

BOARD MEETING

February 20, 2018

PRESENT

Mayor Collesano, Trustee Gibson, Trustee Sutherland, Trustee Eydt, Trustee Conde, Law Counsel Joseph Leone, Engineer Marino, Supt. Brolinski, Chief Previte, Zoning Officer DeVantier, Building Inspector Candella and Clerk Treasurer Salada.

CALL TO ORDER

Mayor Collesano called the Village Board meeting to order with the Pledge of Allegiance; and the saying greetings everyone and students welcome at 6:02 PM.

RESIDENTS

No residents came forward.

CORRESPONDENCE

Trustee Sutherland said it was nice to see in a correspondence from Jonathan Schultz, Director of the Niagara County Emergency Services and Fire Coordinator getting ahead of the Niagara River high water level problems and setting the date for a meeting on March 1, 2018.

MINUTES

Trustee Sutherland made a motion Trustee Eydt seconded the motion and it passed unanimously to approve the January 16, 2018 Village Board meeting minutes, and the February 5, 2018 Village Board Work Session minutes.

BILLS: Trustee Sutherland said I audited the village vouchers on Friday, I found them to be all in order and make a motion to approve them for payment. Trustee Gibson seconded the motion and it passed unanimously to approve payments of the February 2018 vouchers in the following amounts:

General Fund	\$181, 873.71	Trust and Agency	\$2,357.63
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REPORTS:

Building Inspector Candella reported nothing too new; the new build house on North Second Street is going up, 765 Fairchild is moving along now.

Zoning Officer Ed DeVantier referenced his written report saying a written report was submitted.

Trustee Sutherland asked Zoning Officer DeVantier if there was any news on 430 West Lane, that he did not see it mentioned.

Building Inspector Candella answered that 430 West Lane is still under permit, and that he was contacted by a relative recently and he was told that they were attempting to put the siding on the building also that there was building materials in the garage for the work that needs to be done.

Fire Inspector Beebe reported that his written report was turned in to the Clerk's office.

The Village Board had no questions on the Fire Inspectors report.

Recreation Director McDermott said he had a few additions to his submitted written report which were submitted as agenda items.

Trustee Eydt asked about the Spring Fling date; it is later this year.

Recreation Director McDermott answered yes, the last couple of years it has been a little cold that last week in April so we made the decision to move it to the first week in May and hope for warmer weather.

Trustee Sutherland informed Recreation Director McDermott that he had met with UNYTS today and discussed holding a blood drive in the gymnasium on August 29, 2018.

Recreation Director McDermott answered we should be able to accommodate UNYTS on that date.

Claudia Marasco reported for the **Planning Commission**; regarding the development requested by Emery Simon for 755 Center Street, correlation with the fire department will have to be made. The structure he is requesting will hold up to 590 individuals when he has an event. Emery came without a survey of the property, what he is requesting will require lots of variances and comes with lots of concerns.

Claudia Marasco continued saying that the Silo will be coming to you (the Village Board) asking for some new signage. The Planning Commission asked them to stay with the current concept down at the waterfront.

Project Liaison Skip Hauth reported that along with a copy of his report he wanted to talk about the subject of controversy over the trees which were removed at the construction site of 765 Fairchild Place. Hauth said there are two categories Scrub Bushes and Scrub Trees. On the Television Hauth projected the approved landscaping plans for the future development.

The little circles are bushes mostly around the buildings and there are smaller trees positioned around the boundaries. Hauth continued saying that the developer had submitted a very detailed landscaping plan which was approved by all the boards.

Hauth summed the progress up by saying I have asked them to get the last of the Silt Sock up and the most recent plans have allowed them to get to the first step building permit. The team has reviewed the submitted plans and found changes to the approved plans so they will have to be redrawn. Phase two may see a short delay we are looking for consistence with what is submitted and the approved plans.

