

INVITATION TO BID

Project: Chamber of Commerce Welcome Center – Building Envelop Energy Improvements

Owner: Village of Lewiston
145 North 4th Street
P.O. Box 325
Lewiston, NY 14092

The Village of Lewiston will receive Bids at the office of the Village Clerk, located at 145 North 4th Street, Lewiston, NY 14092, until **2:00 PM** local standard time on **May 28, 2026**, for the Chamber of Commerce Welcome Center – Building Envelop Energy Improvements at which time and place the Bids will be publicly opened and read aloud. Bidding Documents not received by the indicated time will not be opened.

Project Description: The project generally includes window, door and roof replacement at the Village Chamber of Commerce Welcome Center, 895 Center St., Lewiston, NY 14092, as shown and specified in the contract documents.

Effective **May 8, 2026**, Bid Documents can be ordered through the following web site: www.buffalocopyplanroom.com/jobs/public. If you do not have internet access or have questions on ordering from the site, please contact The Copy Store at 716-847-6400. Bid Documents can be picked up at The Copy Store at 49 Court Street, Buffalo, New York 14202, upon a non-refundable fee per set. Payment can be submitted by credit card or company check/money order made payable to The Copy Store. Bidders must be registered with The Copy Store as having obtained a complete set of Bidding Documents. Bids submitted on copies of Bidding Documents from other sources will not be accepted.

Bidding Documents will be shipped from The Copy Store upon request and upon receipt of an additional non-refundable shipping charge made payable to The Copy Store.

All proposals shall be submitted on the forms furnished and the entire volume, including any addenda, shall be submitted in a sealed envelope and addressed to the Village Clerk, Village of Lewiston, 145 North 4th Street, P.O. Box 325, Lewiston, NY 14092. The Contractor's name, title of the proposal, and date and time of the bid opening shall be clearly marked on the outside of the envelope.

Bidders will be required to provide Bid Security according to the requirements in Information to Bidders. Refer to other Bidding requirements as described in Information to Bidders.

The successful bidder will be required to furnish a performance bond and payment bond, each in an amount equal to 100% of the total contract award amount.

Bids must include declaration to the effect that the bidder is not in collusion with any other bidder.

No bidder may withdraw his bid within 45 days after the actual date of opening thereof.

The attention of the bidders is called particularly to the requirements of conditions of employment to be observed and minimum labor rates to be paid under this Contract.

The Village of Lewiston reserves the right to reject any and all bids, to waive any informalities, or to make an award to the lowest responsible bidder on the basis of their total base bid and accepted alternate, if such alternate is included in the proposal form.

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The Village of Lewiston is an exempt organization under the Tax Law and is exempt from payment of sales and compensating use taxes in the State of New York and cities and counties of the State on all materials which are to be incorporated into the project, pursuant to the provisions of the contract. These taxes are not to be included in the bid.

Questions regarding the Project should be directed to Nussbaumer & Clarke, Inc., Joseph Evans (716) 827-8000 or by e-mail to jevans@nussclarke.com.

By Order of the Board of Trustees
of the Village of Lewiston
Shannon Fundis, Village Clerk

Date Published: May 9, 2026