW’s removal of the south wooden stairs that are in disrepair at Lewiston Landing.

Red Brick Bathrooms

A discussion ensued on additional bathrooms in the bottom floor of the Red Brick building. Trustee Fittante is working on drawings to use the existing shower room for one larger ADA compliant bathroom with a changing table and one smaller bathroom, while also keeping the two small existing bathrooms. No action was taken.

REPORTS **Engineer Marino** gave an update on the waterline project and proposed completion of Lewiston Landing Phase V.

BOARD **Trustee Fittante** said he has been working with the Historic Preservation
REPORTS Commission on the signage for the frontier House. I have spoken with Tom Fox of Ellicott Development and Chris McCaffrey of Ulrich signs; they will be coming back with a more historical replica of the original sign and will not be backlit. They will use existing lighting to up light and accent the sign.

ADJOURN A motion to adjourn the meeting and enter into Executive Session at 6:53pm.

Shannon Fundis, Clerk

EXECUTIVE SESSION

PRESENT Mayor Welch, Trustee Conde, Trustee Coppins, Trustee Fittante, Clerk Fundis, Treasurer Longwell, Deputy Clerk Cassick

EXCUSED Deputy Mayor Eydt

CALL TO Mayor Welch called the meeting to order at 7:00pm.
ORDER

NEW **Executive Session**
BUSINESS A discussion ensued on personnel. No Action was taken.

ADJOURN A motion was made by Trustee Coppins seconded by Trustee Fittante and passed unanimously to adjourn the Executive Session and return to a public meeting at 7:42pm.

Shannon Fundis, Clerk

PUBLIC MEETING

PRESENT Mayor Welch, Trustee Conde, Trustee Coppins, Trustee Fittante, Clerk Fundis, Treasurer Longwell, Deputy Clerk Cassick

BUSINESS **Recreation Director – Full-Time Status**
A motion was made by Trustee Fittante seconded by Trustee Conde and passed unanimously to approve changing Recreation Director Brendan McDermott to full-time status without insurance at this time, with the option of being negotiated in the future.

ADJOURN A motion was made by Trustee Coppins seconded by Trustee Conde and passed unanimously to adjourn the Executive Session and return to a public meeting at 7:45pm.

Shannon Fundis, Clerk