Trustee Sutherland added that any inquires for rentals and leases for the 765 Fairchild Project could be left with Deputy Clerk Myers in the Clerk's office. Deputy Clerk Myers has been compiling a list with the support of the developer.

Building Liaison Hauth added both construction sites (765 Fairchild Place and the Ellicott Development) have expressed that they plan to have tenants in place by the end of 2018. They made it clear that was the goal.

Trustee Conde asked if the tree choices were negotiable.

Project Liaison Hauth said he would ask the developer if the tree choices were negotiable.

LIAISON REPORTS:

Trustee Eydt said with the articles in the news about Tops Supermarkets possible bankruptcy I made it a point to stop by and speak with Anthony DiMino of our Lewiston Tops Supermarket. Anthony Dimino said the Lewiston store is privately owned and that he was not concerned with the bankruptcy. If it came to renaming they would look into that. In fact Anthony DiMino said this spring he plans to come to the Planning Board for a proposed remodel of the Lewiston Supermarket.

OLD BUSINESS

Trustee Sutherland said he met with the Lions Club about their request to put up signage identifying the Village of Lewiston as a Lions Club Community. Sutherland said at a recent meeting the Village board all agreed a thirty by thirty sign would be too large and that we were looking to do something more conservative. I went to Modern Disposal's sign department to inquire. They can do a sign with smaller versions of the International

Groups and the current information. Six signs and redo the bottom of the sign on Center Street where you enter the Village from Ridge Road. and the thruway exits. I also asked if they could polish up the other Streetscape signage on Center Street. Maybe they could attempt to polish the Welcome to Lewiston sign at Hennepin Park to see if that would work.

Trustee Eydt asked what the cost would be.

Trustee Sutherland said he did not get pricing yet, he needed to find out if the signage needed to be reflective or not.

Mayor Collesano said I recommend the sign at Hennepin Park for the first one to test run on polishing. I know that we attempted to have them cleaned once before and it did not work out.

Trustee Sutherland said he would get an estimate from the Modern Disposal Sign Company.

MOTION TO ALLOW TRUSTEE SUTHERLAND TO MOVE FORWARD WITH PRICING TO AMEND CENTER STREET SIGNAGE

Trustee Gibson made a motion to allow Trustee Sutherland to move forward with his project to obtain pricing to modify the Streetscape Sign as you enter into the Village of Lewiston from Ridge Rd (route 104) and pricing to polish the burgundy Streetscape Signage throughout Center Street starting with the Welcome to Lewiston Sign at Hennepin Park. Trustee Eydt seconded the motion and it passed unanimously.

NEW BUSINESS

ARTS COUNCIL ANNUAL EVENTS APPROVAL

A motion was made by Trustee Eydt seconded by Trustees Sutherland and passed unanimously to approve the request from Lewiston Council on the Arts for the following annual events as follows:

May 26, 2018 A Taste of Lewiston 12:00 AM to 8:00 PM on Center St. from 4th Street to 5th Street and the Peace Garden Park.

Mondays July 9, 2018 to August 28, 2018 Blue Monday Concerts at Hennepin Park Gazebo 7:00 PM to 9:00 PM.

July 13, 2018 Summer of '69 Concert at the Hennepin Park Gazebo 6:00 PM to 10:00 PM.

August 11, and August 12, 2018 Lewiston Art Festival and KeyBank Chalk Walk on Center Street between 4th Street and 8th Street 10:00 AM to 6:00 PM. The following are additional requests for the annual Art Festival:

Closing of Center Street from 4th Street to 8th Street beginning at 5:00 AM on Saturday, August 11, 2018.

5th Street from the Northwest drive-thru to Center Street starting at 5:00 AM on Saturday, August 11, 2018.

5th Street from the KeyBank drive-thru to Center Street from 5:00 AM on Saturday August 11, 2018.

Niagara Street from Center Street to Plain Street.

We also request the use of the International Peace Garden.

