

- PRESENT Loretta Frankovitch, Pete Coppins, Rita Geiben, Chris O’Hara, James Baptiste, Russ Piper, Shannon Fundis, Donna Cassick
- ABSENT Jillian Stokes
- CALL TO ORDER Loretta Frankovitch called the Historical Preservation Commission meeting to order at 6:00pm with the Pledge of Allegiance.
- MINUTES A motion was made by Chris O’Hara seconded by Pete Coppins and passed unanimously to approve the March 09, 2026, minutes with the amendment to correct the size of the projecting sign for Olcott Lobster Co. from 5”x24” to 48”x24” at 755 Center St. Rita Geiben and Loretta Frankovitch abstained.
- OLD BUSINESS **Crosswalk Signs on Center St. – Letter of Support**
Lee Simonson stated he is having conversations with the Mayor and would like to have an ongoing discussion about the entire topic. At this time, I would like to table the Crosswalk Signs Letter of Support.

A motion was made by Rita Geiben seconded by Chris O’Hara and passed unanimously to table the Crosswalk Signs on Center St. Letter of Support until further notice.
- NEW BUSINESS **145 S 4th St. – Covered Front Porch -Application for Certificate of Appropriateness 05-2026**
A motion was made by Rita Geiben seconded by Chris O’Hara and passed unanimously to approve the Covered Front Porch Application for Certificate of Appropriateness 05-2026 at 145 S 4th St. as submitted to remove the current mismatched 1908 porch and replace it with an 1845 colonial style porch. The new porch will have a flat roof to accommodate the space between the door frame and the window above. The roof will be protected by a membrane layer. The base of the porch and steps will be concrete with stone fascia around the skirt. The structure above the base will be constructed of wood and the pillars be covered in white PVC wrapping to protect them from weather damage.

780 Center St. – Development Plan
Jeremy Wassel with Ellicott Development stated they have a national retail tenant who will be occupying the entire first floor of building #3 at 780 Center St. They would like to close in the drive thru with aluminum framed windows to match the adjacent storefront with EIFS around it to match the rest of the plaza. We will be replacing the existing double man doors with sliding entry doors that will match the rest of the site. On the rear side when closing the elevation there will be a black aluminum overhead man door to be used for deliveries.

A motion was made Chris O’Hara seconded by Rita Geiben and passed unanimously to approve the Development Plan Application at 780 Center St. to match the aesthetics that are already in use as presented.
- OTHER **315 Niagara St. – Paint Garage Black – Application for Certificate of Appropriateness 06-2026**
A motion was made by Rita Geiben seconded by Pete Coppins and passed unanimously to approve the Application for Certificate of Appropriateness 06-2026 at 315 Niagara St. to paint the garage back to the original color black. The doors will remain green and the windows and fascia will remain white.
- DISCUSSION A discussion ensued on upcoming training opportunities and a reminder to give all completed hours of training to Donna Cassick for record keeping.
- ADJOURNMENT A motion was made by Chris O’Hara seconded by Rita Geiben and passed unanimously to adjourn the meeting at 6:23pm.

Donna Cassick