CALL TO ORDER
Harry Wright called the Historical Preservation Commission meeting to order at 6:02 PM with the Pledge of Allegiance.

PRESENT
Harry Wright, Ken Slaugenhoupt, Lee Simonson, Jim Fittante, Pam Hauth, Loretta Frankovitch, Trustee Bruce Sutherland, Stephanie Myers

EXCUSED
Kelly Lauber

APPROVAL OF MINUTES
Ken Slaugenhoupt made the motion with a second by Jim Fittante to approve the October 23, 2017 minutes. The motion passed unanimously.

OLD BUSINESS
Slaugenhoupt said there was a discussion at one time about the HPC members driving around the village to see how many houses looked like they should be designated. This would be a drive by to find out the age of all the buildings and then getting a count of how many houses would potentially be considered for designation.

NEW BUSINESS

COA #2017-19 – 494 RIDGE STREET
Simonson said this is a new build correct. The grade is not as severe as what is presented in the rendering. The cement retaining wall does not look to scale. Also I would not like cement I would like stone. The visual of the cement wall is not historic.

Slaugenhoupt said this is not like what happened with Niagara Street; they came in and asked for a formal subdivision first. In this case they are not going to subdivide the property they are just going to put another house on the property.

Fittante said this looks like there is a property line going in there.

Fittante also said we need to look at the historical part.

Slaugenhoupt said I could not find any records in the village office as to why 494 Ridge Street was designated historic.
Secretary Myers said the property records are off site getting scanned to be available electronic.

Fittante said the one thing I don’t like is the mass compared to the historical house. Carriage house is supposed to be smaller than the original building.

Frankovitch said what’s prominent is the new build compared to the original, I agree with you.

Fittante said we have a lot of questions, I think we have to table it.

Slaugenhoupt suggested sending David Giusiana a letter saying there was no one here to represent him and to answer the number of questions that came up. List the questions and ask him to come to the December 2017 meeting.

Ken Slaugenhoupt made a motion to table Application for Certificate of Appropriateness 2017–19 and send a letter to David Giusiana saying no one was present at the meeting to represent the project. There are many questions including, the retaining wall issues, the mass of the building relative to the existing building, is this going to be a subdivision or two houses on one property, prefer to see it on a survey, etc. The motion was seconded by Loretta Frankovitch and passed unanimously.

**COA #2017-20 – 755 CENTER STREET**

Jim Fittante recused himself saying he is the architect and representing Emery Simon.

Simonson asked if this is a temporary roof over the parking lot.

Fittante responded he wants it to be more permanent. When he currently sets up the event tents it takes away from the parking lot. This will leave the parking lot open. The new tent will be tall enough for emergency vehicles to get through.

Slaugenhoupt asked when the tent will be up.

Fittante it will be up all year unless there is a stipulation to take it down.

Simonson asked if Simon would be open to another color to match the building.

Fittante responded yes.

Fittante explained the sign that was also on the application. It is a sign that was approved in the past that he removed from the front of the building that Emery would like to add to the side of the building that faces the Rite Aid parking lot between the first 2 columns.

Simonson asked what the height of the tent is and what the height of the Stone House is.
Fittante responded he is unsure the exact height. He went on to explain that the top of the tent will not be higher than the Stone House. Fittante believes the sides are 12 feet high.

Frankovitch asked if any parking spaces are lost.

Fittante responded no that’s the whole idea.

Slaugenhoup asked Pam Hauth if she had any comments.

Hauth responded she wouldn’t put it there.

Simonson asked if the sides are open or closed.

Fittante responded the east side would be closed.

Lee Simonson made a motion to approve the Stone House sign. Loretta Frankovitch seconded the motion and the motion passed unanimously.

Ken Slaugenhoup made a motion to approve Application 2017-20 for the permanent event tent with the premise to not have the color white, to match the color grey to the building. There was no second to the motion.

OTHER

BARTON HILL

Chairman Wright passed around pictures stating the fence is down and there are trees falling over. The HPC should follow up and ask the owner to come to the next meeting.

Simonson said he just needs to be told what to, as in fix the fence.

Slaugenhoup made a motion to send a letter to the property owner instructing him that the fence needs to be repaired to please give us a schedule and to respond to us within 30 days. Lee Simonson seconded the motion and the motion passed unanimously.

COMMISSION MEMBERS

Chairman Wright passed out a letter from Commission Member Kelly Lauber resigning from the Village of Lewiston Historic Preservation Commission.

Ken Slaugenhoup made a motion to give a signed copy of the letter to the Village Board of Trustees. Lee Simonson seconded the motion and the motion passed unanimously.

Simonson said ideally the alternate should be taking the vacancy.

Ken Slaugenhoup made a motion to fill the vacancy on the commission with the alternate Loretta Frankovitch. Lee Simonson seconded the motion and the motion passed unanimously.
Jim Fittante made a motion to wait until the next meeting to evaluate the applicants for the alternate position. Ken Slaugenhoupt seconded the motion and the motion passed unanimously.

**DECEMBER 2017**
Chairman Wright asked when the meeting was in December 2017.

Secretary Myers responded Christmas Day.

After a brief discussion it was determined to hold the December meeting on Wednesday December 20, 2017 at 6 PM.

**ADJOURN**
A motion was made by Ken Slaugenhoupt and seconded by Loretta Frankovitch and passed unanimously to adjourn the Historical Preservation Commission meeting at 6:55PM.

Stephanie Myers, Secretary

CC File
Commission Members
Trustees
Planning Board
Zoning Board
Building Inspector