

- PRESENT Loretta Frankovitch, Pete Coppins, Rita Geiben, Chris O’Hara, James Baptiste, Russ Piper, Shannon Fundis, Donna Cassick
- EXCUSED Jillian Stokes
- CALL TO ORDER Loretta Frankovitch called the Historical Preservation Commission meeting to order at 6:00pm with the Pledge of Allegiance.
- MINUTES A motion was made by Chris O’Hara seconded by James Baptiste and passed unanimously to approve the October 14, 2025, minutes as submitted. Rita Geiben abstained because she was not in attendance.
- NEW BUSINESS **145 N 4<sup>th</sup> St – Upgrade Red Brick Windows with Vinyl Wood-Clad-Application for Certificate of Appropriateness 2026-01**  
Engineer Mike Marino stated this windows project will be part of the Town of Lewiston program for energy improvement and will be funded by the Town of Lewiston grant fund. We are proposing windows with white vinyl wood-clad that will look like the current windows with the custom grid pattern to match and will have better energy efficiency. The first floor, second floor, and basement windows will all be replaced except for the big glass block windows in the gymnasium.  
  
A motion was made by Pete Coppins seconded by Chris O’Hara and passed unanimously to approve the Application for Certificate of Appropriateness 2026-01 at 145 N 4th St. to upgrade all of the Red Brick windows excluding the big glass block windows in the gymnasium with in-kind vinyl wood-clad white windows as presented which will be funded by the Town of Lewiston energy improvement grant fund.
- DICUSSION **Unauthorized Signs at Frontier House**  
Clerk Shannon Fundis stated the unauthorized signs that were erected in Frontier House parking lot and the village right of way have been taken down. Fundis sent the owner the sign applications and the code and told them they would have to attend HPC and Planning meetings for the proper approval for signage.
- ADJOURNMENT A motion was made by Loretta Frankovitch seconded by Rita Geiben and passed unanimously to adjourn the meeting at 6:10pm.

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Donna Cassick