September 22, 2018 to October 27, 2018 Marble Orchard Ghost Walks at the International Peace Garden, Center Street sidewalks and the Village Cemetery.

SPRING FLING USE OF TOOHEY PARK

A motion was made by Trustee Gibson seconded by Trustee Conde and passed unanimously to approve the Request from Recreation Director McDermott to use Marilyn Toohey Park for the 23rd annual Spring Fling and to close Onondaga Street from N 3rd Street to N 4th Street on Sunday, May 6, 2018 from 11:00 AM to 5:00 PM.

ONE MILE SPRING FLING RACE

A motion was made by Trustee Conde seconded by Trustee Sutherland and passed unanimously to approve the request from Recreation Director McDermott to hold the annual 1 mile Spring Fling Race for children on Sunday, May 6, 2018 at 12:30 PM. Starting at n 2nd Street and Onondaga Street, heading East to N 5th Street, North to Oneida Street, West to Rudlen Road, North to Mohawk Street and West to N 3rd Street ending South to Onondaga Street.

SPRING FLING BALLOON SCULPTOR

A motion was made by Trustee Eydt seconded by Trustee Sutherland and passed unanimously to allow Recreation Director McDermott to hire Bruce Ruark (balloon sculptor) at the cost of \$250 from TA94 (Recreation) for the time Period of 1:00 PM to 3:00 PM on Sunday, May 6, 2018 for entertainment at the Spring Fling.

SPRING FLING FACE PAINTER

A motion was made by Trustee Gibson seconded by Trustee Conde and passed unanimously to allow Recreation Director McDermott to hire Bruce Ruark (face painter) at the cost of \$250 from TA94 (Recreation) for the time period of 1:00 PM to 3:00 PM on Sunday, May 6, 2018 for entertainment at the Spring Fling.

SPRING FLING PETTING ZOO

A motion was made by Trustee Sutherland seconded by Trustee Conde and passed unanimously to allow Recreation Director McDermott to hire Cindy Jolbert of Shanandoah Acres (petting zoo) at the cost of \$350 from TA94 (Recreation) for the time period of 1:00 PM to 3:00 PM on Sunday, May 6, 2018 for entertainment at the Spring Fling.

SPRING FLING FUN PUTT

A motion was made by Trustee Gibson seconded by Trustee Sutherland and passed unanimously to allow Recreation Director McDermott to hire Fun Putt WNY at the cost of \$465 from TA94 (Recreation) for the time period of 12:30 PM to 4:30 PM on Sunday, May 6, 2018 for entertainment at the Spring Fling.

SPRING FLING DJ MUSIC

A motion was made by Trustee Conde seconded by Trustee Sutherland and passed unanimously to allow Recreation Director McDermott to hire Matthew Linneborn from Music for ALL Occasions (DJ) at the cost of \$250 from TA94 (Recreation) for the time period of 12:00 PM to 3:00 PM on Sunday, May 6, 2018 for entertainment at the Spring Fling.

SPRING FLING BOUNCE HOUSE

A motion was made by Trustee Eydt seconded by Trustee Sutherland and passed with four votes yes, (Trustee Conde abstained) to allow the Recreation Director McDermott to accept the donation of service from Bounce-N-Around (bounce house) for the time period of 1:00 PM to 3:00 PM on Sunday, May 6, 2018 for entertainment at the Spring Fling.

61st ANNUAL PEACH FESTIVAL

A motion was made by Trustee Gibson seconded by Trustee Eydt and passed unanimously to approve the request from Kiwanis Club of Lewiston to use Academy Park on September 3rd, 4th, 5th, 6th, 7th, 8th, 9th, and 10th (Monday to Monday) to hold the 61st annual Peach Festival.

