

PRESENT Rick Haight, Josh Janese, Nick Schaefer, Jim Ullery, Scott Lewandowski, Karla DallaTorre, Shannon Fundis, Donna Cassick, Historian Russ Piper, Mayor Anne Welch, Building Inspector/Zoning Officer Candella

CALL TO ORDER Rick Haight called the meeting to order at 6:30pm.

MINUTES A motion was made by Josh Janese seconded by Jim Ullery and passed unanimously to approve the January 12, 2026 minutes.

NEW **755 Center Street – Olcott Lobster Company Sign Application**
BUSINESS Haight said the signs meet the size requirements, including the variance that was granted in the past for the projecting sign. The Historic Preservation Commission tabled the sign application due to the absence of a representative to address questions.

A motion was made by Rick Haight seconded by Nick Schaefer and passed unanimously to table the Olcott Lobster Company sign application.

460 Center Street – Frontier House Sign Application

Rick Haigh said that the Historic Preservation Commission discussed concerns with the color, size and number of signs. As stated in the code, parking signs cannot exceed 2 square feet. Restriction on size and the number of signs need to be addressed. As indicated in the HPC meeting, normally one sign is placed per every 10 parking spots.

Building Inspector/Zoning Officer Candella addressed concerns with the placement of the signs, advising that they cannot be placed in the right of way and must be 10 feet from the property line.

Pat Phillips of Premium Parking said that we are agreeable with all recommendations from the Historic Preservation and Planning Commissions. We will go back to square one.

A discussion ensued on the use of wind master signs and the vertical sign regulations.

A motion was made by Rick Haight seconded by Nick Schaefer and passed unanimously to table the Premium Parking sign application until the next submittal.

ADJOURN A motion was made by Rick Haight seconded by Josh Janese and passed unanimously to adjourn the meeting at 6:42pm.

Shannon Fundis, Clerk