

**PRESENTATION done by PCA Technologies on Cyber Security User Awareness.**

**CALL TO ORDER**

Mayor Welch called the Village Board Work Session to order with the Pledge of Allegiance at 6:13 PM.

Mayor Welch called for moment of silence honoring H. John Ritter Village Harbor Master and Zoning Board of Appeals Chairman who passed away on September 19, 2018.

**RESIDENTS**

No residents came forward to speak

**CORRESPONDENCE**

Trustee Conde commented on the informational packet from the Town of Lewiston regarding their proposed solar farm. No other comments or conversation was offered.

**OLD BUSINESS**

**SCHEDULE A PUBLIC HEARING**

A motion was made by Trustee Eydt seconded by Trustee Conde and passed unanimously to approve the request from Mayor Welch and Chief Previte to schedule a public hearing on October 15, 2018 to amend /repeal the 15-minute parking signs and the two -hour parking signs on Center Street.

Mayor Welch said this scheduling was tabled at the September 17, 2018 meeting until more information could be obtained. One of the issues presented was individuals using the parking on Center St. and other areas in the village to park a vehicle with business information on it to advertise. After speaking with Zoning Officer DeVantier it was determined that this would be handled as a violation and notices would be sent referencing this use as an off premise sign.

Mayor Welch continued the two hour and fifteen-minute parking limits those who come to town to send the day or go to dinner and shop to only two hours.

**ZONING BOARD APPOINTMENT**

A motion to approve the Mayor's appointment of Ken Bedore to the Zoning Board of Appeals to fill the unexpired term of George VanHoose until 2021.

Mayor Welch commented that Ken Bedore was currently holding the alternate position on the Board and he was interested in the permanent appointment.

**NEW BUSINESS**

**SET HALLOWEEN TRICK AND TREATING HOURS**

A motion was made by Trustee Conde was seconded by Trustee Marasco and passed unanimously to set Halloween trick and treating hours as 4:00 PM to 8:00 PM on Wednesday, October 31, 2018.

**2018-2019 BUDGET AMENDMENT**

A motion was made by Trustee Gibson seconded by Trustee Marasco and passed unanimously to correct and amend the 2018-2019 budget as follows per review of adopted budget and errors found by Patrick Brown, CPA, Brown & Company. The 2018-2019 budget was adopted out of balance. Mr. Brown proposed water and sewer fund appropriated fund balance amounts only because that appeared to be the intent of the board in preparing the budget.

- i. General fund appropriated fund balance reduced from \$250, 254 to \$187,037 on page 19 of the budget to balance the budget adopted out of balance, and to amend A1001 Real Property Taxes from \$1,121,110 to -0- on

page 14 (revenues on page 14 should reflect all revenues other than property taxes). Real property tax amount is \$1,119,319 on page 19.

- ii. Water fund appropriated fund balance increased from -0- to \$33,788 to balance the budget adopted out of balance.
- iii. Sewer fund appropriated fund balance increased from -0- to \$49,782 to balance the budget adopted out of balance.

Mayor Welch clarified that the wording for this amendment came directly for Pat Brown of Brown & Company CPA's.

#### **NUSSBAUMER & CLARKE BIDS FOR RECONSTRUCTION OF LEWISTON LANDING**

A motion was made by Trustee Eydt seconded by Trustee Gibson and passed unanimously to authorize Nussbaumer & Clarke to advertise for bids for the re-construction of the waterfront at Lewiston Landing.

#### **EXECUTIVE SESSION**

A motion was made Trustee Eydt seconded by Trustee Conde and passed unanimously to enter into executive session immediately following this work session to discussion personnel policies and a proposal to purchase real property.

#### **ENERGY EVALUATION**

Trustee Conde requested that the Village Engineering firm Nussbaumer & Clarke do an energy evaluation for the Redbrick School Municipal building. I would like for them to show us the heat load calculation and recommend a zoned heating system with a design to improve the heating by zoning it.

Mayor Welch said a motion was not required for this request.

#### **NATIONAL GRID LED LIGHTING**

Mayor Welch proposed a National Grid LED Lighting upgrade for the Redbrick municipal building and the Dept. of Public Works garage through Lime Energy and National Grid.

Mayor Welch also said we will see quite a bit of savings with this lighting change for the Redbrick municipal building and the Dept. of Public Works Garage.

Mayor Welch said that National Grid has offered an eighty percent cost reduction. This includes a five-year warranty.

Supt. Brolinski said this proposal is with installation, everything. They will use the same fixtures, just change out the ballast and the bulbs. The gymnasium cannot be done the lighting fixtures would have to be replaced.