BUDGET AMENDMENT

A motion was made by Trustee Eydt seconded by Trustee Sutherland and passed unanimously to approve the following budget amendments:

From: Street Lighting – Electric	To: New Electric
A00-5182-4012 \$1,398.80	A00-5182-4013 \$1,398.80

10th ANNUAL NIAGARA WINE TRAIL

A motion was made by Trustee Gibson seconded by Trustee Sutherland and passed unanimously to approve the request from the Niagara Wine Trail to hold their 10th annual Niagara Wine Festival. On Saturday, July 28, 2018 12:00 PM to 7:00 PM and Sunday, July 29, 2018 12:00 PM to 6:00 PM.

BUDGET MEETING DATES

A motion was made by Trustee Conde to approve the Budget meeting dates as printed. Trustee Eydt seconded the motion and it passed unanimously to meet on the following dates to approve the 2018-2019 Village Budget.

March 5, 2018 - immediately following the Village Board work session.
Present the budget to the Village Board.

March 19, 2018 – immediately following the Village Board meeting.

April 2, 2018 - Hold a public hearing and immediately following the Village Board work session hold a budget meeting.

April 9, 2018 – Budget work session

April 16, 2018 - Vote on Budget Approval

LEWISTON POLICE CAMERAS ELECTRIC ACCOUNT

A motion was made by Trustee Sutherland seconded by Trustee Gibson and passed unanimously to allow the Lewiston Police camera equipment at Hennepin Park and the Tuscarora Monument and for the Electric to run this equipment to come out of Parks Electric A00-5110-4012.

MEMORIAL DAY PARADE TO BE HELD BY REMEMBRANCE COMMITTEE

A motion was made by Trustee Gibson seconded by Trustee Sutherland and passed unanimously to allow the Lewiston Memorial Day Remembrance Committee to hold the annual Lewiston Memorial Day Parade, Remembrance Ceremony and Community Luncheon on Monday, May 28, 2018.

LEWISTON FIRE CO NO 1 MEMBERSHIP

A motion was made by Trustee Sutherland seconded by Trustee Eydt and passed unanimously to accept the resignation of **Susan Milano** as requested by Lewiston Fire Company No. 1.

EXECUTIVE SESSION

A motion was made by Trustee Conde seconded by Trustee Gibson and passed unanimously to schedule an executive session immediately following this Village Board meeting to discuss pending litigation.

DISCUSSION

Grant Writer, Mayor Collesano turned the conversation over to Clerk Treasurer Salada; Salada said she has been getting many bits and pieces of conversations from different departments and recently at the Niagara County shared services meeting about grant writers and sharing grant writers. Most recently Engineer Mike Marino said that they have a Grant Writer on staff at Nussbaumer and Clarke who could be helpful to us. Salada turned the conversation over to Engineer Marino.

Engineer Mike Marino continued by offering to have the Grant Writer at Nussbaumer & Clarke come to the Village and talk about the possibilities with the Village Board. The fees for this service work have to be discussed.

Trustee Sutherland asked if the Grant Writer was a single individual or if she had a department with assistance.

Engineer Marino said she spearheads the search and application and then will rely on our Engineers to assist with the technical portions she needs assistance with.

Mayor Collesano said that sounds good, one of the largest areas would be grants for water and sewer that is very important to this village.

Engineer Marino said a lot of the programs are very competitive, you need to be shovel ready she will be able to advise you on this and show you how to gain leverage. If you do not have a DEC consent orders then maybe you get funding to do the preliminary work.

Mayor Collesano asked Supt. Brolinski and Engineer Marino to come up with a plan; then said I am all for this.

Mayor Collesano asked Engineer Marino to set the date for the Grant Writers visit with Clerk Treasurer Salada.

Water/Sewer line upgrades: Supt. Brolinski said Engineer Marino and I have been looking at the four and one plans for the village. Engineer Marino has given our suggestions to the Engineers for the 765 Fairchild Place project and the Ellicott Development project. They have agreed with the suggested approach to the four and one.

