

CALL TO ORDER

Ken Slaughenhoupt called the Historical Preservation Commission meeting to order at 6:01 PM with the Pledge of Allegiance.

PRESENT

Ken Slaughenhoupt, Jim Fittante, Susan Hofert, Rita Geiben, and Secretary Myers

EXCUSED

Loretta Frankovitch, Peter Coppins

APPROVAL OF MINUTES

ADDENDUM TO SEPTEMBER 24, 2018 MINUTES

A discussion ensued surrounding Certificate of Appropriateness procedures for historically designated properties. Chairman Slaughenhoupt noted that in the past, the board has and continues to recognize that the C.O.A is not required for “in – kind” repairs or maintenance on such properties, but stated that due to the lack of quality in past record keeping it would be beneficial to utilize the C.O.A to allow for informative and complete records as previously discussed with Mayor Welch. Only two previous meeting attendees were present and as such it was decided that the approval of minutes would be postponed until November.

OLD BUSINESS

- A) Inventory of 100 Year Old Structures
- B) Frontier House
- C) Presbyterian Church
- D) Bi Centennial

INVENTORY

A) Chairman Slaughenhoupt proposed a letter to send to owners of 100 year old structures. He stated that the Lewiston Police Department was recently given notice of the intention for the board to visit the designated property but did not offer any feedback. Chairman Slaughenhoupt proposed that the letter advising residents of the intent to visit is sent out this week. Criteria was outlined, and it was stated that the board would request permission to access the property and if granted would step on to each property to assess with the ideal outcome of capturing photographs of all four sides of each dwelling. If permission is denied, it was indicated that photos would be taken from the right of way. Discussion on how to use the current inventory sheets to more precisely identify qualifying properties ensued. The process was clarified and outlined to take place in the following succession: Issue letter to resident, compile a list of addresses and phone numbers, place telephone call to residents and arrange visit. Secretary Myers indicated that although she is attempting to gather as many phone numbers as possible, the Clerk’s office is not in possession of a complete list of resident phone numbers, however she would assist where possible.

FRONTIER HOUSE

B) Mayor Welch reported that law counsel Joe Leone is reaching out to law counsel for Richard Hastings to get an update on the extension. Mayor Welch reported working with a private party who is interested in purchasing the building. Chairman Slaughenhoupt indicated that he is aware and has also been in touch with another party who would also like to purchase the building. He stated that he was invited to appear before the HPC but declined as he is only 70% ready to present.

PRESBYTERIAN CHURCH

C) The Presbyterian Church shall receive National Designation on December 6 2018.

DISCUSSION

October 22, 2018

DECEMBER MEETING

- A) Chairman Slaughaupt recommended that due to the holiday there would be no meeting in December, unless new business arises in which case a special meeting could be held.

BI CENTENNIAL

- B) Chairman Slaughaupt noted that the Bi Centennial Committee meets Thursday November 1st.

NEW MEMBER TRAINING

- C) Chairman Slaughaupt stated that the Town of Lewiston was dragging its feet, they are working on a Certified Local Government Program that would have included fresh training for the Town's Historic Preservation Commission, which Louise Maggard indicated the Village Historic Preservation Committee could piggyback and join. He will follow up with Jim Finelli and see if he can make some arrangements for the new members to get them familiarized with national standards.

ADJOURN

A motion to adjourn was made by Rita Geiben and seconded by Susan Hofert and passed unanimously to adjourn the Historical Preservation Commission Meeting at 6:32 pm.

Transcribed by Stacey Sheehan,
Respectfully submitted by Stephanie Myers, Secretary