#### **UPGRADE LIGHTING AT REDBRICK MUN. BLDG. AND PUBLIC WORKS GARAGE TO LED LIGHTING WITH A NATIONAL GRID PROGRAM**

Trustee Eydt made a motion to pay the lump sum of \$3,291.30 which will come on the National Grid electric bill, for fifty-seven replacements at 892 Seneca St. Lewiston, (Dept. of Public Works Garage), and one hundred eighteen replacements at Redbrick School municipal building. National Grid gave the Village of Lewiston eighty percent funding (cost reduction) for this project.

Trustee Gibson seconded the motion and it passed unanimously.

## **ADDENDUM**

### **BICENTENIAL (2022)**

Motion was made by Trustee Gibson seconded by Trustee Conde and passed unanimously to adopt the following resolution:

WHEREAS, the Village of Lewiston was formed in 1822, and

WHEREAS, in 2022, the Village of Lewiston will be celebrating its 200<sup>th</sup> Anniversary, and

WHEREAS, it is fitting and proper that the full-year be commemorated with historical, educational, artistic, and joyful events in keeping with this rare and important Anniversary, and

WHEREAS, this year-long event should reach out to and connect with the people, places, and faces of this vibrant and diverse geography of our village, and

WHEREAS, organizations and groups from all sectors should be encouraged to join in and be part of this celebration by incorporating the Bicentennial theme into their activities and events throughout the year. Municipal agencies, educational institutions, businesses, groups, and individuals are encouraged to shape their activities to help celebrate our bicentennial by looking behind us to our history, by looking seriously at the present, and by looking to the future for that which we will be able to accomplish for all our people in the years ahead,

WHEREAS, the Village of Lewiston has appointed a Bicentennial Commission to advise it about, and to prepare for, the upcoming celebration of this unique event,

NOW, THEREFORE BE IT RESOLVED, on recommendation of the Town and Village of Lewiston Bicentennial Committee, that the Town of Lewiston hereby declares 2022 to be "Village of Lewiston Bicentennial Year"

and,

BE IT FURTHER RESOLVED, that Mayor Welch and Deputy Mayor Marasco are hereby appointed to serve on the Bicentennial Committee to represent the Village of Lewiston.

### **DISCUSSION**

Mayor Welch opened discussion on the proposed changes to the facility contract to be used for municipal property use and fees involved with uses for the Village of Lewiston. She said she would like to schedule meetings with Kiwanis, Arts Council, Chamber, Garden Club, Artpark, which would include input from the Fire Company and Lewiston Police.

Clerk Treasurer Salada said she would have her office type a mock facility contract showing the proposed changes to the document. This would be distributed before the meeting to get input.

Mayor Welch said she would like to start with the Lewiston Kiwanis for the first meeting, she proposed the November 1, 2018 work session for the meeting.

Trustee Eydt said I would like to commend Brendan McDermott on the changes he has made to the Recreation space in the Redbrick Municipal building. The most recent being the mats and backer boards in the gymnasium.

Brendan McDermott Recreation Director said I would like to thank Terry Brolinski and the Dept. of Public Works for taking down the electrical wires and pipes no longer in use in the gymnasium. My guys did the rest.

Trustee Marasco added the tremendous amount of work you do all the time; the work you did on the academy park revision project shows your heart and soul is in your work.

**ANNOUNCEMENTS:**

- The next Village Board meeting will be held on October 15, 2018 at 6:00 PM in the Morgan Lewis Village Boardroom, 145 N 4<sup>th</sup> St. Lewiston
- The next Planning Board meeting is scheduled for Tuesday October 9, 2018 at 6:30 PM in the Morgan Lewis Village Boardroom, 145 N 4<sup>th</sup> St. Lewiston.
- The next Historic Preservation Commission meeting will be held on Monday, October 22, 2018 at 6:00 PM in the Morgan Lewis Village Boardroom, 145 N 4<sup>th</sup> St. Lewiston
- The next Zoning Board of Appeals meeting will be held on Tuesday, October 23, 2018 at 6:30 PM in the Morgan Lewis Village Boardroom, 145 N 4<sup>th</sup> St. Lewiston.
- The Village Offices and the Department of Public Works will be closed on Monday, October 8, 2018 for the Columbus Day/ Indigenous People Day Holiday
- The Village of Lewiston Recreation Department will be hosting the annual Halloween Party October 31, 2018 6:00 PM to 8:00 PM in the gymnasium.

**ADJOURN**

A motion was made by Trustee Conde seconded by Trustee Gibson and passed unanimously to adjourn the Village Board work session and enter into executive session at 6:33 PM.

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Amy Salada, Clerk Treasurer

**EXECUTIVE SESSION**

**PRESENT**

Mayor Welch, Trustee Gibson, Trustee Eydt, Trustee Conde, Trustee Marasco, Law Counsel Leone and Clerk Treasurer Salada.

After group discussion no action was taken during the executive session.

**ADJOURN**

A motion was made by Trustee Eydt to adjourn the executive session at 8:01 PM Trustee Conde seconded the motion and it passed unanimously.

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Amy Salada, Clerk Treasurer