Trustee Sutherland said beyond that we have the list Supt. Brolinski has compiled for upgrades to the water lines and the sewer lines.

Engineer Marino said we will want to prioritize and put anticipated cost to Supt. Brolinski's list.

Mohawk Trail funding use: Trustee Sutherland said he saw in the Town of Lewiston minutes that they are going to start on the Mohawk Trail walkways. I want to make sure that we utilize the money allotted to the village for walkways.

Engineer Marino said he has seen bicycle work station incorporated into these paths. We will want to touch base with the Town of Lewiston Engineer and see what is projected.

Trustee Sutherland said I am assuming we have to submit our funding request to utilize the funds allotted for the area in the village.

Ridge Street Parking: Trustee Eydt said Supt. Brolinski and I have been looking at Ridge Street to develop parking on that street.

Supt. Brolinski said Clerk Treasurer Salada found a survey that we can use to consider areas; it shows the trees in the old McDonalds parking lot and other items that have to be considered.

Trustee Eydt said that 415 Ridge St. Richardson's property has orange cones in the parking area in front on the right of way.

Special Events Committee: Trustee Sutherland said he has been working with Jennifer Pauly of the Niagara River Region Chamber and are taking a look at Ellicottville as a model to assist with some of our events.

Jennifer Pauly added that the Ellicottville Chamber has packets to hand out to individuals requesting to hold an event within their village limits.

Police Chief Frank Previte said he recently reviewed the application sent in from the Garden Club I feel it should be used as a model. They have everything covered.

Jersey Barriers: Trustee Eydt said Supt. Brolinski and I spoke about the Jersey Barriers and the cost to acquire them for safety at the events held in the village. We have come up with a cost but we do not know who is going to pay for them. The initial cost for these barriers should be picked up by the festival groups.

Mayor Collesano added that costs for Policing, the Public Works added responsibilities and personnel costs should be added to the cost of Festivals.

Supt. Brolinski said Deputy Supt. Wills and I have been working on cost and acquiring Jersey Barriers. Stacking barriers weigh 3600 pounds each, we would need about twelve of them at a cost of \$125 each so we are looking at \$1500. This is if I went and picked them up if they were to be shipped the price would go way up. The other thing is to store them when they are not in use. I might have to put them on the S. Eighth Street hill. We would use our backhoe and a dump truck to pick them up.

Trustee Gibson asked if there would be any problem getting the barriers in and out of the dump truck.

Supt. Brolinski did not think this would be a problem but it would be wear and tear on the equipment our backhoe is nine years old.

Upgrade the building fees: Trustee Sutherland asked when was the last time we upgraded our building fees.

Building Inspector Candella replied that development fee's is where the money is. We do not charge them and should consider this.

Trustee Sutherland I noticed in the Town of Lewiston minutes that Building Inspector Tim Masters presented a building fee schedule for approval.

Building Inspector Candella said, yes.

Trustee Sutherland asked Building Inspector Candella if he would obtain a copy of the fees Tim Masters presented.

Boy Scouts: A Boy Scout Master and a Boy Scout were present to talk about placing flags on the telephone poles for Memorial Day, July 4th and Labor Day.

Supt. Brolinski said we collect any broken flags and flag poles and keep them at the garage, just let me know and I will arrange for you to get them if you would like.

Trustee Eydt said I used to be a Scout Master and we would do this in the spring we would gather an inventory and if needed do a fundraiser. Cooper Sign was helpful with flag supplies.

REPORTS

Clerk Treasurer Salada reported that Russ Piper of the Redbrick Museum has set hours as Wednesday and Sunday from noon to 3:00 PM. Russ has asked if the Village of Lewiston would place the information on the website to help inform individuals of the days, time and location.

Law Counsel Leone reported that he had a conversation with Harold Hibbard's Attorney this morning. The Attorney said he hasn't read the indemnifying proposal submitted to Harold Hibbard but he did have it in his possession.

Supt. Brolinski reported that last week started FEMA meetings on Wednesdays. This will be a weekly event; I feel we are making progress with the Engineers. FEMA has made it clear they are here to help us. Basically we will be tearing down the current boat slip docks and then letting them know what we need.

Trustee Sutherland asked is the purpose to come up with an amount of damage to be refunded.

Supt. Brolinski said the first stage is to compile lists of what is needed to repair the docks. Walter Curtis from FEMA comes weekly from Washington, DC to meet with us and assist us.

Supt. Brolinski added that the marks left from plowing snow will be repaired as we get good weather. We are also cold patching the pot holes in the roadways.

Engineer Marino said he has been participating with the FEMA meetings and felt it was nice to see the weekly meetings ongoing with FEMA. I am also working closely with Key Insurance and feel I am close to getting an offer from them.

Mayor Collesano added that the Village can use the Key insurance money as seed money to get the project started.

Supt. Brolinski said and then FEMA picks up everything after the insurance.

Supt. Brolinski also said that it was brought up in the meeting that our insurance policy at Lewiston Landing needs to be upgraded. Currently the insurance only pays to replace no upgrading is allowed.

Engineer Marino added the insurance only covers restoration as the docks were, FEMA will assist with funding to upgrade the docks.

BOARD REPORTS

Trustee Conde said he wanted to thank everyone who puts together all this information for the agenda's every month it is a lot of work.

Trustee Eydt reported that he has been involved with the weekly FEMA meetings and that there are many different moving parts. I appreciate the time that is being put into this project it is gonna be different down at Lewiston Landing.

Trustee Eydt also reported that the LWRP has been submitted to the State and we will most likely hear from them in the fall of 2018.

Trustee Eydt closed saying Mayor Collesano announced his retirement yesterday and I want to say it has been a pleasure.

Trustee Sutherland said I echo your thoughts to Mayor Collesano it has been a pleasure.

Trustee Gibson said to Mayor Collesano I have learned a lot from you and will be soaking up as much as I can until you leave us in June 2018.

Mayor Collesano reported it was a very emotional day for me but I've still got four months to go.

Mayor Collesano said that Amy and I are meeting with Key Bank on Wednesday to discuss investing for the Village of Lewiston and there is also a Wednesday FEMA meeting.

ANNOUNCEMENTS

The Village Board of Trustees will be holding two public hearings on Monday, March 5, 2018 for an amendment and an addition to the Village Code as advised by Law Council Joseph Leone;

Written Notice of defects Section 17-9 and 17-10 of the Village Code

Stopping Standing and Parking, Parking Areas and Parking Lots, Section 11-46 and Section 11-47 of the Village Code

The next Village Board Work Session meeting will be on Monday, March 5, 2018 at 6:00 PM in the Morgan Lewis Village Boardroom, 145 N 4th St. Lewiston.

The next Planning Commission meeting is scheduled for March 12, 2018 at 6:30 PM in the Morgan Lewiston Village Boardroom.

The next Historic Preservation meeting will be held on February 26, 2018 in the Municipal Building at 145 N 4th St. Lewiston.

The next Zoning Board of Appeals meeting is scheduled for February 27, 2018.

ADJOURN

A motion was made by Trustee Conde seconded by Trustee Eydt and passed unanimously to adjourn the Village board meeting and enter into executive session at 7:15 PM.

Amy Salada, Clerk Treasurer

EXECUTIVE SESSION

PRESENT

Mayor Collesano, Trustee Eydt, Trustee Conde, Trustee Gibson, Trustee Sutherland, Law Counsel Joseph Leone and Clerk Treasurer Salada.

The executive session opened at 7:23 PM with a brief discussion on pending litigation. No action was taken.

ADJOURN

A motion was made by Trustee Sutherland seconded by Trustee Eydt and passed unanimously to adjourn the executive session at 7:48 PM.

Amy Salada, Clerk Treasurer